**EXECUTIVE COMMITTEE MEETING**

Sept 5 2018, CTO 4:06 pm  
Room # EG 79  
UWM Union Building  
Milwaukee, WI

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**I. Reports**

**Committee Members**

Emma: Working on SFC timeline and setting up forms for Alloc and Non-Alloc. Also working on business cards and name tags. Shared possibility of a waiver for the Union in regards for their allocation funding target.

John: Working on resource guide. Farmers market, SA outreach events are coming along, marketing is next.

Josh: Participated in Grad School orientation, reported interest from grad students from this event. Going to see and meet with the resource centers

Luis: Working on marketing materials for various events. Possibility of video editing partnerships

Zen: Putting out Program Reps pamphlets across campus. ICC approved their bylaws, needs approval from Senate next. Banners in Union for SA are coming up. Made “bit.ly/programreps” to help get word

Alexis: Handled open records request, will be working with James in OAC to streamline open records requests for the future. Also working on prep for 1st Senate meeting this week.

Alyssa: Voter registration initiatives, visited Food Pantry exec board meeting, also met with Chancellor about smoking policy.

SAPS Update: Freshman/Transfer Student elections will be on Oct 1st. Sarah worked on open records request. Marketing materials for this and the corn roast event are available in the office. Quincy is meeting with Mary on planning. Food pantry open house is happening tomorrow 11-4.

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**II. Open Forum**

No members from the public wishing to speak.

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**III. Roll Call**

Alyssa - present  
Zen - present  
John - present  
Emma - present  
Alexis - present  
Mary - Excused  
Josh - present  
Luis - present

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**IV. Approval of Agenda**

a.  Motion by Zen to approve the Agenda. Second by Josh. Emma moves to amend to add “Approval of Previous Minutes” to the agenda as item 6. Seconded by Alexis. Motion to approve agenda as amended passes unanimously.
V. Approval of Minutes
   a. Motion by Josh to approve. Seconded by John. Motion by Zen to change document title to “Executive Committee Meeting”, seconded by Josh. Motion to approve minutes as amended passes unanimously.

VI. Special Orders
None

VII. Old Business
None

VIII. New Business
   a. Setting Regular Meeting Time
      Wednesdays at 8am biweekly is going to be the time going forward. Alyssa will send out calendar invite.
   b. Involvement Fair
      Event is on September 12th – We need four people to roast corn and two people to table at all times. Will bring it up at the Senate meeting. Great opportunity for marketing any and all SA initiatives! Sarah and Quincy will be there. Safety week tabling is set, thanks to Josh, Zen and Alexis.
   c. Senate Agenda
      Discussed procedure for adding items to the agenda. Exec board elected to send items to Alexis. Since Alyssa will be available on Fridays, she will post and send out the meeting notices on Fridays before senate meetings.
      Group conversation to set the items on the agenda. Discussion on what committees should be filled and when. Consulted last year’s minutes for guidance. Finalized items on the agenda.
   d. SAvivor
      John leads conversation on SAvivor. Discussion of rewards/prizes for winners of the game, but we are limited by our bylaws. Recognition-based awards is the best we can do. Alyssa asks for John to prepare a document outlining the awards. John will also plan an event at the end of the semester. Discussion of team size.
   e. Senate Polos
      John presents example polos. Discussion of use of the polos, where they would be used and who would wear them. Possibly making a loaner pool of polos for Senators or Exec Board to use at tabling events, but would be returned. Discussion of SA’s role and differences from RSOs, and how t-shirt rules apply. Zen moves to table to next exec meeting, seconded by Emma. Vote tied 3 to 3. Zen rescinds motion. John moves to purchase 15 SA polos of various sizes for Executive and occasional Senator use. Alexis seconds. Motion passes.

IX. Questions and Concerns
None

X. Adjournment
Motion to adjourn by Zen. Second by Josh. Motion passes unanimously.

Meeting adjourned at 5:34 pm