

# Instructions for Résumé and Narrative Statement

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## RÉSUMÉ

Create a résumé in the structure of your choosing. The résumé can be submitted to us in either a Microsoft Word or Adobe PDF format. The résumé should contain dates and information related to your undergraduate and any graduate level education, your professional work history (both social work and non-social work related), and any unpaid service experiences such as field placements, internships, volunteer work, community engagement, social justice activities or research.

## NARRATIVE STATEMENT

Submit a Narrative Statement in either a Microsoft Word or Adobe PDF format. The total length of your Narrative Statement responses should not exceed 4 pages, double-spaced. The Narrative Statement must include the following sections and points:

### SERVICE EXPERIENCE

- What have you done to make the world a better place? Please consider any of the following areas in your response to this section:
  - Community Engagement
  - Professional Experience
  - Human/Social Service Experience
  - Volunteer Experience
  - Internships
  - Social Justice Activity

### PERSONAL NARRATIVE

- Describe an experience you have had in working across lines of diversity or in overcoming adversity. How has this experience informed your interest in social work?
- What societal problem or social issue do you care most about and what would you propose the social work field does to address this problem?
- Optional - What else would you like for us to know about you? In this section, other students have talked about speaking a second language, when they first came to the US, being a first generation college student, international experiences (e.g. study abroad, travel in other countries), and/or life experiences that have influenced their choice of social work as a career.

### EDUCATION (Respond to the points in this section only as applicable to your situation)

- If you are not providing a reference that is from an academic, college-level instructor, please explain the reason.
- If your GPA is below 3.0 or you do not feel that your academic record accurately reflects your ability, please explain.
- If your GPA is below 3.0 what plans/safeguards have you/could you put in place to help you excel and meet the rigorous demands of graduate school?