

University of Wisconsin-Milwaukee

**Academic Staff Committee**

Monday, February 19, 2024

9:00 am

MS Teams Meeting

**MINUTES**

Present: J. Herriges, K. Jahnke, K. Koch, P. Lucey, L. Meng, M. Murphy-Lee, J. Steinheiser, S. Stalewski, D. Van Kerkvoorde  
Guests: Gail Dukes, Kristin Woodward

- I. *Call to Order.* Chair S. Stalewski called the meeting to order at 9:02 am.
- II. *Automatic Consent.*
  - A. Agenda was approved as presented.
  - B. Minutes of February 5, 2024, meeting were approved as presented.
- III. *Persons Wishing to be Heard.* Kristin Woodward shared information on open textbooks and OER.
- IV. *Chair's Report.*

UC and staff voting rights update per John Reisel. When approved by the Faculty Senate, it will allow colleges to approve voting rights for anyone they choose. Guidelines will be provided. Faculty senators have expressed concerns about needing to change for the long-term success of the University and communicated much work that has been done and is on-going. Chancellor Mone will distribute a budget update today that includes encouragement to get on board with student success initiatives. Deloitte met with campus units and governance last week and themes were the commitment of UWM employees and challenges with resources to implement, expand, and sustain initiatives. A report will be available later this semester. CHPS and ZCPH units are engaged in pre-design work for the NWQB. These units are especially challenged since the realignment as their units (admin, academic, advising) are spread across multiple locations. S. Stalewski received a recent question about the promotion increment from probationary to indefinite regarding freezing this salary. Per HR and the Provost, there is no change. When S. Stalewski requested approval for the amounts for teaching and service awards and the professional development awards, Paul Klajbor and Provost approved \$15,000 with a matching required. This has since been modified to \$15,000 for professional development (previously \$24,000) and \$6000 for individual awards.
- V. *Guests<sup>a</sup>:*
  - A. University Staff Committee Chair G. Dukes gave an update on recent activities of the University Staff Committee and Senate including the reestablishment of the monthly newsletter, inviting academic staff colleagues to the Senate, attempting to change the waiting period for health insurance for university staff, clarifying the personnel file policy, and purchasing policies. G. Dukes will propose to the USC that the newsletter be distributed to all campus. Discussion about improving communication and information sharing across all employment categories took place.

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<sup>a</sup>Committee may go into closed session to discuss personnel matters per Wisc. Stats. 19.85(1)(c) or 19.85(1)(f)

- VI. *Unfinished Business.*
- A. Pay Progression within Range – M. Fessahaye indicated the report is being shared with campus leaders.
  - B. AS Statistics – Talked about the usefulness of the HR reports.
  - C. Workload Polices for AS – No update.
  - D. Develop Systemic Strategies for Provost – The ASC reviewed latest version of strategies.
- VII. *New Business.*
- A. Discuss SAAP Review Policy – The emails about SAAP approvals prompted S. Stalewski to review the policy which requires a 30-day review by the governance groups. S. Stalewski will contact John Reisel about the process being followed.
  - B. Review SAAPs 13-3 and 14-7 – ASC discussed questions about the SAAPs including how personnel files are maintained. Issues included discrepancies between what colleges and shared serviced are doing and verifying transcripts. K. Koch provided background on SAAP 14-7 which will be placed on the March AS Senate agenda.
  - C. Textbook Selection Committee (ASC Nominee) – J. Herriges moved and D. Van Kerkvoorde seconded nominating Kristin Miller Woodward to serve on the Textbook Selection Committee. Motion passed unanimously.
- VIII. *Reports.*
- A. Campus Committee Reports – None.
- IX. *Closed session for Personnel Matters per Wis. Stats. 19.85 (1) (c) and/or (f).* None.
- X. *General Good and Welfare.* M. Murphy-Lee will attend the ARC review March 4-5. S. Stalewski will be participating in the upcoming governance representative session. Discussion about inviting guests to AS Senate meetings and ASC agreed not to include more than three guests per meeting.
- XI. The meeting was adjourned at 11:00 am.