

EXECUTIVE COMMITTEE MEETING

6:00PM, August 24, 2021



- I. Call to Order - 6:02PM***

- II. Roll Call (P = Present, E = Excused, A = Absent)***
 - 1)
 - a. Mia Heredia (President) - P***
 - b. Keyiona Johnson (VP of Student Affairs) - P***
 - c. Daniel Dyer (VP of Academic Affairs) - P***
 - d. Syd Vinyard (Secretary) - P***
 - e. VACANT (CCED) - N/A***
 - f. VACANT (Treasurer) - N/A***
 - g. Lilith Lenz (DID) - P***
 - h. Bailey Kissack (MPD) - P***
 - i. Wesley Hines (SOAD) - P***

III. Reports

Mia Heredia

- Mia begins by talking about one of the biggest things on her calendar which is the Dean's Summer Retreat, which is tomorrow from 9am-12pm. Mia will be a presenter and she will be talking about how to make the campus more student centered. And she talks about how she did something similar, but she doesn't remember what month it was for a regents meeting. She also will be plugging SA recruitment while she is there too. She also adds that in the search for UWM's new chief of police the committee has gone through the applicants and now they're revising the interview questions so they can start pulling folks in for interviews. Mia adds that this has been an exciting process so far and it has been exciting to see all of the different individuals who have applied for this position as well.

Keyiona

- Keyiona is setting up meetings and about to email the advocacy students tomorrow and she thanks Daniel for the idea of email. She is also preparing to move.

Daniel Dyer

- Daniel starts by saying that he has been gone for about two weeks, but he has been back for about a week now. He reminds anyone that didn't know or remember that he got married, which was super exciting for him. Now that he is back, he is setting up 1:1s with academic Senators to make sure they are where they need to be and have all of the resources, they need to start off the fall semester strongly. Other than that, he will be working on recruitment for Academic Senators and Program Reps and seeing what we can do from there.

Syd Vinyard

- ☐ Syd states that they don't have much to report. They're attending the meeting from work and apologize for the poor internet connection.

VACANT

- N/A

VACANT

- N/A

Lilith Lenz

- Lilith starts by saying that she was on vacation for a little bit, but she is back now. She mainly has been working on the Spirit of Colors event.

Bailey Kissack

- Bailey begins by saying that Exec Spotlights have been going really well and she reminds Lilith that her spotlight is next. Along with that she has been working a lot on the Spirit of Colors, and that is all she has for now.

Wesley Hines

- Nothing new to report. Wesley has been continuing his work with student involvement and reaching out to more clubs.

Professional Staff

- Sarah: Sarah begins by thanking everyone for the work were putting in. She adds that Lake the new Grad Assistant started today and will be meeting a lot of us soon and it is also Sambo's last week, but we are all very happy for him. Sarah also apologizes if she has had to push a 1:1 back or if she isn't as quick to respond, she has a lot going on between getting the ne Grad Assistant ready and also taking on the workload of both her position and the assistant SAPS director position. Also, she is dog sitting. She adds two things for us to focus on recruitment wise. The first is time sensitive: we need more Senators as we only have 11 and we need them for SAC and SFC, but to also get committees going. She adds to do some outreach to connect to friends, and folks that we know. The other thing Sarah adds is that we really need five students who are not involved in SA in any way for IEC because that election body needs to be separate, and it is crucial that it gets filled for the school year. Sarah adds that hopefully we can get a couple of students on that, but she knows that we need at least three more students.

IV. Open Forum

No members from the public wishing to speak.

V. Approval of Agenda

Mia entertains a motion to approve the agenda. So moved by Daniel, seconded by Bailey. No discussion. The agenda passes unanimously.

VI. Special Orders

No special orders.

I. Old Business

Approve 07/13/21, 07/27/21, and 08/10/21 meeting minutes.

Mia entertains a motion to approve the three previous meeting minutes. So moved by Daniel, seconded by Lilith. No discussion. The previous meeting minutes passes unanimously.

II. New Business

- i. Setting the Senate Agenda

Mia entertains a motion to approve setting the Senate Agenda. So moved by Syd, seconded by Lilith. Sarah begins the discussion by stating that there are a number of things that need to go on the agenda, and she takes a quick moment to pull up her list. The first thing is Viewpoint Neutrality Training for the Senate. Sarah makes a quick note to Syd saying that it will probably be easier for them if they go back and pull the agenda from the first meeting of the fall last year. Sarah says that there will be several committee appointments and assumes that Sambo has walked Syd through how that works. If not, she can make sure to go through that with Syd before the meeting. We could then also have Senator appointments if anyone turns in their signature on time. Next Sarah adds that really the first big thing that comes after that material

is approval of previous meeting minutes from May, then for new business it is VPN Training, the SA Budget, SAC and SFC Presentations, and then opening the floor for any nomination to really focus on filling SAC and SFC. Sarah then adds and that is typically it.

