

University Staff Committee

January 9, 2024

Via Microsoft Teams meeting

MINUTES

Present: J. Almquist, J. Azinger, L. Eastman, G. Dukes, T. Nation, K. Premeau, R. Sauers

Absent: A. Dempsey-Fischer, C. Parks

- I. Call to Order- The meeting was called to order at 10:03 am
- II. MINUTES-December 12, 2023-The minutes were approved as submitted.
- III. Chair update-Chair Dukes updated the committee.
 - Chair Dukes will meet with the Chancellor soon and update the Senate and USC then.
 - Payplan has gone through and been approved. Everyone should have gotten their letters from Human Resources confirming their new rates. L. Eastman was curious to know how many University Staff were not eligible for the Chancellor's additional pay rate for those making less than \$26 per hour.
 - Risk Assessment meetings have concluded. The different working groups will have submitted their summaries and a final report should be available in February.
 - Preparations for the Republican National Convention are underway. Police Chief Salazar and Keri Duce will come to the January University Staff Senate meeting to discuss these issues and more.
 - The Director of Purchasing has not gotten back to G. Dukes regarding questions that the Senate had on Purchasing and Vendor requirements. Chair Dukes will follow up with him.
- IV. Member reports-
 - Awards-L. Eastman reported that Fall Awards on campus for University Staff and others will be revised. The Chancellor's office has asked for a review of the Awards to be more engaging for Faculty, Academic and University Staff. The working group will make recommendations. After that the University Staff Awards committee will meet and discuss any changes, they may make to the upcoming awards to help make them more engaging to University Staff.

- College of Arts and Architecture Dean Search and Screen-K. Premeau reported that the committee will meet soon to finalize the Position Description. The committee did not meet **over** Winter break.
 - University Staff Climate & Info Committee-J. Azinger reported that the committee discussed reaching out to newly hired University Staff to invite them to the Senate so that they will be more engaged and learn what the Senate does. The USC felt this was a great idea and would encourage new employees to participate in Governance. There was also discussion about mentors being connected to new employees to help them as they learn about being on campus. The Committee also feel this would be a great initiative.
 - Newsletter-L. Eastman announced that the University Staff Newsletter will be back and sent to all University Staff to keep them updated on campus news with a special focus on University Staff events and news.
- V. New/Other Business-There was no new or other business.
- VI. Adjournment -The meeting was adjourned at 10:30 a.m.

Committee website is located here: <https://uwm.edu/secu/us/usc/>