

Sociology 101 UPACE

Introduction to Sociology

Fall 2020, section 203
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Kent Redding
Virtual Office Hours: M 3-4:30;
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Teaching Assistants:

- Peyton Norman (panorman@uwm.edu) students with last names A-L. Office hours: T 1:00-2:30, F 2:00-3:30
- Jewels Park (park79@uwm.edu) students with last names M-Z. Office hours: W 1-2:30; F 1-2:30
- ALL OFFICE HOURS will be held virtually via Collaborate Ultra within our Canvas website. Click on Collaborate Ultra at any of the above times to join those office hours; for one on one meetings, please email one of us to set up a time for a virtual conference.

Welcome to Sociology 101, Introduction to Sociology (U-Pace). This is a course in which you progress through and master the material at your own pace until you get the grade you earn and want. When students follow the model schedule (completing around two modules every week), they can finish the course and earn an “A” before Thanksgiving break, allowing them to concentrate on doing well in their other courses. However, you can go as fast as you want and finish the course even earlier.

Course Description:

Sociology helps us understand why people do what they do by examining the social settings in which people live their lives. More specifically, Sociology examines how patterns of social relations (repeated interactions shaped by social class, gender, race, religion, etc.) shape what we do and think. The primary goal of this course is to help you think sociologically -- to think about the social factors that shape yours and other people's actions and beliefs -- and to show you how such thinking is useful. Through systematic examination, we will try to use sociology to make sense of people's behavior and ideas, as well as larger social patterns in society.

FIVE KEYS TO SUCCESS IN THIS COURSE:

1. CAREFULLY STUDY THE MATERIAL FOR EACH MODULE (posted on Canvas) BEFORE TAKING THE QUIZ. Each module on Canvas has some combination of text readings, lecture material, and videos. Study these materials, then try a quiz.
2. START TAKING QUIZZES AS SOON AS POSSIBLE—THE MAIN REASON STUDENTS FAIL THIS CLASS IS PROCRASTINATION. The sooner you start taking quizzes, the happier you will be. Students who start early end up finishing the course with an A long before they have to start worrying about finals in other classes.
3. IF AT FIRST YOU DON'T SUCCEED, TRY, TRY AGAIN! If you don't get a 9 or 10 out of 10 on the first quiz, you can't move on to the next module and Canvas times you out for one hour. Take that time to review the module materials. Then retake the quiz. Most people require multiple attempts to get the 9 or 10 required score; some require more than 10 attempts, especially at the beginning of the course when students are learning how the course works and how to best study for the quizzes. After that, it gets easier. Last spring, in spite of the pandemic and everything else, 75% (129) of the students taking this course (171) earned an A or A-. You can do that too!

4. ASK FOR HELP. Your TAs and I are ready and eager to help—don't hesitate to email us or visit virtual office hours if you run into a challenging quiz, if you have questions about the course format, if you want to talk through particular concepts, etc. You can also ask your fellow students by clicking on the "Ask Questions Here: Students Helping Students" at the top of the Canvas home page.
5. READ THIS SYLLABUS VERY CAREFULLY. We have a hidden way of knowing how closely you have read the syllabus...once you see it, you'll know what it is.

How Do U-Pace Courses Work?

This course has an unusual, self-paced format—it is not for everyone! If you are not good at working independently, if you tend to procrastinate, and/or if you prefer the familiar structure of scheduled exams, you might not like this format. We totally understand that different students prefer different styles of courses, and this course is truly not for everyone. It has a LOT of flexibility, which is great for some students, but not ideal for others.

If you start taking this class and discover you format doesn't work well for you, feel free to contact the professor or the TAs. Please know that people drop the course every semester when they discover that this format does not work well for them. You could even transfer into Professor Redding's regular Soc. 101 course (section 002, which is also online but has a more conventional format) if you do so before drop/add ends on September 16; right now there are still 50 slots available in that class.

So how does U-Pace work? U-Pace courses combine web-based instruction (on the CANVAS course site) with the opportunity for one-on-one help. This course gives you as much help as you need and the flexibility to work at the times best for you each week. To provide help, we need to be able to reach you by email. Please read your UWM email regularly (several times per week).

