

# **Guidelines and Procedures Relating to Alcoholic Beverages at the University of Wisconsin-Milwaukee**

It is the policy of the University of Wisconsin-Milwaukee to ensure reasonable but adequate controls to govern the use of alcoholic beverages on the UWM campus.

To affect this policy, the following guidelines and procedures have been designed to promote responsible behavior within the campus community.

1. The use or possession of alcoholic beverages is prohibited on all university lands, except in faculty and staff housing, in student housing units specifically designated by the chancellor, and at suitable times under decorous conditions in conference, meeting, or dining facilities, subject to statutory age regulations. Under no circumstances may alcoholic beverages be sold or consumed at or near the site of home intercollegiate athletic contests.
2. University of Wisconsin-Milwaukee Union Food Service or Department of Residence Life shall be responsible for providing and dispensing of all alcoholic beverages at all authorized events on the UWM campus. Authorized campus groups requesting such service will be charged the cost of the beverages served and the services provided. Pricing and selection is the responsibility of the Director of Auxiliary Services, subject to review by the Union Policy Board and the Assistant chancellor for Student Affairs. No alcoholic beverages are to be brought to the campus other than through the Union Food Services, with the following exceptions:
  - a. The Department of Residence Life may be the provider and dispenser of alcoholic beverages in the Sandburg Complex when the following four conditions are met: 1) The event is the responsibility of the Department of Residence Life, 2) The event is held for residents and their individually invited guests; 3) The Department of Residence Life Alcoholic beverages are dispensed only by trained and qualified bartenders who are UWM employees; (Refer to the Rules and Regulations in the Residence Halls Contract and the Guidelines for Conference and Reservations) and;
  - b. Alcoholic beverages may be possessed or consumed (but not sold) in student rooms of other residential areas designated by the Department of Residence Life, by residents of those areas and their invited guests, subject to statutory regulations. (refer to Rules and Regulations in the Residence Halls Contract).
3. Alcoholic beverages may be served in food service units subject to yearly review and the approval by the Assistant Chancellor for Student Affairs. Age eligibility checking is required. (refer to Alcohol Guidelines, Auxiliary Services).

4. Alcoholic beverages served in areas other than UWM Food Service units must be on a reservation basis in designated areas. Designated areas are: The Chancellor's residence, UWM Alumni house, Chapman Hall, the Golda Meir Library Conference Center and American Geographical Society Collection room, Sandburg Complex, Purin Hall, the Fine Arts Gallery and the UWM Union. Such locations shall be subject to yearly review by the Secretary of the University and the Assistant Chancellor for Student Affairs.

The University of Wisconsin-Milwaukee Division of Outreach and Continuing Education shall be responsible for providing and dispensing all alcoholic beverages at all authorized events at the Civic Center Campus. No alcoholic beverages are to be brought to the campus other than through the Division.

5. The Secretary of the University, on extraordinary occasions, can designate a campus location (other than those listed in item #4 above) where alcoholic beverages may be served. When authorized campus groups request such an exception, a written request for the exemption must be sent to the Secretary of the University, justifying the request, three weeks prior to the time of the event. Notwithstanding the granting of such exemption(s) to any particular group, the Union Food Service or the Department of Residence Life has the responsibility for providing and dispensing alcoholic beverages.
6. Age eligibility checking will take place whenever alcoholic beverages are served on campus. ("...the publicly owned or leased buildings or grounds which comprise all or part of the university, center or extension.").
7. All alcoholic beverages should be served from a location that is segregated from those areas that are accessible to underage persons. A segregated area normally must be cordoned-off so that it could be reasonably identified as a premise that is physically separate from the rest of the area. If a segregated area is not used, another means of limiting consumption to those of age must be used.
8. Providers must deny service to those individuals who are drinking to excess.
9. Non-alcoholic beverages, food, and/or snacks must be available at all registered events and in Food Service units where alcohol is served.
10. Alcoholic beverages, or certificates for the same, shall not be provided as awards, prizes, or promotions.
11. When a registration fee is required for conferences, workshops, or other events, the fee shall not include the cost of alcoholic beverages.
12. Alcoholic beverages shall not be provided at any program or event at a fixed fee which includes unlimited consumption.

13. Exceptions to this policy may be granted by the Chancellor only.

14. Violations of these guidelines and procedures may result in appropriate sanctions.

I as an authorized representative of \_\_\_\_\_  
agree to abide by the above guidelines relating to Alcoholic Beverages at the University of  
Wisconsin-Milwaukee for the \_\_\_\_\_ to be held  
on \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ in  
\_\_\_\_\_.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date