



**Board of Regents of the
University of Wisconsin System**

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February 9, 2024

TO: Chancellors

FROM: Megan Wasley, Executive Director and Corporate Secretary, UW System Board of Regents

RE: Regents University Staff Excellence Awards

Nominations Due: May 3, 2024

On behalf of the Board of Regents, I am pleased to invite you to submit nominations for the **2024 Regents University Staff Excellence Awards**. The purpose of the Regents University Staff Excellence Awards is to recognize the dedicated work, vital services, initiative, and outstanding contributions of university staff throughout the Universities of Wisconsin.

Two awards of \$7,500 each will be made to university staff members in recognition of their exceptional service to the university. One award of \$7,500 will be made to a program staffed primarily by university staff in recognition of their important role in supporting the mission, priorities, or programs of the university. The Regents University Staff Excellence Awards Committee will select the award recipients.

We anticipate that award recipients will be publicly recognized at the **September 27, 2024**, meeting of the Board of Regents hosted by UW-Parkside. In addition, all nominees will be recognized by the Board of Regents and in Universities of Wisconsin announcements and press releases.

Each UW university may nominate one university staff and one program staffed primarily by university staff for this award. The nomination process may be determined by the individual universities. For submissions to UW Administration, we are requesting documentation that addresses the criteria in the guidelines. We suggest that potential nominees and campus selection committees review the nomination guidelines with care.

We see this as an opportunity to highlight for our Regents the qualities of our outstanding university staff and we strongly encourage you to submit a nomination in each category.

The attached guidelines provide information on the criteria for the awards and the documentation that should accompany the nominations. Additional information can be found at www.wisconsin.edu/regents/regent-awards/regents-university-staff-excellence-awards/.

Please submit nomination PDFs electronically no later than **May 3, 2024** via www.wisconsin.edu/regents/regent-awards/regents-university-staff-excellence-awards/.

Questions regarding the award may be directed to the Board of Regents Office at (608) 262-2324 or board@uwsa.edu.

Thank you for your support of this very important award.

Attachment

c: Regent Angela Adams, Chair, Regents University Staff Excellence Awards Committee
Jay O. Rothman, President, Universities of Wisconsin
President's Cabinet
Provosts and Vice Chancellors for Academic Affairs
University Staff Representatives
John Lease, Secretary of the University Staff, UW-Madison
Tom Thieding, Communications Specialist, Universities of Wisconsin