- In a conventionally taught class, you would be responsible for studying 12-15 chapters and taking four large exams. In this course you will cover the same amount of material, but you will be responsible for learning it in small modules and for demonstrating mastery of each module by successfully completing a quiz. In this course there are a total of 22 quizzes.
- Each timed quiz consists of 10 multiple-choice questions. You will have 7 minutes to answer the 10 questions. You can retake quizzes an unlimited number of times without penalty. The retakes will involve 10 multiple-choice questions, but they will not be the same questions. When you achieve 9 out of 10 correct, you may progress to the next quiz or module. **Whether you earn 9 out of 10 correct or 10 out of 10 correct does not matter for your grade. Your grade will only reflect the number of quizzes you passed with at least 9 out of 10 correct. You must also WAIT one hour after submitting a quiz before retaking the quiz. Use that time study further before your retake. Canvas will enforce this 1 hour rule.**
- You can earn TWO FREE QUIZ PASSES to use on any quiz during the semester by scoring at least a 60% on that quiz, 5 or more times. Just contact your teaching assistant (Peyton Norman panorman@uwm.edu for last names A-L; Jewels Park park79@uwm.edu for last names M-Z) to redeem each free quiz pass. Once Peyton or Jewels pass you on the quiz you selected, you will be able to proceed right away to the next module and quiz.

- **Incompletes and extensions will NOT be given for failure to successfully complete quizzes.** So please follow the model schedule, completing at least 2 modules and quizzes every week until you get the grade you desire. We recommended you set aside a minimum of 9 hours each week to study the material. The time normally spent in class is freed up to study; help with the material is available to you by email or face-to-face from your instructor or teaching assistant. However, some students find that it takes greater time and effort to succeed in the online course than in the conventionally taught course. **DO NOT wait to begin work on the course material. The more you get done early in the semester, the happier and more successful you will be.**
- By signing up for an on-line course, you take on the responsibility of making sure you have regular access to adequate, reliable technology to complete all course requirements. Your TA and I will try to help as best we can, but you need to make sure that your home or office or campus computers are appropriate for your needs and are not going to fail at key times. Computer problems are not an excuse for not completing course assignments. If you have any questions about these requirements, call or stop by the UWM Help Desk (phone number is 229-4040). Note, too, that you can check out a laptop from the library if you need to! <https://uwm.edu/libraries/media/media-equipment-for-loan/laptop>

Important Dates (<https://uwm.edu/onestop/calendar/category/academic-dates-and-deadlines/>):

- Sept. 16:** Last day to withdraw (drop classes) from the semester without charge or for full refund. This is also the last day to add full-term classes, change sections, or change the grading basis for classes (e.g. graded to credit/no credit or audit, or vice versa) without approval.
- Sept. 29:** Last day to drop full-term courses without a "W" on record. Tuition and fees apply.
- Nov. 8:** Last day to drop or withdraw from full-term courses. Tuition and fees apply.
- Dec. 17:** Soc. 101 UPACE final quiz submission deadline is at 5pm.

The course is designed to meet the General Education Requirement in the social sciences and counts toward the fulfillment of that requirement.

Sociology 101 meets UWM General Education Requirements (GER) because it involves:

- study of intrapersonal, interpersonal and/or social-cultural factors associated with individual behavior, collective action, or societal development.
- study of human collectivities, organization, institutions, and cultures, their infrastructures and interrelationships.
- study of capacities for and/or techniques of behavior adoption and change.
- study of methodologies designed for conducting inquiry into human behavior, collective action, societies or cultures.
- study of alternative theoretical frameworks which attempt to explain social phenomena.

Learning Goals:

- to understand the concepts and theories of sociology that shape our understanding of human behavior and belief.
- to understand the various sociological methods used to analyze societies and social action.

- to be able to use the concepts and theories of sociology to examine familiar aspects of social life and to suggest appropriate methodologies for systematic study of such phenomena.
- to know basic facts about the social world, including but not limited to: demographic characteristics of the United States and world; levels and trends of social inequality by class, gender, race, and ethnicity; how social institutions, such as educational or political systems, can both foster and inhibit the growth of social inequality.

