



*PLEASE COMPLETE IN BLUE OR BLACK INK. ALL NUMBERS CAN BE FOUND AT SCHEDULE.UWM.EDU

Auditor Registration Form

Add – Drop – Swap

This form is intended for use by Audit Students Only.

Students taking classes for credit should enroll via PAWS or using the Registration Change Form at regform.uwm.edu.

Return to Admissions Office: Mellencamp Hall, Room 212

*** Indicates required information**

* Name: _____ *Campus ID Number: _____ - _____ - _____

* Phone Number: (_____) - _____ - _____

* Email Address: _____

* Student Signature: _____

(Required to process this form. Signature indicates agreement to Statement of Financial Obligation on reverse side of this form.)

*Year: _____ *Term: Fall UWinterIM Spring Summer

*Subject Name:	*3-digit Course #:	*3-digit LEC #:	3-digit DIS #:	3-digit LAB #:	Credit Value #
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

EXAMPLE: CHEM 102-401, DIS 601, LAB 801

CHEM	102	401	601	801	5
		99081	19101	99111	

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*5- digit class numbers (required for each section)
See schedule.uwm.edu for associated number

<input type="text"/>	<input type="text"/>	<input type="text"/>
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- Enroll/Add Audit
- Drop
- Swap with (enter 5-digit class number to be dropped): _____ (use lecture # for multi-part classes)

Course Instructor/Department Approval
(To be completed by Instructor of Authorized Delegate)

A signature in this box allows the student to enroll in the class listed on an audit basis.

Signature: _____
Date: __/__/____

School/College Approval
(To be completed by Academic Advising Office)

Signature: _____
Date: __/__/____

REGISTRAR'S OFFICE USE ONLY:	Held:	Entered:
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Important Notes Regarding this Add/Drop Form

- By signing and submitting this Add/Drop form for processing you are agreeing to the terms of the Statement of Financial Obligation shown below.
- For fee/tuition implications that may result from the submission of this form, consult the Schedule of Classes (schedule.uwm.edu) and the Bursar's Office website (tuitionandfees.uwm.edu).

STATEMENT OF FINANCIAL OBLIGATION:

I understand that the University of Wisconsin-Milwaukee will assign me to classes for which I have met prerequisites and/or have obtained departmental approval. I agree to pay full tuition for the courses in which I register by the published due date or to enter into an installment payment plan based on the dates and terms established by UWM. I further agree that the University may charge and I will pay late payment charges and/or interest at 1% per month (12% per year) on any unpaid University balance that is past due.

I further understand that if I decide not to attend, I must formally withdraw by dropping each of my classes individually via PAWS or by notifying the University of my decision to withdraw via certified mail. Withdrawal fees are based on class session start dates and date of formal withdrawal, in accordance with University of Wisconsin System policy as published in the UWM Schedule of Classes.

Failure to pay fees or enter a credit agreement by the due date as outlined above will result in cancellation of my registration and assessment of cancellation and late payment charges.