

University Staff Senate

September 17, 2024

MINUTES

PRESENT: J. Almquist, E. Cochrane, A. Dempsey Fischer, G. Dukes, L. Eastman, C. Fitzpatrick, S. Fuller, P. Geraci, K. Morgan, C. Parks, C. Peterson, M. Renk, R. Sauers, K. Valerius, M. Vallejo, R. Wahl, C. Warneke, L. Wiczorek

ABSENT: P. Dixon, G. Henion, T. Nation, K. Premeau, E. Rakowski, L. Schiebel, T. Steffan, S. Wirka

GUESTS: M. Fessahaye, K. Hennemann

- I. Call to Order-The meeting was called to order at 10:00 a.m.
- II. Approval of minutes for July 16, 2024 and August 20, 2024-The minutes were approved as submitted via autoconsent.
- III. Chancellor Update-The Chancellor was unable to attend and will update the Senate next time.
- IV. Human Resources Update-M. Fessahaye-M. Fessahaye updated the Senate on items from Human Resources
 - The work from home policy has been updated from UW System. If you work remotely you must fill it out annually and have it signed by your supervisor/department so it is on file with Human Resources.
 - Human Resources added more information on Learning and Development resources for staff on its website. Check out the opportunities for you personally and professionally.
 - Open Enrollment starts September 30. Be sure to review your benefits and sign up on the website. If you need further information check out the website or schedule a review with a benefits professional.
 - New Orientations have gone well. If you have new members of your staff they should sign up for the orientations with Human Resources. L. Eastman asked about coordinating an effort with the “buddy” program and will reach out to M. Fessahaye on how to encourage this further.
- V. Chair Update-10:45 a.m.
- VI. SAAPs for change or approval via autoconsent-The SAAPs were reviewed and passed or changed via autoconsent.
 - SAAP 6-4 Chalking Policy-Elimination
 - SAAP 7-17 Policy on Re-appointment of Faculty on Layoff
- VII. Bylaws approved by US Codification submitted for approval via autoconsent-The bylaws were reviewed and approved via autoconsent. L. Eastman will make sure they are posted on the committee websites.
 - University Staff Committee (USC)

- University Staff Senate
 - University Staff Codification Committee
 - University Staff Layoff Committee
- VIII. Committee/Member Reports-11:30 a.m.
- US Grievance Committee-A. Dempsey Fischer reported that there were three Grievances reviewed by the committee. The committee will meet soon to discuss procedures for grievances to make them more clear and help those involved in the grievance process.
 - US Nomination Committee-K. Morgan reported that the committee met to nominate members to the Vice Provost for Research for the Graduate School and for the Dean of the Graduate School.
- IX. New/Other Business-There was no new or other business.
- X. Adjournment-The meeting was adjourned at 10:49 a.m.

The Senate website can be found here: <https://uwm.edu/secu/us/university-staff-senate/>