

ON CAMPUS STUDENT JOBS

FREQUENTLY ASKED QUESTIONS

1. **How do I apply for an on-campus job?** - View and apply for jobs at www.pantherjobs.uwm.edu. You will need to provide hours you can work. The more availability you have, the more likely you will be considered.
2. **Will I need a resume and cover letter?** – Many campus employers require a resume and cover letter. The Career Planning & Resource Center can help you develop your resume/cover letter.
3. **When are jobs available?** - Year-round. In mid-July you will find positions posted for the fall.
4. **Why are some student jobs located off-campus?** Some campus departments are located off of the Kenwood campus.
5. **Will I have to interview for an on-campus job?** Typically, yes. The Career Planning & Resource Center can help you prepare for job interviews.
6. **Some on-campus jobs require work-study. What is that?** - Work-study is a type of financial aid and eligibility is determined by financial need and funding available. Departments with limited resources might only hire students with work-study.

EXAMPLES OF ON-CAMPUS JOBS

Computer Lab Assistant	Shuttle Bus/Van Driver
Library Assistant	Cashier/Food Server
Maintenance Worker	Athletics Scorekeeper
Exercise Instructor	Office Assistant
Class Note Taker	
Tutor	
Graphic Artist	
Security	



PantherJobs (All On & Off Campus Positions)

www.pantherjobs.uwm.edu

Check this website regularly as it is immediately updated as new jobs are posted.

UWM Part-Time Student Jobs & Resource Fair

Held in September. Learn about on and off campus part-time jobs and UWM resources.

WHY WORK ON-CAMPUS

Flexibility: Campus employers are flexible with scheduling your work hours around your classes, exams, and tutoring.

Get to work easily: It's a short commute to work when you are already on campus for classes.

Make friends: Working on campus is a great way to develop friendships and build your social network.

Build your resume: On-campus jobs provide skills and experiences to add to your resume and use to gain future internships and employment.

Develop skills and get engaged: Studies show that students who work on-campus 20 hours or less a week are more confident, more engaged in their college experience, possess better time management skills, and get better grades!

Learn the ropes in a low-stakes environment: On-campus jobs provide you the opportunity to learn and build your skills in an environment that doesn't mind a learning curve.