Projector Kit Policies

- I agree to pay the overdue fine of $5.00/hour per part, if I fail to return the Projector kit or its accessories to the Media and Reserve Library’s desk on time. Fines accrue every hour regardless of the hours the Media and Reserve Library is open.

- I understand that while this Projector kit is in my possession, I am responsible for it at all times. I WILL NOT LOAN THE PROJECTOR KIT TO ANYONE ELSE. I will NOT leave the Projector Kit unattended. The Projector Kit MUST be returned ONLY to the Media and Reserve Library.

- I will immediately report any loss or damage of the Projector Kit or its accessories to the Media and Reserve Library. I agree to pay all costs associated with damage to, loss of, or theft of the Projector Kit and its accessories (up to the $450.00 replacement and processing fee) while it is checked out to me. I will return the equipment clean and free of foreign substances or risk being charged an equipment cleaning fee.

- Library Projector Kits are for educational and research purposes, and I will abide by the Student Code of Conduct and all other applicable UWM policies. The Projector Kits may not be used for illegal activities including, but not limited to: disruption of other users/services/ equipment and harassment.

- I agree that the Library is not responsible for any loss of or damage to, files during the Projector Kit loan period.

- All Projector Kits must be returned ONE hour (60 minutes) before the Media and Reserve Library closes.

- I will not leave the Projector Kit on the Media and Reserve Library desk unless a staff member is present. I will wait for Library staff as they fulfill obligations to inventory component, test Projector Kit operations, and provide me with a receipt if requested.

- Borrowers should be proficient in the use of the hardware/software they plan to access. Library staff does not provide assistance in the use of either hardware or software.

- I acknowledge that all equipment has been examined by library staff prior to checkout and that only complete and functioning equipment and accessories will be circulated to me. I will perform an inspection myself before leaving with any borrowed equipment, to ensure that everything is functioning properly.

Questions?

Media and Reserve Library       (414) 229-4673
libmedia@uwm.edu
The UWM Libraries are pleased to make an Optoma Pico projector available for use by current UWM students, faculty and staff with their current, valid UWM ID. The projector comes with mini tabletop Tripod, HDMI and Universal I/O -VGA cable and ac power supply.

**Getting Started**

- Plug the projector in.

- Turn the power on with the button on the right side facing the lens.

  **The Language screen may appear: Highlight the language using the buttons (△ ▽ ◀ ▶) and then press (○)**

- Plug the relevant cable in to the projector and the external source (ex. Laptop/camera).

- The projector should automatically detect the external source and display it.

- Adjust focus by rotating the focus ring on the lens to sharpen the image.

**SCREEN SIZE**

- The projector can display up to 10 foot diagonal depending on where it is put in the room.

**PROJECTOR Overview**

1) Left button
2) Right button
3) Cancel/ESC button
4) Up button
5) OK button
6) Left button
7) Focus Dial
8) Down Button
9) Home Button
10) LED indicator
11) Speaker
12) AC Power Plug
13) AC Power Plug
14) Audio out
15) Micro USB
16) Mini HDMI
17) Speaker
18) Mini HDMI
19) Speaker
20) Universal I/O

**SPEAKER**

- The projector has an internal speaker. To adjust the volume - press the arrow key to get the audio settings. Adjust volume with the small up/down arrows.

- The projector can be plugged in to an external speaker via the audio out. (not supplied) to provide better sound.

**AC POWER/BATTERY POWER**

- For best picture use the AC power to project images at full brightness and clarity.

- There is also a battery that can be used to project but the brightness and picture quality is substantially lower. The battery cannot be charged while the unit is on. To charge the battery - plug in the ac power and make sure unit stays off. The LED light on top will be green when the battery is fully charged. A fully-charged battery can last up to 90 minutes.