EXECUTIVE COMMITTEE MEETING
2 August 2018, 9:33 pm
Room # Sabin 384
University of Milwaukee, Wisconsin

Roll Call

List committee members

Alyssa Molinski - present
Zen Johnston - present
John McCune - present
Emma Horjus - present
Alexis McAdams - present
Mary Greuel - present
Joshua Rivers - present
Luis Filho – unexcused

I. Call to Order

II. Reports

Committee Members
Emma – Setting up meetings with Financial Affairs Office for SFC prep. Working with Mary on SAC webpage.
Mary – Working on records control and SAC webpage. Intercampus Communication Committee work.
Alexis – Shared link to LiveBinders. Met with former Secretary for role guidance.
Zen – Working on Program Reps materials and recruitment. Also facilitating ICC meetings.
Sarah (SAPS report) – Working on enrollment verification for ICC and prepping for Staff arrival next week. Requests for SA involvement in Fall events are coming in. Prepping materials for upcoming SA elections and SFC meetings.
John – Previewed SA events “Meeting on the Concourse” and “Senator Speed Dating,” will move discussion to later in the agenda.
Alyssa – Met with Office of Sustainability. Working on Campus Election Engagement project. Lots of speaking engagements coming up in the Fall.
Josh – Working on shared governance with SAPS. Previewed Graduate Student Welcome discussion. Reaching out to resource centers.

III. Open Forum
No members from the public wishing to speak.

IV. Roll Call

V. Approval of Agenda
a. Emma makes motion to add Meeting on the Concourse event, Senator Speed Dating outreach event, and New Graduate Student Orientation items to agenda. Seconded by Zen. Motion passes unanimously.
b. Motion by Zen to approve the Agenda. Second by Emma. Motion to approve agenda passes unanimously.

VI. **Special Orders**

VII. **Old Business**

VIII. **New Business**

a. **Fall Office Hours**
   i. Reviewed Office Hour postings, Alexis collected times and will distribute draft matrix tomorrow or next week for review.

b. **New Student Association Logo**
   i. Alyssa shared that 10 responses collected in feedback for the new logo discussion. 3 logos available: the old SA logo (“the swoosh”), a new logo mimicking UWM’s logo (“the wave”) and a social media-friendly minimalist SA logo (“the other new logo”)
   ii. Received feedback that the “wave” logo will not work, it infringes on the University’s trademark
   iii. Zen moves to adopt the “other new” SA logo, seconded by Emma. Motion passes.

c. **Secretary Title**
   i. Mary led discussion on move to change the “Secretary” title to a less-gendered term, in line with similar changes made at other UW system student governments
   ii. Alexis feels indifferent to the change
   iii. “Records manager” proposed as a possible alternative. Also, “executive administrator”
   iv. Josh suggests reaching out to the Women’s Advocacy Senator for ideas on alternate titles.

d. **Administrative Assistant discussion**
   i. Josh points out usefulness of having someone sitting in the desk in the front of the SA office to welcome people into SA
   ii. Alyssa mentions that previous Exec Board did not have a need for an assistant
   iii. Zen shared Miles’ input to hold off on this issue until the Exec Board is more cohesive + duties are more figured out
   iv. Josh recommends speaking with a previous Administrative Assistant to get their view
   v. John mentions how SA could act as more of a redirection resource, and how an admin assistant could help in that role.
   vi. Zen motions to table indefinitely, seconded by Josh. Passes unanimously

e. **Meeting on the Concourse Event**
   i. Moving event to Monday or Thursday would be better for Exec board’s schedules

f. **Senator “Speed Dating” Event**
   i. Alexis suggested making sure there are clear guidelines for what senators should be prepared to talk about in order to avoid “uhhhhhhh” moments

g. **New Graduate Student Orientation**
   i. Graduate School is looking for SA input for their orientation event
   ii. Alexis and Josh will follow up with previous Graduate School senator to coordinate action

IX. **Questions and Concerns**

X. **Adjournment**
Motion to adjourn by Zen. Second by Emma. Motion passes unanimously.

Meeting adjourned at 10:47 pm