EXECUTIVE COMMITTEE MEETING
April 23 2020, CST 11 am
Online via Microsoft Teams

I. Call to Order – 11:01 am

II. Roll Call (P = Present, E = Excused, A = Absent)

1) a. Connor Mathias (President) - P  
    b. Clarence Kinnard (VP of Student Affairs) - P  
    c. Liz Sunday (Secretary) - P  
    d. Conal McNamara (CCPD) - P  
    e. Katie Malek (VP of Academic Affairs) - P  
    f. Stefan Rudel (Treasurer) - P  
    g. Sam Wisneski (MPD) - P  
    h. Nathan Anderson (SOAD) - P

III. Reports

Connor Mathias
- Has been meeting with administration, talking about different things. There was a student survey about online experiences, there was some good feedback, 900 responses and not yet closed. DOS and members of admin conversations, what next semester will look like, where will be in September what those will look like. In phase two of the governor’s plan, are not even in phase one timeline wise, when and how these decisions will be made and how they will be communicated. Has been talking with Emma Mae, president elect and will be talking about transition later in the agenda.

Clarence Kinnard
- Has been working with Emma Mae and with Daniel to work on the Exec board interviews. Working on onboarding documents for the new advocacy senators. Otherwise reaching out to students who have lost their on campus jobs to file for pandemic unemployment assistance, for if you had an on campus job, but do not qualify for unemployment.

Liz Sunday
- Has been working on the website with Conal’s suggestions, there are some items that are 2015 information that she will be reaching out to people to get updated information. And of course transition documents.

Conal McNamara
- Finished site updates, sent them over, and is touching up transition materials. Will have to wait until can get into the office to upload physical documents never got a chance to upload to Sharepoint, overall things are slowing down.
Katie Malek

- Also has been in a few meetings with administrators are figuring out how will deliver classes next semester and next year. Laid out four scenarios and it will be based on the spread of the virus and how prepared are to have safely people return. Are from being all online to in person. will figure out due to the spread. Everything is up in the air, aside from that is working on transition, difficult due to not knowing what the format will be for next year.

Stefan Rudel

- Mostly working on food pantry with Rick Thomas for now.

Sam Wisneski

- Things are starting to slow down a little bit, but there was a slight uptake this week. Concerning the items that Sam was going to purchase had put this on hold when everything started. In talking with Quincy and Sarah will proceed with ordering some of these. There is a marketing budget that needs to be spent and these items will not go bad. Has been working on transition documents and will allow the next MPD to pick up right away.

Nathan Anderson

- Will be getting started on approving sac grants. Otherwise just need to wrap up transition documents. Difficult to give advice since no idea what SAC will look like next year.

Professional Staff

- Quincy has been helping with Exec hiring with the new exec and working on the referendum that was passed. And helping with SAC.

IV. Open Forum

No members from the public wishing to speak.

V. Approval of Agenda

a. Motion by Nathan to approve the Agenda. Motion to approve agenda passes.

VI. Special Orders

I. Old Business

a. Motion to approve previous meeting minutes 04-25-20 by Stefan. Seconded. Motion passes unanimously.

II. New Business

a. Virtual Office Hours

Conal speaks on this item, on the canvas site SA has a canvas room to have office hours. Notes this might be a moot point given how late in the year it is, can put the hours up and pop into Black board. Conal says he is reluctant to volunteer Sam but believes that he is the only one who can edit. Connor says this is a good idea. Sam says this is a good idea if you think it is something you want to do, does not need to be everyone. Sam says he does this as a TA you can just have it open and you get notified when someone pops in.

Sam moves to schedule office hours via canvas as Exec sees fit. Motion passes.

b. SA Awards

Connor speaks on his item. Since there is no passing of the gavel, believes that should recognize and use this platform. Has talked to some senators who have had ideas about stuff could do. Wants to open the floor to ideas, awards that could give out and nominate people. Vote on these as a group, could have Connor decide who will receive the awards.
So now could choose the awards, nominate people, and vote to have Connor chose who should receive them is a possibility, maybe the easiest.

Conal suggests committee or project of the year. Sam says that they are not very excited about rewards either way, but whatever the senators want, maybe should pick four or five quick awards then move on. Connor says he was thinking academic senator of the year, advocacy senator of the year, at-large senator of the year, or project committee of the year. Sam asks if senators are asking for these, Connor says yes. Sam is hesitant to pick people, to chose people as so many have done well.

Sarah wanted to mention that they could do this or is there a couple people who have done some good things and then give general thank you for your service awards. The presidents and VPS generally give acknowledgement to the achievements of the year. Most probably don’t want awards to individuals so much as just recognition for the collective work. Nikia had mentioned to Sarah that senators all had transitioned to teams well.