Textbook and Course Materials:

The required textbook is Giddens, Duneier, Appelbaum, and Carr Essentials of Sociology 7th edition, (hereafter, GDAC). You can purchase this in e-book or paper form from uwm.ecampus.com. You can get free trial access (21 days) to the e-book at <https://digital.wwnorton.com/essentialsofsoc7>

Additional required readings and videos are posted on CANVAS with each module, along with PowerPoint presentations for each module.

Canvas is the heart of the course because that is where you go to take the quizzes, to access course materials other than the textbook, and to monitor your progress in the course.

We calculate your grade by the number of quizzes you complete by the end of the semester:

A	22 quizzes
A-	21 quizzes
B+	20 quizzes
B	19 quizzes
B-	18 quizzes
C+	17 quizzes
C	16 quizzes
C-	15 quizzes
D+	14 quizzes
D	13 quizzes
D-	12 quizzes
F	fewer than 12 quizzes

Note: So that we know you have carefully read the syllabus, as soon as you read this please send your TA a quick email telling us your favorite color, food, or sports team

Model Schedule:

The deadline for completing quizzes is 5:00 PM (Central Time), Thursday, December 17. To meet this deadline, you should aim to complete two modules per week, following the schedule below. In addition to the readings in the Giddens textbook, you will be tested on the articles and videos posted on Canvas.

Note that if you follow this model schedule (which I HIGHLY recommend) you can finish the course with an A before Thanksgiving, long before you have to start worrying about finals in your other courses.

MODEL SCHEDULE

Week 1 (9/3 to 9/6) Complete modules 1 and 2 (see Canvas for details)

Week 2 (9/7 to 9/13): Complete modules 3 and 4

Week 3 (9/14 to 9/20) Complete modules 5 and 6

Week 4 (9/21 to 9/27): Complete modules 7 and 8

Week 5 (9/28 to 10/4) Complete modules 9 and 10

Week 6 (10/5 to 10/11): Complete modules 11 and 12

Week 7 (10/12 to 10/18) Complete modules 13 and 14

Week 8 (10/19 to 10/25): Complete modules 15 and 16

Week 9 (10/26 to 11/1) Complete modules 17 and 18

Week 10 (11/2 to 11/8): Complete modules 19 and 20

Week 11 (11/9 to 11/15): Complete Modules 21 and 22

After completing the quiz for module 22.....congratulate yourself for earning a well-deserved A!

Remember: Quizzes Shut Down on Thursday, December 17, 5:00 PM (Central Time)

Frequently Asked Questions (FAQs):

Should I take U-Pace Sociology 101 or the conventionally-taught version of Sociology 101?

- There are pros and cons to this format. Some students love it, while other students struggle with the flexibility of the course. U-Pace Sociology 101 covers the same type of material as the conventionally taught face-to-face course and counts as Sociology 101. By using technology, it allows you to control the pace of your learning, and students report that this reduces the stressfulness of taking exams. It allows students to spend greater time on difficult topics and helps them manage multiple responsibilities (including work schedules, family obligations, and doing well in other courses). Moreover, students feel supported in their learning because they are actively encouraged every step of the way by their professor and teaching assistant. However, you must demonstrate that you have mastered the material in each module by getting a score of 9 or 10 on each quiz. Many students find that it is MORE difficult to succeed in the online course than in the conventionally-taught course because it requires being disciplined about studying and taking quizzes on a regular basis, and because of the requirement that students master the material enough to earn at least 9/10 on every quiz. **So again, be sure to complete the first learning module (i.e., the quiz for module 1) during the drop/add period to make sure this is the right course for you (see "Tips for Success" at end of syllabus).**

How should I study in this course?

- You should do the module chapter reading assignments first, then study the online lectures, and any accompanying videos or additional readings. The online lectures highlight concepts, but do not include everything you need to know for the quizzes. Studying the online lectures alone is not enough. Similarly, studying the reading assignments alone is not enough.
- Completing a quiz means that you must score 90% or better.

How much time do I have to take each quiz?

