SOIS Graduate Internships

Beginning Fall Semester 2017

We are seeking two SOIS graduate students for one year internships in the UWM Libraries’ Collection & Resource Management Division. The Division is comprised of the Acquisitions Team, Collection Assessment and Analysis Team, E-resources/Serials Team; and Resource Discovery (cataloging/metadata) Team. We select, acquire, analyze, preserve and provide intellectual access to the Libraries’ collections of physical and digital information resources in support of the goals and mission of UWM.

The C&RM interns will gain professional experience and training in various aspects of library technical services work. One intern will focus on metadata, knowledge organization, and resource management. The second intern will focus on collection development, management, analysis and assessment. Both will learn to use our library management system, Ex Libris’ Alma. Other learning opportunities depend on the intern’s interests. Special projects may be assigned throughout the year.

This is a one year paid internship, 20 hours per week. Hours of work will be arranged by mutual agreement, Monday – Friday, between 8:00 a.m. and 4:30 p.m.

Please complete both the Intern and the general library student employment applications, and send directly to Kim Wesley (ksriedl@uwm.edu), Head of the Libraries’ Personnel Department. For questions specific to the internship, please contact Janet Padway, Assistant Director, jgpadway@uwm.edu.