

University of Wisconsin-Milwaukee
Policy Advisory Committee
Wednesday, January 24, 2024
12:00 p.m.
Location: Lubar N456 and Microsoft Teams
Minutes

Present: E. Bechly-Schubert, S. Boyd, K. Kirshner, A. Meddaugh, T. Nation, J. Reisel, K. Scholz, J. Urdan,
C. Vang, M. Zell

Guests: Makda Fessahaye, Associate Vice Chancellor and Chief Human Resources Officer
Kurt Hennemann, Human Resources Compliance Officer

I. Meeting called to order at 12:01 p.m.

II. Auto Consent

a. Minutes of the November 29, 2023 meeting approved as distributed.

III. Business

a. SAAP 13-3 Personnel File Policy

K. Hennemann presented the policy. The revisions revolve around the centralization and digitization of personnel files as well as integration into the HR system. Changes also align our campus policy with UW System Administrative Policy 1261.

MOTION: to approve SAAP 13-3. The motion was seconded and approved by voice vote.

The policy will go to the Academic Staff Senate, Faculty Senate and University Staff Senate for automatic consent.

IV. Other Business as needed – None.

V. The meeting adjourned at 12:09 p.m.