- You have 7 minutes to complete 10 multiple-choice questions. The computer screen will let you know how much time you have left. At the end of the 7 minutes, you will receive an immediate score. Please submit your quizzes at the end of 7 minutes whether or not you have answered all questions. If you don't submit the quiz, it may become hung up and prevent you from retaking it again in an hour. If you have a recognized disability that requires extra time on quizzes, please work with the Accessibility Resource Center but also send me an email informing me of your situation. *The quiz times have been reset for many students requiring this accommodation, so please don't hesitate or wait to tell us.*

How soon can I retake a quiz?

- **You must wait at least one hour after submitting a quiz before retaking a quiz. Canvas will not allow you to re-take the quiz without waiting at least one hour. The reason for this is simple: we want you use that hour (or more) to go back and re-study the material so that you better master it. That's the whole point of going to college, isn't it? To learn? If we allowed consecutive attempts that would allow some people to try to pass the quizzes (get 9 or 10 out of 10) simply by guessing many times.**
- Some students have to take the quizzes a number of times before they get 9 out of 10 correct. It is VERY normal to have to take a particular quiz many times before achieving a 90%. Don't panic, and definitely talk to your instructor or TA if you would like additional assistance — we are here to help! And don't forget, you have 2 free quiz passes to use if you score at least 6/10 5 times on a quiz but cannot get to 9/10. Just email your TA to redeem a quiz pass.
- The one-hour wait is for retaking the same quiz. If you completed a quiz with at least a 90%, you may immediately move on to the NEXT module and its quiz without waiting.

Can I use my book or notes during a quiz or have someone help me with a quiz?

- No. The quizzes are to be completed without books or notes and without the help of anyone. Using your book or notes or getting someone else to take the quiz for you or help you during the quiz is forbidden and are clear cases of academic dishonesty.

Can I take screenshots or photographs of the quizzes?

- **Absolutely not. This is also academic dishonesty. You may not make or keep any digital copies of**

the questions.

Who is my instructor?

- The course was developed by Kent Redding, a Professor in the sociology department, with the assistance of Dr. Tom Moore and Professors Diane Reddy and Jennifer Jordan. In addition to Prof. Redding, you will have a teaching assistant assigned to you who will be available for help. Your TA will be closely monitoring your progress. Prof. Redding will oversee the course. You should let him know about any problems that you encounter. He may be contacted by email at kredding@uwm.edu or during his virtual office hours Monday 3-4:30 and Thursday 12:30-2, or by appointment.
- Your teaching assistant (Peyton or Jewels) will be contacting you the first week of class.

How can I get help with the course?

- Do not hesitate to contact your TA or Prof. Redding. We want you to succeed! And it is our job to help you as best we can! If you are experiencing a problem accessing the materials, don't understand something, or have a nonacademic problem that is hampering your performance, please contact us. We will get back to you as soon as possible. This is the first time many students have taken an online course, and many people may find it confusing. No question is a "dumb" question. We will try to help you with any problem you may have with the course, no matter how small or large.
- You can also get help from fellow students by posting a question to the "**Ask Questions Here: Students Helping Students**" link in the Course Resources section of our Canvas page. We hope this resource will help encourage peer to peer help but the TAs and Professor Redding will also monitor this discussion forum.
- You can also receive additional help from the UWM Panther Academic Support Services (PASS). They provide free in-person or online tutoring, supplemental instruction, review sessions, study groups, and academic resources. For more information, please visit <http://www4.uwm.edu/pass/>, call (414) 229-3726, or email pass@uwm.edu. You can sign up for tutoring either in person at the Student Success Center (Bolton 120), or online at the PASS website: <http://www4.uwm.edu/pass/>

What if I need special accommodations?

- This course was designed to accommodate students with disabilities. Many do better in this type course because they can go at their own pace. If you have a recognized disability under the ADA, please provide Prof. Redding with documentation as soon as possible from the Accessibility Resource Center (Mitchell Hall 112, 229-6287, (<http://www.uwm.edu/arc/>)). We are happy to provide whatever special accommodations the ARC recommends.

Once I am ready to start, how do I take a quiz in my online sociology course?

- Access Canvas from the UWM homepage and select *Introduction to Sociology – Soc 101*. The course homepage will display any current announcements.

