EXECUTIVE MEETING
June 1st 2017, CTO 8:07 am
Union EG79
Milwaukee

Roll Call

1) Emily Kuester - Present
2) Alyssa Molinski - Present
3) Dakota Crowell - Present
4) Aiden Ward - Present
5) Akayna Morrison - Present
6) Jessica Ford - Present
7) Simrah Awan - Present
8) Miles Holvick - Present
9) Michaela Dhuey - Present

I. Approval of Agenda
   a. Motion by Ward to approve the Agenda. Secondary by Morrison. Motion to approve agenda passes unanimously.

II. Reports

Committee Members

Emily Kuester:
- Orientation and expectations of new executive staff are underway.
- Currently assisting in collaborative efforts with the Office of Central Advising to educate students who are undecided majors in regards to their experience on campus.
- Office of Student Life is going through a restructuring process. There will be an upcoming meeting this month.
- Emails will be sent out about organizations looking for students to represent the student body with their committees.

Dakota Crowell:
- Provided recent updates in regards to efforts to improve food security initiatives.
- Recent accomplishments include:
  o Meeting with the Director of Student Union, Rick Thomas. The discussion provided an opportunity for a general introduction and to address issues related to food security.
  o Meeting with Sara Goldrick-Rab from Wisconsin Hope Lab. The discussion addressed approaches to food pantries and initiatives other schools in the area have explored.
  o Meeting with Representative(s) from the Hunger Task Force.
    ▪ There are currently no openings for pantry bus services, however, UWM, may be added to a waiting listing for services.
  o Presented survey data with SAPS member Rachel Leih to the Chancellor’s Cabinet.

Alyssa Molinski:
- Working on developing an interactive tool kit for program representatives.

Jessica Ford:
• Recently met with the previous Campus and Community Director to discuss position expectations and future direction.

Miles Holvick:
• Shared his interest in improving internal office practices through assessment.
• Exploring directions related to improving online resources for non-student association members.

Akayna Morrison:
• Currently working on transitioning into her new position as Student Organizations and Appropriations Director.

Simrah Awan:
• Expressed her excitement to take on her new responsibilities and start making progress in her role as Marketing and Programming Director.

Aiden Ward:
• Currently working on developing a timeline with SAPS for segregated fee hearings.
  o Met with the Assistant Vice Chancellor of Student Affairs to discuss related issues.
• Board of regions is moving to implement a universal standard for allocable and non-allocable resources.
• Recent changes in allocable resources will be addressed during the upcoming senate meeting.

Michaela Duey:
• Currently seeking to fill a vacant chair position in the OAC.
• Updating physical and electronic files for the OAC.

Rachel Leih:
• Executive retreat will be held at the Melt House from 10-4
• Payroll requirements and information
• Expectations for SA and SAPS interaction

III. Open Forum
 a. No members from the public wishing to speak.

IV. Old Business
 a. N/A

V. New Business
 a. Office Spaces/OAC Move
  i. No objections to integrating the OAC into the executive office spaces.
  ii. A secondary documented is attached to the meeting minutes detailing executive members office locations, hours and contact information.
 b. Binders/SOS
  i. Binders containing the SA Constitution, Bylaws, and job descriptions were distributed to all executive members.
  ii. SOS materials will be exchanged at a later date with remaining executive members who have not received them.
 c. Summer Office Hours
  i. The majority of summer executive office hours will be on Tuesdays and Thursdays. A detailed description is of hours is in the attached secondary document.
 d. General Expectations
  i. Ensuring listing services are up to date.
ii. Following proper procedures when planning and coordinating meeting efforts. Including SAPS are aware of meetings with administrative members.
iii. Rules and standards for executive members to uphold when reporting hours worked.

e. Orientation Tabling
   i. Sessions will be happening during the summer.
   ii. Emily Kuester will be sending out a doodle and information about the event.

f. Summer Project Agenda
   i. Summer projects should include one job specific plan that is well planned and achievable.
   ii. Additional summer projects can also not be directly related to executive member job descriptions.
   iii. Summer Projects will be further discussed during the executive retreat.

VI. Questions and Concerns
   a. No questions or concerns needed to be addressed.

VII. Adjournment
   a. Motion to adjourn by Dakota Crowell. Secondary by Jessica Ford. Motion passes unanimously.

     Meeting adjourned at 9:15 am