

EXECUTIVE COMMITTEE MEETING

7:30pm
Microsoft Teams



- I. Call to Order - 7:34pm***

- II. Roll Call (P = Present, E = Excused, A = Absent)***
 - 1)
 - a. Mia Heredia (President) - P***
 - b. Keyiona Johnson (VP of Student Affairs) - P***
 - c. Daniel Dyer (VP of Academic Affairs) - P***
 - d. Syd Vinyard (Secretary) - P***
 - e. Mariona Suggs (CCPD) - P***
 - f. VACANT (Treasurer) - N/A***
 - g. Lilith Lenz (DID) - P***
 - h. Bailey Kissack (MPD) - P***
 - i. Wesley Hines (SOAD) - A***

III. Reports

Mia Heredia

- Mia has been scheduling things, mostly meetings with people, and getting acquainted with her new role as President. She explains that she has been able to have meetings with a number of folks and that she also has an upcoming meeting with the Dean of Students. One notable thing that she has done so far was the presentation with the Provost at the Board of Regents that happened a few weeks ago.

Keyiona Johnson

- After some internet issues, Keyiona explained in the Teams chat that she has been setting up meetings with people and setting up goals.

Daniel Dyer

- Daniel has just been getting a lot of things ready for the fall and for the coming year. He has been putting goals together and creating actionable steps for getting those projects done. He also explains that he had a meeting with the provost that went well. Overall, Daniel is just getting things ready for program reps and everything else.

Syd Vinyard

- Syd states that they don't have much to report as they have also just been having meetings with various people while also settling into their new role as Secretary.

Mariona Suggs

- For the past couple weeks Mariona explains that she has been "sticking her nose" into some department meetings to see what they all need and what they look for from SA, while also getting comfortable with department directors.

VACANT

- N/A

Lilith Lenz

- Lilith follows up with what Bailey had mentioned with what they're planning, with the event hopefully taking place sometime in September. Lilith explains that it is a color festival, consisting of different advocacy groups and their experiences with discrimination.

Bailey Kissack

- Bailey explains that she has had a couple meetings with everyone about social media and an upcoming event started by her and Lilith and another student as well called the "Festival of Colors." She also explains that she has been thinking about fun social media shoutouts about things to do.

Wesley Hines

- Absent

Professional Staff

- Sarah: She begins by explaining that she doesn't have much to share with Exec regarding SA at all because she is in the middle of a lot of summer planning and projects. Sarah also lets Exec know that she is going to be out all of next week, and the following Monday. She will respond to emails when she returns, but also states that in the meantime if anyone needs anything they should reach

out to Quincy. Everything else that Sarah needs to talk about will be in the agenda items. She then turns it over to Quincy.

- Quincy: She explains that Sarah pretty much covered all that needed to be said in her report. Quincy does then also add and remind everyone that the Food Center/Pantry is open during the summer. Mondays from 9am-11am, and Thursdays from 11am-2pm.

IV. Open Forum

No members from the public wishing to speak.

V. Approval of Agenda

- a. Motion by Daniel to approve the Agenda. Seconded by Syd. Motion to approve the agenda passes unanimously.

VI. Special Orders

I. Old Business

Motion to table previous minutes from 05-05-2021 by Bailey. Seconded by Syd. Motion to table the 05-05-2021 minutes passes unanimously.

II. New Business

- i. SA Budget

Mia entertains a motion to approve the SA Budget. So moved by Syd. Seconded by Keyiona. Motion to approve the SA Budget passes unanimously.

Sarah begins by pulling up the budget, and because the Treasurer position is vacant, presents what would be her recommendation for the budget. She then explains that the process for the budget is for us to all vote on it, which would then move to the Senate as a piece of legislation for the fall. [Sarah proceeds to share her screen on Zoom for the rest of Exec to see the budget breakdown]. She then suggests the exact same budget that SA approved last year because a lot of programming that was scheduled did not happen due to Covid-19, and there are significant reserves.

Executive budget breakdown:

\$750 for furniture

\$9,000 for marketing

\$1,000 for office supplies

\$4,000 for printing

\$7,000 for programming

\$55,000 for stipends

\$3,000 for technology

\$7,000 for travel

Senate budget breakdown:

\$2,000 for marketing

\$8,000 for programming

OAC & IEC

Sarah explains that they have a part of the budget allotted to them as well

Total: \$109,250

Sarah then opens the floor to Exec to allow anyone to voice any questions or concerns, and then also elaborates that the budget numbers are based on historical spending trends. Lilith asks, "what counts under supplies?" Sarah responds that it's for office supplies and the Secretary manages ordering them. These supplies could be things like cleaning supplies, pens, staplers, and so forth and so on. Sarah paused again to ask if there were any more questions, and hearing none, she then elaborates that this will be a money vote which means that Exec will need to do a roll call vote.