- Scroll down Module 1, which is a quiz on how this course works. Review this syllabus and the website again. Then click on the module quiz. You have 7 minutes to complete the quiz. Once you are ready to take the quiz, click on “*Complete Module 01 Quiz.*”
- Select the best answer for each question. After answering and double-checking your answers click the “*submit*” button. If you have answered all the questions on the quiz the subsequent screen will prompt “submit quiz.”
- If you received a 90% or better, you may proceed on to the next quiz. If you did not receive a 90%, you will need to retake the quiz but you will have to wait an hour to do so. Once you pass Module 1, you can proceed to Module 2, where you’ll need to read the first half of Chapter 1 of the text, study the posted lecture notes, and watch the video before you take the Module 2 quiz.

How do I view my grades?

- Select “*Grades*” on the course homepage in CANVAS. You may view the grades of all the quizzes you have completed. Note: in the event you attempt the same quiz multiple times only the highest quiz score will count.
- Whether you earn 9 out of 10 correct or 10 out of 10 correct does not matter; your grade will only reflect the number of quizzes you passed with at least 9 out of 10 correct. Getting 10 out of 10 correct on any quiz does not increase your grade vs. a 9 out of 10.

Where can I find information on grade appeals and other policies?

- Information on university policies on participation by students with disabilities, accommodation for religious observances, complaint procedures, grade appeal procedures, and other standing policies (e.g., sexual harassment) can be found on this web page: <http://www.uwm.edu/Dept/SecU/SyllabusLinks.pdf>

Tips for Success in Soc. 101 UPace

- Carefully review this syllabus for important information regarding the format and grading of this course. This information is necessary for successful completion.
- Study the textbook reading assignments completing the PowerPoint presentation and any additional videos or readings. Reading the text first will better prepare you for the PowerPoint presentation and will better solidify the information in your memory. This course is designed to utilize both the text *and* the online resources; therefore, you will not be prepared to take a quiz without completing everything.
- Seek help online or in person from your TA if you are having difficulty with a particular quiz. The beauty of this course is that it is online, but also provides personal help you may need. *If after taking a quiz numerous times you still have not achieved the 90%, schedule a meeting with your TA to go over the material that you are missing.* Meeting with your TAs will help you pass the quiz.

- DO NOT fall behind! Yes, this is a self-paced course, but you should be completing at least two modules each week. Stay on track, get help when you need it. Do not assume that you will be able to catch up if you fall too far behind or underestimate what it takes to master the material and get 90% correct on each quiz. Therefore, attempt to complete at least the first two modules during the drop/add period (before Sept. 16), to make sure you have a realistic idea of the time required to succeed in the course. And complete as many modules as you can now in case something happens later in the semester.
- Canvas can be slow during the end of the semester due to the large numbers of users at that time. Don't wait to take until the last minute; you could have difficulties accessing the site.
- Don't get discouraged! We are here to support you and help you understand all the material. It is our goal for every student to earn a good grade. If at any point you become confused or unsure about any aspect of the course, from material being covered to how to open course material, contact us immediately! We will do whatever possible to help you to ensure your success.

WORKLOAD

The university has asked instructors to break down for students how much time they will spend working on various aspects of their classes.

The UW System states “that study leading to one semester credit represents an investment of time by the average student of not fewer than 48 hours” (UWS ACPS 4), a 3- credit course such as this one will require a minimum of 144 (3 x 48) hours of your time. You may find it necessary to spend additional time on a course; the numbers are expected minimums of time commitment.

As this is a **self-paced, online** course, you will spend a minimum of 144 hours on coursework, broken down in approximately the following way, but may vary given the self-paced nature of this course.

