

University of Wisconsin-Milwaukee

Academic Staff Senate

Tuesday, March 12, 2024

2:30 pm

MS Teams

MINUTES

Present: M. Archer, A. Conrardy, N. Chin, T. Crary, K. Faust, L. Fleck, C. Fleider, S. Hayes, J. Herriges, K. Jahnke, K. Koch, D. Lorge, M. Murphy-Lee, K. O'Connell Valuch, J. Rotier, A. Sandoval, S. Silet, A. Singer, S. Stalewski, J. Steinheiser, A. Stoddard, D. Van Kerkvoorde,

Absent: K. Faust, E. Kuhnen, B. Lord, D. Lorge, P. Lucey, L. Meng, J. Reindl, H. Vara

Guests: Andrew Daire, Makda Fessahaye, Bill Mueller, Jeff Nytes, Jason Williamson

I. *Call to Order.* S. Stalewski called the meeting to order at 2:30 pm.

II. *Automatic Consent.*

A. Agenda was approved as presented.

B. Minutes – February 13, 2024 were deferred.

III. *Chair's Report.* S. Stalewski thanked academic staff for their service to UWM and to governance. Congratulations to senators and others who were recognized at today's length of service recognition. UWM Panther basketball team is in the Horizon League championship game tonight. Update on UWM Waukesha and Washington County – CGS staff. There are 67 academic staff assigned to CGS with a few working at UWM in first year bridge or continuing education. The provost requested some input from the ASC for strategies and action items that could be implemented to move UWM forward. Since we do bring a diversity of expertise our recommendations span a wide range of what we do at UWM. The provost has shared this feedback with his staff and we will have more opportunities to collaborate and offer input. One of the high-level recommendations we made was to position UWM as a player in the artificial intelligence space, knowing there are levels of activity regarding AI across campus but want to demonstrate our interest and support. A Generative AI committee is forming representing teaching, research, operations, and business functions. A senator communicated some questions about parking options for people who work in a hybrid position. Sr. VC R. Van Harpen offered information about parking options. ASC has received a few requests this year to mentor probationary instructional staff and review committee chair Rachel Baum has contacted those individuals. Senators or others who are interested in informally mentoring a colleague are asked to contact S. Stalewski. S. Stalewski recognized the work of Tammy Howard who supports AS governance.

IV. *Guests.*

A. Provost A. Daire noted the decision about UWM at Waukesha does not reflect on the staff at CGS. Additional details about supporting the faculty and staff will be shared at tomorrow's Town Hall.

B. AVC for HR M. Fessahaye reported she is talking to UWM leaders and at Waukesha County Technical College (WCTC) about the Waukesha closure and next steps to support colleagues. Gave reminders about the mandatory trainings and April 30th deadline for submitting annual performance evaluations. Employees who do not complete will not be eligible for pay plan increases. HR has developed onboarding actions that apply to all UWM employees and supervisors are encouraged to review.

V. *Unfinished Business.* None.

VI. *New Business.*

A. Nominations from the Floor – J. Williamson, Chair, AS Nominations Committee, gave a report on the Committee’s activities and opened nominations for the Codification Committee. Two individuals self-nominated (A. Meddaugh and M. Murphy-Lee). Nominations were closed. J. Williamson opened nominations for the Instructional and Research AS Review Committee. Two individuals self-nominated (A. Kissack, A. Sandoval). Nominations were closed. J. Williamson opened nominations for the Nominations Committee. Three individuals self-nominated (R. Heintzkill, R. Sinha, A. Stoddard). J. Williamson moved and J. Herriges seconded approving the nominations from the floor. Motion passed unanimously. Tammy Howard will verify eligibility of each nominee before adding to the final ballot.

B. AS Document #147 Revisions to Academic Staff Senate Bylaws – A. Stoddard moved and J. Herriges seconded approving AS Document 147. K. Koch provided summary of the revisions. No concerns or questions were raised. Motion passed with one abstention (D. Lorge).

C. SAAP 13-3 Personnel File Policy – A. Singer moved and A. Stoddard seconded approving SAAP 13-3 as presented. Motion passed unanimously.

D. SAAP 14-7 UWM Research Integrity Training Policy – J. Nytes, Research Integrity and Compliance Manager, presented an overview of the new policy. T. Crary moved and A. Stoddard seconded approving as presented. Motion passed with one abstention (D. Lorge).

VII. *Committee Reports.*

A. Standing Committees – Jessica Schuld, Chair, AS Awards Committee, reported the Call for Professional Development applications has been posted and distributed to campus. Units must match funds for PD awards starting in FY 26. Provided an overview of the workgroup on Fall Awards and its recommendations to distribute awards more equitably.

B. Subcommittees – Lynne Jones, Co-Chair, Non-Instructional AS Subcommittee, reported on upcoming events and work breaks.

VIII. *General Good and Welfare.* None.

IX. The meeting was adjourned at 3:52 pm.