Katie would like to echo Sam, is generally not a fan of awards like these, but if senators want them. Giving out a few awards, thinks it could be really discouraging to the senators who may not get something. Does not want to exclude senators who have done great work just because they are not in a certain category. Thinks that highlighting all the hard work is important.

Sam has an idea, he thought about how some people have been very successful in a controversial way. Believes that maybe should go with the amount of participation or awards to everyone who has produced or cosponsored legislation. A way to maybe do awards with less grey area.

Connor reiterates that the idea is to do a slideshow for everyone and then recognize those who have gone above and beyond. Nathan mentions the senators that will be graduating and who have been with SA for a while, wants to recognize these. Connor mentions that Nikia specifically mentioned that holding public meetings, suggested a certificate. People can nominate or tell who senators need to be recognized. Connor asks the committee to make a motion for the wording that they want.

Sam moves to go forward with a video presentation that the MPD will be responsible to make with advice from the Exec and input from the senate, it will recognize some events and legislation. Also we will create a certificate recognizing the senate for their work.

Entertains an amendment that the president will be responsible for the motion. Motion by Sam. Amendment passes.

Sam is concerned about the lack of visual he will have for this presentation. Sarah says that J. Ward has given a lot of photos that she can give to Sam to use in the presentation from this year. Sam asks when the meeting this will be presented at. Connor says he was thinking this would just be sent out, before May 31st. Sarah says that the senate term ends April 30th, while the exec goes on, this is why passing of the gavel takes place in April. She gets that this is a week and a half away, but by the end of May the senate will have been done for a month.

Sam asks if this will a virtual event or just posting this stuff it will give him a lot more time if he can just send it out. Sarah says it is up to the exec, they should do what the senate would prefer. Connor asks what Sam thinks is possible. Sam says if this is just a slideshow with pictures and music, he could do it by Sunday. He was originally thinking a produced
video, but that may not be needed. Sam says not to worry about timeframe, he thinks they should talk about how this will look. A zoom chat or posting on social media. Connors thought is to email to senators and set it up on social media. Connor does not think this is necessarily what senators want, thinks they want a certificate. Sarah suggests doing a poll. Sam agrees with this motion to pass as is agrees with Sarah’s suggestion of the poll.

Motion passes.

c. Transition Plans
Connor speaks on his item, which is also Sarah item. Connor says that everyone has been doing good on transition materials. He was thinking more about the logistics about office and stuff. How will get stuff out of the office and making a schedule for this, transitioning as they are getting out of the office.

Sarah mentions that whatever is working on should put it on SharePoint, it’s easy to forget and cannot be switched over. Sarah mentions that if there is anything in the office computer needs to get that on SharePoint as well as you would have different logins. Sarah says during one-on-ones to talk to their SAPS person about the transition documents that are working on, even if you may get rehired, it is good to have stuff to look back on. Asks that the exec takes time to upload and work on these items. Specifically, to Stefan and Nathan make sure SFC and SAC have their templates to work off of for legislation.

Liz asks about for transitioning and not getting rehired, what does this look like. Ask can they meet with them at all to give in person stuff, what is the timeline there, when do we have to stop doing work. Sarah answers that any Exec hired members work until May 31st even if graduating can work through the end of month of May, ideally in month of May new members will get confirmed in May 3rd meeting, do not technically get hired until June 1st, but can meet with them in the month of May. In person stuff, need to talk to the union about what is possible, there potentially is some room for this. As far as office goes Quincy is on campus on Thursdays, Sarah could potentially come in to facilitate the office stuff. Keys will need to be returned by May 31st, if continuing in the role than it is not necessary to return keys or move out of the office.

Quincy mentions that she could do something after food pantry distribution to hand in keys. Sarah says they typically will not hand out keys until Exec retreat. Just received notice that the union will be closed through July, probably won’t hand out keys until after that then. Liz asks about update on what times would be best for cleaning out the office and turning in keys. Sarah says this can definitely be set up sometime. Sarah says the timeline is not rushed, but do not worry you will get office access. It is just important to get keys back, do not hand the keys to another student, hand them back to SAPS. Asks if all the keys are working. Everyone says that they were working last they checked. Reminds to plan for one-on-one transition discussions and to turn in keys.

Motion by Nathan to move forward as discussed. Motion passes.

d. Keys

Motion to move on from item 8.d by Conal. Motion passes.

III. Questions and Concerns
Nathan just on the fact that this might be his last exec meeting, wanted to encourage those exec for next year should keep thinking about the proposed exec position, it needs somethings ironed out, but is worth not letting go in the shuffle. Connor mentions that people are defiantly talking about it and thinking about it.
IV. Adjournment

Meeting adjourned at 11:51 am.