- 30 hours reading online lectures, additional readings, and watching required videos
- 80 hours preparing for class, which may include reading, note taking, doing optional additional exercises (available on the CANVAS site) to improve mastery, and corresponding with your TA and professor on any topics for which you need additional assistance
- 34 hours directly preparing for and taking the 22 quizzes

UNIVERSITY AND SOCIOLOGY DEPARTMENT POLICIES

The Secretary of the University maintains a web page that contains university policies that affect the instructor and the students in this course, as well as essential information specific to conduct of the course. The link to that page is: <https://uwm.edu/secu/wp-content/uploads/sites/122/2016/12/Syllabus-Links.pdf>

Students with Disabilities. In the pursuit of equal access and in compliance with state and federal laws, the University is required to provide accommodations to students with documented disabilities. To learn more, please visit: <http://uwm.edu/arc/>

Religious Observances. Policies regarding accommodations for absences due to religious observance are found at the following: <http://www4.uwm.edu/secu/docs/other/S1.5.htm>

Students called to active Military Duty. Students called to active military duty. Accommodations for absences due to call-up of reserves to active military duty should be noted.

Students: <http://uwm.edu/active-duty-military/>

Employees: <https://www.wisconsin.edu/ohrwd/download/policies/ops/bn9.pdf>

Incompletes. A notation of "incomplete" may be given in lieu of a final grade to a student who has carried a subject successfully until the end of a semester but who, because of illness or other unusual and substantiated cause beyond the student's control, has been unable to take or complete the final examination or to complete some limited amount of term work. <https://apps.uwm.edu/secu-policies/storage/other/SAAP%201-13.%20Incomplete%20Grades.pdf>

Discriminatory Conduct. Discriminatory conduct will not be tolerated by the University. It poisons the work and learning environment of the University and threatens the careers, educational experience and well-being of students, faculty and staff. Policies regarding discriminatory conduct can be found at: <https://apps.uwm.edu/secu-policies/storage/other/SAAP%205-1.%20Discriminatory%20Conduct%20Policy.pdf>

Title IX/Sexual Violence. Title IX is a federal law that prohibits sex discrimination in education program or activities, and UWM policy prohibits such conduct (see Discriminatory Conduct, above). This includes sexual violence, which may include sexual harassment, sexual assault, relationship violence, and/or stalking in all educational programs and education-related areas. UWM strongly encourages its students to report any instance of sex discrimination to UWM's Title IX Coordinator (titleix@uwm.edu). Whether or not a student wishes to report an incident of sexual violence, the Title IX Coordinator can connect students to resources at UWM and/or in the community including, but not limited to, victim advocacy, medical and counseling services, and/or law enforcement. For more information, please visit: <https://uwm.edu/sexual-assault/>

Academic misconduct. Cheating on exams or plagiarism are violations of the academic honor code and carry severe sanctions, including failing a course or even suspension or dismissal from the University. <http://uwm.edu/academicaffairs/facultystaff/policies/academic-misconduct/>

Complaint procedures. Students may direct complaints to the head of the academic unit or department in which the complaint occurs. If the complaint allegedly violates a specific university policy, it may be directed to the head of the department or academic unit in which the complaint occurred or to the appropriate university office responsible for enforcing the policy. <https://apps.uwm.edu/secu-policies/storage/other/SAAP%205-1.%20Discriminatory%20Conduct%20Policy.pdf>

Grade appeal procedures. A student may appeal a grade on the grounds that it is based on a capricious or arbitrary decision of the course instructor. Such an appeal shall follow the established procedures adopted by the department, college, or school in which the course resides or in the case of graduate students, the Graduate School. These procedures are available in writing from the respective department chairperson or the Academic Dean of the College/School. <https://apps.uwm.edu/secu-policies/storage/other/SAAP%201-10.%20Grade%20Appeals%20by%20Students.pdf>

LGBT+ resources. Faculty and staff can find resources to support inclusivity of students who identify as LGBT+ in the learning environment. <https://uwm.edu/lgbtrc/>

Smoke and Tobacco-Free campus. UWM prohibits smoking and the use of tobacco on all campus property. <https://apps.uwm.edu/secu-policies/storage/other/SAAP%2010-8.%20Smoke%20and%20Tobacco-Free%20Campus%20Policy.pdf>

Final Examinations. Information about the final exam requirement, the final exam date requirement, and make-up examinations. <https://apps.uwm.edu/secu-policies/storage/other/SAAP%201-9.%20Final%20Examinations.pdf>

Book Royalties. In accord with department policy, the royalties from the sale of UWM sociology faculty-authored books to students in their classes are donated to a UWM Foundation/Sociology Account to support future awards and activities of UWM sociology students.

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