EXECUTIVE COMMITTEE MEETING
October 30th 2018, CTO 8:07am
UWM Union EG79
2200 E Kenwood Blvd
Milwaukee, WI 53211

I. Call to Order

II. Roll Call

1) Alyssa Molinski - present
2) John McCune - present
3) Zen Johnston - present
4) Josh Rivers - Excused
5) Luis Filho - present
6) Alexis McAdams - present
7) Emma Horjus - present
8) Mary Greuel - present

III. Reports
Josh: Alexis read out Josh’s letter regarding Shared Governance.
Zen: Working on meeting with Academic senators and Program Reps. Will be attending UW Reps in UW Stevens Point – Wausau next weekend.
Alyssa: Been meeting with senators and helping them on their projects, some of which include the Multicultural centers and a Health Services workgroup.
SAPS: Attended the SFC hearings and currently working on the SAPS budget. Also working on strategic planning for the Food Pantry.
Mary: SAC Grant hearings have begun. Also working on tweaking the SAC bylaws soon.
John: Culver’s mock debate happened, it went well. SA Exec polos are in. Another Farmer’s Market is coming up. Working with the GRIND to see if they would do to-go orders through the UWM app. Reports that the Neighborhood Housing Office is transitioning to an outside vendor for their listing service. SLC is having an education policy debate coming up.
Luis: Working on events for November and December, mainly the Queer pool party event and the education debate. Also getting quotes for tabling items.
James: OAC is doing parking appeals and cleaning out their office. Policies and procedures are in the process of being updated.
Emma: SFC is rolling. Preliminary deliberations are happening on Friday from 1-3pm.
Alexis: Working on putting together procedures guide for the Secretary role. Safety committee is meeting on Wednesday at 4pm, and Transportation committee is meeting on Friday at 4pm.

IV. Open Forum

No members from the public wishing to speak.
V. Approval of Agenda
   a. Motion by Zen to approve the Agenda. Second by Emma.
   John moves to add “SA Resource Guide” and “Farmer’s Market” as items VIII.e and VIII.f., Zen seconds the motion. Amendment passes unanimously.
   Motion to approve agenda as amended passes unanimously.

VI. Special Orders
   None

VII. Old Business
   a. Approval of the Exec committee minutes from October 16th, 2018
   Motion to approve by Emma. Second by Zen. Motion passes unanimously.

VIII. New Business
   a. Accessible Student Space
   John motions to table this topic.
   John rescinds his motion.
   John yields time to Becky to speak about the topic, who says that the project isn’t developed to the point that much can be decided on. She is still working to gather information about the process and what an Accessible Student Space can look like.
   Alexis reads Josh’s letter addressing the topic.
   Sarah notes that the Academic Resource Center (ARC) is fully funded from the academic side of UWM, so it makes sense that academic achievement is its main focus, rather than a student life-focus that other seg-fee funded centers have.
   Becky is hoping to see this initiative follow the same template as the other resource centers: staffed by student employees and one Professional staff member, space in the Union, and funded by student seg fees.
   Zen yields time to Rick (UWM Union).
   Rick notes that there is no vacant space available at this time in the Union, but this could be worked into the future Union restructuring project, which is not yet approved (currently is in the state budget) and work related to that wouldn’t begin until 2021 at the earliest. He shares his experience seeing MAVRC form around 2012, and that the growing number of student vets was documented and supported from both SA and from the UWM Administration.
   Alexis asks if there is already data out there about disabled students that could be used to support this idea. Becky responds that ARC has that data, but some of it is sensitive due to the identifying nature of student data. Rick mentions that summarized or aggregated data could be released by ARC to support this project.

   b. Tobacco Free Campus
   Alyssa explains the background behind this – SA is being asked by Kelly Haag to take a stance on the question of declaring UWM a tobacco-free campus (last year, legislation was passed to support UWM being a smoke-free campus, not tobacco-free campus).
   Zen moves to refer this matter to SLIC, seconded by Emma. Motion passes unanimously.

   c. Discussion and Review of Executive Committee Liaison Document
   Alexis introduces the Exec Liaison document and the recent changes, particularly the proposed rule for making sure that Exec liaisons can’t be the primary liaison for the committee they chair (such as SAC, SFC, ICC, and SLIC).
   Emma pushes back that these changes are not necessary, because liaisons are only there to help get committees going.
   Alexis brings up the idea that it is better for there to at least be an exec contact for each committee beyond the chair in the interest of transparency and accountability. Also, this system is more flexible year-to-year than relying on bylaw-established back-ups.
Discussion moves to whether this is necessary, James brings up that the document was formerly a resource or reference, but now it seems to be moving more towards oversight, which is the OAC’s job. SAPS points out that having named liaisons could be good in case of an emergency where a chair or vice chair is not available. SAPS also points out that having the SAC and SFC chairs oversee each other is tricky because they are both intertwined AND deal with finances. John states that these Exec Liaison changes are not necessary because Open Meetings rules, availability of minutes, and other mechanisms make the committees open enough. SAPS responds that relying on all parties to follow proper open meetings procedures may not be the best bet, as unscrupulous behavior (such as modifying meeting minutes) could still possibly circumvent existing safeguards. Alexis declares that she will edit the document to make the roles clearer and to strike a better balance between administrative assistance and accountability, and will bring the edits back for consideration at another Exec meeting.

d. **Agenda for Nov 4th Senate Meeting**
Alexis points out that the only items on the agenda right now are some Shared Governance appointments. Alexis asks everyone on the Exec board to please share if legislation is on the way in the interest of catching spelling errors and other editorial minutiae. Alyssa asks Alexis to send out a reminder to the Senate about deadlines for putting legislation and topics of discussion on the agenda.

e. **SA Resource Guide**
John passes out the draft SA Resource Guide and notes that the quote from Marketing is about $366.00 for 500 booklets, or about 73 cents per booklet. Emma brings up the question of what is SA’s role for this and why are we taking the lead on producing this material. John responds that there are some initiatives inside the booklet that are very SA centric, like the Green Fund and the Food Pantry, and this would be very useful for connecting with constituents by handing these out at tabling and other events. Mary brings up that RSOs might be confused with seeing this and thinking that this has resources for SAC Grants, but there is nothing in here about SAC or the RSO grant process. Luis suggests making the title page more about the “Resource Guide” and less about “SA” to prevent confusion about what this resource guide is about. SAPS requested that the Food Pantry hours be removed as those may change from year-to-year.

f. **Farmer’s Market**
John noted that the last Farmer’s market event ended in a net profit. The fees were meant to cover the set-up costs and event insurance, but last time there was a surplus of about $50.00 that went towards the Food Pantry. John will be working with Emma on how to reconcile that to the SA account. The vendor fee amount will also be increasing for this upcoming market. The next market is planned for November 15th from 12-5pm in the Union Ballroom, and it is anticipated that more vendors will be attending. John is asking for 235.00 to cover the fees. Alyssa mentions that she is uncomfortable discussing this without Emma present. An exec meeting is tentatively scheduled for just before the Senate meeting on Sunday, November 4th. John moves to table this to the next exec meeting, seconded by Alexis. Motion passes unanimously.

IX. **Questions and Concerns**
Alexis is going to send out the Open Meetings Compliance Guide to all Exec members, and she asks all to review it.

X. **Adjournment**
Motion to adjourn by Zen. Second by Mary. Motion passes unanimously.

*Meeting adjourned at 9:29 pm*