

University of Wisconsin-Milwaukee

2024 ACADEMIC STAFF OUTSTANDING TEACHING AWARD
Call for Nominations

The Academic Staff Awards Committee, a standing committee of the Academic Staff, invites nominations for the **2024 Academic Staff Outstanding Teaching Award**. Up to three awards of \$1,500* will be selected by the Academic Staff Awards Committee. The award will be announced in the September issue of the ***UWM Report*** and will be presented by the Chancellor at a ceremony in the fall.

EVALUATION

Nominees will be evaluated on such factors as initiative, innovation, and dedication to teaching and facilitating instruction. Please follow the numerical format listed below and address each criterion under separate headings. Individual letters should not exceed 3 pages.

- 1) The nominee should demonstrate continued excellence in teaching:
 - Fostering student motivation and learning
 - Demonstration of classroom effectiveness
 - Innovation in delivery of content
 - Investment in curricular development
- 2) Service to the University as it relates to campus/community/professional citizenship.

CRITERIA

Nominees should:

- 1) Be members of the academic staff with a fixed term, probationary, or indefinite appointment;
- 2) Have completed a minimum of four years of service to UWM** (excluding leave of absence) teaching two courses or more per semester in any combination of the appointments listed in #1 above by January 1, 2024;
- 3) Not have received an Academic Staff Award (excluding Professional Development Award) in the prior four years;
- 4) Neither nominees, nor members of their immediate family, may be serving a current term as a member of the Academic Staff Awards Committee.

NOMINATION PROCEDURE

Nominations may be submitted by UWM employees or currently enrolled UWM student. The Nominator must:

- 1) Complete the Academic Staff Outstanding Teaching Award Nomination Form;
- 2) Write a letter of nomination (not to exceed 3 pages); ***
- 3) Secure two additional supporting letters of recommendation on behalf of the nominee; ***
- 4) Inform the nominee of their nomination and request their current vitae/resume;
- 5) Submit **ONE electronic file (pdf preferred)** that includes **all requested materials** by **April 8, 2024** to: Secretary of the University's Office, secofunv@uwm.edu

* The cash stipend is contingent on budgetary constraints; we cannot guarantee a cash award in 2024.

** UWM includes: UW-Milwaukee, UWM at Washington County, and UWM at Waukesha

*** Nomination letter and supporting letters of recommendation should address each of the five areas listed in the EVALUATION section above. One supporting letter is recommended to be written by a student taught in a prior semester. Please keep supporting letters to two pages. Other supporting documents may be required of the finalists at a later date. Please do not include formal teaching evaluations in your nomination.

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NOMINATION FORM

I. NOMINEE INFORMATION

- A. Name:
- B. Department and Campus Address:
- C. Position:
- D. Length of continuous academic staff service at UWM:
- E. Email Address:

II. NOMINATOR INFORMATION

- A. Name:
- B. Position & Department:
- C. Telephone number & Email Address:

III. SUPPORTING LETTERS OF RECOMMENDATION

In addition to a letter from the nominator, supporting letters of recommendation are submitted by the following two people (include Name, Title, Department, Email, and Telephone Number):

- A.
- B.

Please follow the numerical format listed below and address each criterion under separate headings. Letters should *not* exceed 3 pages.

- 1) The nominee should demonstrate continued excellence in teaching:
 - Fostering student motivation and learning,,
 - Demonstration of classroom effectiveness,
 - Innovation in delivery of content,
 - Investment in curricular development;
- 2) Service to the University as it relates to campus/community/professional citizenship.

Forward ONE electronic file (PDF preferred) of the completed nomination form, supporting letters, and CV/Resume by **April 8, 2024** to:

Secretary of the University's Office, secofunv@uwm.edu