Mia thanks Sarah for her time in explaining the budget and then asks Syd to assist in the roll call vote.

Mia - Aye

Keyiona - Aye

Daniel - Aye

Syd - Aye

Mariona - Aye

Lilith - Aye

Bailey - Aye

Wesley - Absent

With seven in favor, none against, and no abstentions, the approval of the SA Budget passes unanimously.

ii. Spending money for marketing and programming

Mia entertains a motion to approve spending money for marketing and programming. So moved by Keyiona. Seconded by Mariona. Motion to approve spending money for marketing and programming passes unanimously.

Sarah begins by stating that she can speak to this but much of this applies to Bailey. Sarah explains that historically though it is also up to all of Exec how we want to allow the MPD to have a space in discussion for what gets spent from the marketing budget. The question then becomes: do we all want to vote to give our MPD, Bailey, free rein over programming to do what she needs to do with utilizing the budget for what she needs?

Mia then entertains a motion to approve Bailey's full discretion over the marketing and programming budget. So moved by Keyiona. Seconded by Syd. Mia asks if there is any discussion. Hearing none Mia moves to a roll call vote.

Mia - *Aye*

Keyiona - *Aye*

Daniel - *Aye*

Syd - *Aye*

Mariona - *Aye*

Lilith - *Aye*

Bailey - *Aye*

Wesley - *Absent*

With seven in favor, none against, and no abstentions, the approval of allowing Bailey full discretion over the marketing and programming budget passes unanimously.

iii. Summer hours

Mia entertains a motion to approve summer hours. So moved by Mariona. Seconded by Bailey. Motion to approve summer hours passes unanimously. Mia then asks if this is something that she should discuss and calls on Sarah to help.

Sarah explains that historically Exec has voted on whether to use their full hours over the summer. Generally, each member can work up to 10 hours in the summer but some Exec members that usually had 10 hours were finding that they only needed 5 to 7 hours. Sarah then adds that Exec can all discuss what we want to do as she doesn't want to tell us what she feels that we should do, it's just that in the past this was something that Exec did to keep their budget in a healthy place.

Mia thanks Sarah and then proceeds to say that she knows that her hours will get heavier in August because it is something that she did on purpose due to meetings that have been scheduled to gear up for September. Mia states that as of right now though, she isn't quite using the full number of hours a week because outside of her regular meetings with Sarah, she does not have too much going on, and she does not necessarily see the need to keep them at their full capacity. Mia turns it over to see what other individuals have to say.

Keyiona says that she has not yet been in too many meetings outside of the current Exec meeting taking place and others that she has coming in August as well.

Lilith states that she thinks that for her this month (June) is busier for her because she explains that she is trying to get her work done in June and July because in August she is not as available. She thinks that she wouldn't work the full hours in August or the end of July. Overall, she

thinks it would be good to have some flexibility in hours, instead of worrying about working for the full 10 hours each week.

Bailey agrees with Lillith and adds that she has only been working 5 hours at most per week, and most of it has been less than that. She thinks that with the load that she has she can work up to 5 hours per week but no more than that right now.

Mariona adds that she feels that 5 to 7 hours is reasonable.

Keyiona then adds that in July she has some more personal obligations to fulfil, and Mia expresses her condolences, but agrees with Mariona's point about more minimal hours being reasonable.

Mia then opens it up to hear from other who may be on the opposite side of the spectrum, in other words, people on Exec who are working the full hours.

Mariona adds in and says that she feels like it is possible for someone to find 10 hours of work, and it does not have to necessarily be meetings, it could be research and sending emails. It's doable to find 10 hours if one is committed to doing it, especially if you do need the money.

Mia agrees with Mariona as she thinks that is a very fair point. She thinks that for herself right now, you can find 10 hours of work to do, but it doesn't seem too necessary, at least to her. Mia then frames a question towards Sarah asking if the options are to keep the availability to the full extent of the hours. Or we could cut down the hours to a range of hours? Sarah adds in another option and says that we could all pick a date when we think we would resume to the full number of hours.

