

UPB Locker Allocation Policy

Purpose

Realizing that the office space for student groups is severely limited, it is the purpose of this policy to give priority consideration to groups not acquiring office space.

Policy

1. Lockers will be allocated with the following priority list in mind.
 - a. Student organizations without office space...up to 2 lockers
 - b. Student orgs. With "shared" space.....one locker, a second locker maybe granted upon written request by the UPB Building Committee Chair. Second locker maybe subject to removal (section 1, i.).
 - c. Student orgs. with "private space"no locker space.
2. The UPB will handle the processing of applications and the keeping of records of allocations. Processed applications will be forwarded to the Union maintenance department.
3. Union maintenance will be responsible for the distribution and recording of keys.
4. Only the president, as recorded in the Dean of Students Office will be allowed to apply for lockers.
5. Allocations are for a one year period.
6. The renewal period will be September 1-30. This process will be handled by the UPB.