

THE UNIVERSITY OF WISCONSIN-MILWAUKEE  
Research Policy and Advisory Committee

**Minutes**

May 16, 2023 meeting  
**Via Microsoft Teams**

**1. Call to order and approval of the agenda**

The chair was unable to attend; Mark Harris called the meeting to order at 1:02 p.m.

Members Present:

Paul Brodwin, Janis Eells, Jennifer Haas, Ann Hanlon, Mark Harris (ex officio), Jennifer Herriges, Jennifer Kibicho, Joseph Mougel, Sara Pashak, Michael Pauers, Sam Westcott (ex officio)

Members Absent:

Madhusudan Dey, David DiValerio, and Jay Kapellusch

Guests:

Anne Kissack, Kathleen Koch, Cindy Marifke, Jeffrey Nytes, Kris O'Connor, Michelle Schoenecker (Office of Research); Bonnie Klein-Tasman (Graduate School)

**2. Approval of Minutes**

The minutes of the March 22, 2023, meeting was approved as distributed.

**3. Updates from the Office of Research**

Kris O'Connor noted that a new office has been created called the Office of Research Development Services. It should be finalized in the next few weeks.

**4. Policy on Responsible Conduct of Research Training**

This policy is intended to provide a general overview of conducting research at UWM and the assurance of integrity. It will also have consequences if the proper steps are not taken. It began with compliance with some federal agencies' requirement of Responsible Conduct of Research training (e.g., NSF, NIH). Campus administration is requiring research integrity training for all faculty and staff who are involved in research, so the policy and training components are being designed to reflect that broader population in addition to the specific requirements of external funding sponsors.

Samantha Westcott showed a PowerPoint presentation and discussed the proposed plan to offer a suite of topics that range from an hour-long common overview for faculty and principal investigators to specialized topics such as sponsored projects administration, procurement and travel, research safety and subjects, data and records management and collaborations outside of UWM.

The foundations of the training program are:

- Meet the needs for faculty and principal investigators to navigate UWM for research and sponsored projects
- Strengthen support for research and creative work conducted at UWM
- Enhance research compliance and ensure integrity at UWM

- Fulfill expectations of UWM and Board of Regents

These trainings will be in addition to federal, NSF, and other requirements.

The individual trainings would be recorded, and researchers could reference them as needed. The goal would be to make the trainings accessible for anyone who is working in research.

If the required modules are not completed, there will be no proposal submissions, no award set up and no research subject use..

The group discussed the benefits of having the trainings be recorded versus having the information be listed in a document. Many felt the recordings would be a more dynamic way to present the information.

Kris O'Connor presented a draft of the UWM Research Integrity Training Policy. It briefly states that personnel involved in research are expected to practice research integrity, abiding by established state and federal laws, professional norms, and ethical principles in the performance of their scholarly activities.

It further states that UWM requires faculty and staff who serve as principal investigators to complete relevant institutionally required research integrity training in addition to any federal requirements.

Kris and Samantha welcomed any feedback about the proposed training and policy. It will be further developed and presented for RPAC approval in fall.

**5. Election of chair for AY 23-24**

Mike Pauers stated that he was willing to serve as chair for 2023-2024. He was unanimously elected.

**6. General Good and Welfare**

None

**7. Adjournment**

The meeting was adjourned by consensus at 2:09 p.m.