

Excused Absence—Definition

An absence may be excused only in the following manner:

1. Two (2) or more hours prior to the meeting time, a member may inform either the Chair or Secretary. In their absence any officer may sign upon receipt of a written excuse.
2. Within 24 hours after the meetings call to order, a written excuse may be brought to the Chair or Secretary
3. exceptions in the case of extreme emergencies are at the discretion of the Chair