Mia moves into a vote and asks that those in favor of approving the senate agenda say aye, all opposed same sign. The senate agenda passes unanimously.

ii. Setting a new Exec meeting time

Mia entertains a motion to approve setting a new Exec meeting time. So moved by Daniel, seconded by Lilith. Mia begins by saying that we could do this a couple ways, but the least hectic way is looking at our calendars, assuming we all have them updated in Outlook. Mia first proposes Thursdays as a meeting time, but Syd interjects and apologizes as they did not have their calendar updates yet and they have class over that proposed time on Thursday afternoon. Mia proposes meeting weekly for Exec, but Sarah adds that a lot of things tend to come up. She says the next meeting we should all do should be the week of the thirteenth. Having biweekly meetings makes the work load a bit more manageable for the Secretary versus every week. Mia feels good about that, and so does everyone else. Daniel adds a potential important question though, which is regarding in person or virtual meetings. Mia says we will get to discuss that in a moment. Looking at the week of the thirteenth, Mia proposes September 15th, at 1:00PM, some people have a class just as the meeting would end. So Mia proposes moving the time to 12:30PM to allow enough time for people to get to class. Mia then moves to figuring out if it should be virtual or in person. The general consensus is that people will already be on campus, and events are starting to happen in person, so no one feels super strongly either way. A hybrid situation really wouldn't work in terms of audio/video set up, as currently there isn't an option for that, Sarah is committed to trying if that is what we wanted. Hearing no further questions or comments, Mia moves to a vote asking all in favor of approving the new Exec meeting time for Wednesday, September 15th at 12:30PM. Will all in favor and none opposed, the new meeting time passes unanimously.

iii. Discussing sponsoring the SA Budget

Sarah starts this conversation. She begins by saying that in the absence of a Treasurer and refers to the document from Zen. Bylaws state that in the absence of a Treasurer the Exec Committee can sponsor the budget. Sarah adds that we already voted on this, so it's really just getting one of us to talk about it for the Senate, so they understand it. The budget is the same as last year, especially with COVID. Sarah asks if there are any questions. There are no questions, and Mia says that she has no problem talking about the budget at the senate meeting.

iv. Exec office hours

Sarah says that there are a couple of things she wants to share with this and then adds that everyone should send their office hours to Syd. Sarah then proceeds to say that for those who have 15 hours they do not have to devote all 15 hours to being in the office but should use at least 7 to 8 hours of that time for office hours each week. For the rest of Exec with 10 hours, the same goes for them. These office hours are for us to be available for people who may walk in or meetings with Senators, and so forth and so on. Sarah also adds that the majority of office hours need to be during business hours. Overall, the point is for us to be available to students.

Lilith asks how being in the office works. Sarah says that we all have our own offices, and some of us share our office with another person on Exec. Sarah says you can also sit out in the main area of the office. The office number is EG79. Sarah says if we want to get our office keys before the school year starts, she will be on campus for those who want to get it before then.

Wesley is curious about the general guidelines for office hours. Sarah says that for the weeks where he is spending all his time on hearings, he doesn't even need to have office hours, but he can adjust his time as needed, but he is the one who must manage his hours a little bit differently.

Mia asks about contact info and Sarah says do whatever makes sense for us. Mia then asks if anyone else has anymore questions. Sarah mentions the fall office usage agenda item, which was added by Daniel who said it was pretty much covered.

v. Spirit of Colors event

Mia entertains a motion to approve the Spirit of Colors event. So moved by Lilith, seconded by Bailey.

Lilith begins by saying that this event that she was first thinking about events that promote diversity, so she reached out to Monika and Bailey. This even is going to be a cultural event based on an Indian festival. Lilith says this event is important to connect people, and it is also nice for connecting international students. Lilith adds that the event is taking place on September 18th and adds that Monika will speak on behalf of the cultural components.

Lilith turns it over to Monika and she begins by thanking everyone for inviting her onto the call. Monika says that this is one of the most celebrated events in India and this day is also sometimes called "The Festival of Love" as on this day people unite and forget bad feelings towards one another. After Monika finishes, she turns it back over to Lilith who explains more logistical things.

Lilith then adds that everyone should be wearing white as they will be throwing color around, and there will also be Indian food offered, including candies and drinks, which is why they want to use the SA Budget.

Bailey then breaks down the expenses for the event.

For marketing they need \$10, and then event services they need \$181.50, and then they would like to purchase \$300 worth of supplies. So, all in all they are asking for about \$500 from the Exec programming budget.

Mia moves into a roll call vote.

Mia - Aye

Keyiona - Aye

Daniel - Aye

Syd - Aye

Lilith - Aye

Bailey - Aye

Wesley - Aye

With seven in favor and none opposed the budget request for the Spirit of Colors event stands approved.

The event starts at 3:30pm and goes on until 5:00pm

vi. Fall office usage

Covered under item iv. Exec office hours.

vii. Exec name tags

Mia entertains a motion to approve Exec name tags. So moved by Bailey, seconded by Lilith.

Daniel starts the discussion by saying that he reached out to Mia and Bailey to get their thoughts on this idea he had for name tags for everyone on Exec for professional use and to use in general. He adds that after we hear everyone's thoughts on this, we can have Bailey put something together and go from there.

Mia says she personally loves the idea and loves the idea and benefits of it more than anything.

Daniel says that we can't do the official ones with the "bacon strips" on them so we would have to make custom ones, meaning it would come out of the budget.

Mia doesn't see anyone being strongly opposed and says that in the future we will have to figure out the design and then the budget from where we were getting them from. Mia moves to a vote for those in favor of creating Exec name tags passes unanimously.

III. Questions and Concerns

Sarah adds a general reminder for people to get their office hours set and to send them to Syd. She adds that as a note for the Senate meeting to come with a report prepared to keep senate meetings to two hours or less.

Mia seconds of what Sarah said, as she doesn't want to be in a meeting for two hours. Mia adds that coming into the semester managing being a student leader is important and academics is also important. Also, she adds that if things do arise to contact her or Sarah for help, and she wants to make sure that we are all communicating. But with that she is super excited to start off the semester.

Sarah adds that we are set for the Exec retreat from 12:00pm-4:00pm location TBD, but we are catering Beans & Barley so she will need our orders and she adds to be on the lookout for an email for that.

IV. Adjournment

Mia moves to adjourn the meeting.

Meeting adjourned at 7:19PM