

UNIVERSITY OF WISCONSIN-MILWAUKEE  
Helen Bader School of Social Welfare  
Social Work Ph.D. Program

**REFERENCE FORM**

**To Applicant:** Please complete this section prior to sending the form to your reference person.

Your name: \_\_\_\_\_

Do we have your permission to contact this reference person by telephone or email for additional information, if necessary?

Yes       No

\_\_\_\_\_

Signature

Under provisions of Public Law 93-310, the Family Educational Rights and Privacy Act of 1974, and under University guidelines pursuant to that Act, a student (defined as any person who has been officially admitted and registered at the University of Wisconsin-Milwaukee) has the right to review recommendations made in his/her behalf unless the student waives this right at the time the recommendation is solicited.

If you wish to waive your right to review, please indicate by signing below.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**To Reference Person:**

Please return this form and accompanying letter to the address shown at the bottom of the next page. Please be certain *to seal and sign your name across the seal*. Applicants must submit all application materials, including reference letters, no later than January 2nd. We cannot consider letters received after this deadline.

\_\_\_\_\_  
Your name

\_\_\_\_\_  
Title and Degree

\_\_\_\_\_  
Address

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
ZIP code

\_\_\_\_\_  
Phone Number

How long have you known the applicant?

What is your relationship to the applicant?

(over)

PLEASE COMPLETE BOTH PARTS A AND B

**A. Please rate this candidate in terms of his/her abilities for graduate study.**

	Below Average (Lower 50%)	Average (Upper 50%)	Good (Upper 25%)	Excellent (Upper 10%)	Not Observed
Intellectual Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performance Under Stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills: Oral	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills: Written	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Work With Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation for Doctoral Study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ethical and Professional Behavior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Problem-Solving Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Directed Learner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential as a Teacher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential as a Researcher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B. Recommendation**

- No, I do not recommend admission (please explain in Part C below).       Yes, I recommend admission.
- Yes, I recommend admission, but with reservations (please explain in Part C below).

**C. Written Comments.** Please attach a letter assessing the applicant's strengths and weaknesses as a prospective Ph.D. student.

Signature \_\_\_\_\_

Date \_\_\_\_\_

When complete, **please mail this form** and accompanying letter, if any, to: Director, Social Work Ph.D. Program, Helen Bader School of Social Welfare, University of Wisconsin-Milwaukee, P.O. Box 786, Milwaukee, WI 53201.

**Thank you!**