EXECUTIVE COMMITTEE MEETING
July 29 2019, CTO 6:08pm
UWM Union EG79
2200 E Kenwood Blvd
Milwaukee, WI 53211

I. Call to Order

II. Roll Call
1. Sydney Lee – Present
2. Katie Malek – Present
3. Connor Mathias – Present
4. Stefan Rudel – Present
5. Liz Sunday – Excused
6. Conal McNamara – Present
7. Sam Wisneski - Present

III. Reports

Sydney: Challenging other UW universities to see who can register the most voters.

Katie: Updated training documents for Senators. Will soon create a training for Program Reps and finalize a legislation training. Has participated in small group meetings for the Student Affairs Divisional Strategy Group on Health and Wellbeing. If you have information pertaining to individualized wellness plans for students or the Food Center & Pantry/Restaurant Operations, please contact Katie. The next large group meeting is August 8th. Has met with 9 out of 13 deans. Will soon have meetings involving data analysis for the academic advising project. Working with Conal to create a mass email to send to all of the schools and colleges. Has met some freshmen who seem excited about the Student Association. May have recruited Senator for the College of Engineering and Applied Science. Will investigate a class cancellation and start working on Program Reps Elections.

Connor: Meeting w administrators; met with resource center directors to establish relationships with them and get an overall sense of how they feel about UWM, resource centers, and how Connor can help them. Working on recruitment for vacant advocacy senator positions. Women’s resource center has been tricky and he hasn’t been able to get a contact in inclusive excellence center, but met w LGBT resource center and will meet w Veterans Resource Center. Investigating renewing our contract with Bublr.

Stefan: Reaching out to staff & faculty supports for SFC.
Conal: Orientations winding down; working on recruitment stuff. Outreach to all of seg fee funded entities to see about marketing. Begin stages of listening tour. Just met w someone from Neighborhood Housing to talk about neighborhood association meetings.

Sam: Brochures have been printed and given to freshmen. Graduate School representation – there were concerns about this last year. Conal worked with the Graduate School and they wanted to put a piece of our literature in every graduate school folder, so Sam printed 500 and gave them to the GS. Met with Union marketing. Will be meeting with Connor soon about a newsletter and talking about senator event materials.

IV. Open Forum

No members from the public wishing to speak.

V. Approval of Agenda

1. Motion by Connor to approve the Agenda. Second by Conal.
2. Discussion: Connor moves to add New Business item 8g. Shared Values Discussion. Second by Katie.
3. Motion by Conal to approve the Agenda as amended. Second by Connor. Motion to approve agenda passes unanimously.

VI. Special Orders

VII. Old Business

a. Katie moves to amend the previous meeting minutes so that her report reads, “Katie has worked closely with Zen, the previous Vice President of Academic Affairs. Has made training materials and contacted academic senators. Made a PowerPoint for new senators with important information. Katie and Conal drafting letter for the deans of all the schools and colleges. Wants to get a head start and meet with deans before the school year. Disappointed in recruitment so far, but did reach out to grad students because she want more grad students to join SA. Also signed up to table on June 21st, and wants to do more.”

b. Approval of the senate minutes as amended from June 12, 2019

Motion to approve by Conal. Second by Connor. Motion passes unanimously.

VIII. New Business

A. Spending Authorizations for Executive Board Members

Exec team discusses the benefits of allowing Liz and Sam to spend a certain amount of money without requiring approval from the entire Executive Board. After debate over how much money they should be able to spend without approval, it is decided that it makes more sense to give Liz access to the supplies budget for the whole year. It is clarified that there is a portion of the Executive Board budget allocated specifically for marketing.

Motion by Connor to authorize Liz to spend the office supplies budget as needed. Second by Sam.

Sydney: Yes
Katie: Yes
Connor: Yes
Stefan: Yes
Conal: Yes
Sam: Yes

Yes: 6
No: 0
Abstain: 0

Motion passes unanimously.

Motion by Connor to authorize Sam to access the marketing budget as needed. Second by Conal.

Discussion: Sam says that he does not foresee expenditures exceeding $300-400. He says that items of mutual interest will be discussed with the whole Executive Board.

Sydney: Yes
Katie: Yes
Connor: Yes
Stefan: Yes
Conal: Yes
Sam: Yes

Yes: 6
No: 0
Abstain: 0

Motion passes unanimously.