Daniel adds that he is hearing that it seems like some people need the hours a little but more and others do not, and that another option could be leaving it up to people specifically and how many hours they plan on working.

Mia thinks that Daniel makes a good point. And then Mariona prefaces back to a previous point by saying that one could work 5 hours in July and 10 in August.

Lilith then adds in that for her it would be different as she mentioned that she is busy in August and would try to work less.

Mia then directs another question to Sarah asking if working full hours in the summer would then affect eligibility to work in the winter. Sarah responds by saying that the stipend budget isn't separated by position as it all comes out of the same budget. Everyone has contrasting times in the year where they will have a different workload, but the goals are that if someone

does not need the hours then limiting yourself would allow you to preserve that money when we will need to be doing work.

Mia then asks the collective group if we want to put up parameters where we announce our plans for summer hours or just leave it open for people to decide and work the hours that they want, whether it be the full amount or less.

Daniel says that he would lean more towards the open option and says that if someone finds that they don't need the hours to be responsible and not take them all. Overall, he is open to leaving it up to what people need and agree that we would all be responsible with it.

Quincy adds in that one thing to keep in mind is that Sarah and she are asked to sometimes justify what it is that we are all working on. And she reminds us that regardless of the decision we should all be filling out the Exec timesheet and keeping up with advisors.

Lillith then asks for clarification on if we are paid biweekly. And then Mia confirms and says that we are paid biweekly.

Sarah urges the accountability factor of what we all agreed on with Exec. We are spending students' money that has been approved for us to use so it is important that we use the timesheet especially when working full hours.

Mia then entertains a motion to approve utilizing full hours during the summer. So moved Keyiona. Seconded by Daniel. Instead of a roll call Mia moves to an informal format of the hand raise function on Teams. After Mia counted the hands, it showed that exec was all in favor, and the use of utilizing full hours in the summer passes unanimously.

iv. Committee liaisons

Mia entertains a motion to approve committee liaisons. So moved by Syd. Seconded by Bailey. Motion to approve committee liaisons passes unanimously.

Sarah then explains what it is that committee liaisons do as Mia pulls up a document that shows where each member in Exec is assigned to. What a liaison does is help the committee get together and call the first meeting and electing a chair. Which will take place in the fall.

Mia then shares her screen via Teams to show all of Exec where they're assigned, and she proceeded to explain how she went about making the assignments matching come people because of background, but also personality. Mia asks if there are any questions or concerns, and or comments. Bailey asks for a point of clarification for what we do in the position, and Mia responds that our roll is just to help kickstart the committee until they can then elect a chair who can take over the committee.

Sarah reminds Exec one more time that we won't have much work to do with our committees until the fall semester begins.

Mia then asks all in favor of the liaisons as discussed say aye. With all in favor and none opposed the discussed liaison assignments passes unanimously.

v. IEC Recruitment

No motion is needed to approve this agenda item as it is a discussion. Sarah turns it over to Quincy.

Quincy says that this is something to bring to our attention. She explains that it is our role as an Executive board as a whole to recruit the Independent Election Commission. The IEC runs the elections for all of the Student Association. Quincy expresses that the IEC is super important, but the catch is that the students, faculty, and staff on it can't be on any other SA position in any capacity. Quincy then directs us to the website for more information and says that anyone interested in IEC can email her.

vi. General SA recruitment

Like the last agenda item (item v.) no motion is needed to approve this agenda item as it is a discussion.

Sarah asks Exec to focus on recruitment because there are thirty-two open senate seats. She adds that this is a goal for all of Exec to embrace this summer. Sarah turns it over to Mia to applaud her for her recruitment work that she did last summer and as a way for her to start sharing so Exec can start to brainstorm things to do later.

Mariona shares one of her strategies was targeting departments to find students who may be interested. Along with targeting transfer students and New Student Orientations as well.

Mia shares that getting students to engage virtually is hard, so she just targeted everybody by breaking up all the departments into three categories and then went from there. Mia also targeted various student support services. Overall, Mia urges that we should make sure that we are targeting everyone to make connections.

III. Questions and Concerns

Mia asks if we can have biweekly meetings on this day and this time. Sarah expresses, that if they could be a little bit earlier. Syd expresses that the only reason this day and time worked because they got lucky with their work schedule. Mia urges Exec to update their Calanders to try and avoid conflicts. Keyiona asks if senate meetings will be in person, which is something that can get added to the next Exec meeting.

IV. Adjournment

Mia moves to adjourn the meeting.

Meeting adjourned at 9:00 pm.