



Student Service Record Episodic Event Timecard

The Student Service Record Intern will log these hours online for you. In order for an episodic event to be eligible towards the SSR Program, it must be coordinated by the Community Engagement and Experiential Learning office.

Some examples include: Make a Difference Day, MLK Day of Service, Alternative Spring Break, Hope House Food Delivery, etc.

Event Name:
Event Name:
Event Date:
Hours Served:
Student Information (to insert your signature click on the text field below and select the Insert tab → Auto Text → Signature)
Student Name (Please Print):
Student Email:
Student Phone Number:
Student Signature:
Date:
III Current SSR Participant ☐ Prospective SSR Participant *If not current SSR participant, please keep this form and bring it to your SSR appointment.
Service Site Information
Site Supervisor Name (Please Print):
Site Supervisor Email:
Site Supervisor Phone Number:
Site Supervisor Signature:
Date:

(to insert your signature click on the text field above and select the Insert tab → Auto Text → Signature)