B. IEC Recruitment and Appointments
Conal says that last year the Executive Board struggled to fill the Independent Elections Commission (IEC) and that it later became an issue. He says that we should start recruiting early because he believes Constitutional amendments may be introduced, and the IEC needs to prepare the referenda.

Sarah states that filling the IEC is the responsibility of the Executive Board and that it is important to have an IEC before elections in the fall. She says that students cannot be officials of the Student Association the year preceding or following a term on the IEC. There must be 3 students on the committee for the IEC to function, but 5 students is ideal. IEC members will be confirmed at the first Senate meeting. IEC appointments must be made by the first week of the fall semester. IEC appointments must pass by a 2/3 majority of the Executive Board and the Senate.

Conal and Sam will meet about this to potentially create flyers and/or social media posts about IEC appointments.

C. Open Office Hours
Connor mentions that the SA Office was often a distracting environment last year. Sydney, Katie, and Connor discussed when it would be appropriate to welcome people into the office for social time. Senators can use the space for work purposes at
any time, but perhaps on Fridays the environment could be more casual.

Sam introduces an idea to have a senator mixer every Friday. Tell Senators at the first Senate meeting that if they need to access the SA office for the purposes of work relevant to their positions, they are welcome in the office at any time.

There is discussion of closing the office at a certain hour. Conal expresses that he likes to work late at night and is not easily distracted. Sarah says that the majority of exec members’ office hours must be held during business hours and advises against letting senators use the office for social purposes late at night. However, she says it is fine if exec members want to work late at night.

Connor states that 8am-5pm are business hours and should be used for work. He introduces the idea of a 12-1pm lunch hour where people can use the office as a social space. Sydney is in favor of this idea. She expresses a desire to get to know senators. Katie opposes this idea and says that people will be unable to work. She expresses concerns that people will not leave when the lunch hour is supposed to end and cites schedule differences as an issue. Sam suggests tabling the conversation after stating that there are valid points on both sides. The team agrees to table the discussion.

D. Posting SOAD Position
The application for the Student Organizations Appropriations Director (SOAD) position must be posted for three weeks before applications can be accepted. The team agrees to post the position.

E. Listening Tour
Conal says that last year there were four listening sessions last year and that he wants to host 6 this year. He says all of the tours will take place during the month of November and the data will be compiled in December and January. The data will be presented at the first meeting of the spring session. The process will start over the following fall. Conal hopes to set a straightforward process that future CCEDs can reference.

Sam asks Conal to explain what the listening tour is and how it will be different this year compared to last. Conal says that the listening tour is a way to gather information about student experiences and how we can improve them in the future. Last year there was a tour in the Women’s Resource Center, a tour in the LGBT Resource Center, and one in the Union concourse. Conal does not have the data from the fourth tour. Conal plans for this year’s process to be similar and keep gathering data from the resource centers. He wants to have a rotation between resource centers so that we are gathering equitable data. Conal expresses interest in getting data directly from students as opposed to data from faculty and staff.
Sydney says that tours should be added in the Roberto Hernandez Center, the Black Student Union (BSU), and the Veterans’ Center. All of these are located in Bolton.

Conal also wants to gather specific feedback. Previously the listening tour yielded data stating that some students felt like they were not valued in their degree programs, were being babyed by professors, or had professors who were too direct. Conal contemplates creating a form to gather data about which departments the specific data is coming from.

Sydney suggests informal data collection. Sarah advises against this because formal meetings can be advertised to interested students.

Katie suggests gathering data from collaborative work spaces (the lounge areas like the one in Enderis).

F. Recruitment for Conal
   Conal will be working with Sam to create a basic poster for Senate recruitment. It is brought up that new senators should not be locked out of joining committees, meaning that opening committee appointments should happen after new senators have been appointed.

IX. Questions and Concerns
   1. Sam asks if the Student Association will have representation at the Panther Street Festival. Sarah says that it is possible to get a table if we want one, but we will have to staff it. If we want one, Conal should contact Krystal McCain and Rebecca Grassl.

X. Adjournment
   Motion to adjourn by Connor. Second by Conal. Motion passes unanimously.

Meeting adjourned at 7:43pm