



## SUMMER SESSION APPOINTMENT GUIDELINES

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The contractual period for summer teaching appointments varies, consistent with summer session needs. Also consistent with those needs, and with approval by the department and the dean, instructors of record may be permitted to allocate their teaching, research, and service activities differentially within the contract period.

The rate of pay for a summer session appointment shall be 1/9<sup>th</sup> of the previous academic year salary for each three-credits (or equivalent unit) of summer instruction, assuming the course meets the minimum enrollment level set by the dean (based upon recommendation by the faculty and academic staff) of each school or college two weeks prior to the start of the appointment.

As an alternative to course cancellation, the instructor of record may agree to teach a course at a rate lower than 1/9<sup>th</sup>, pro-rated by course enrollment, if the course does not meet the minimum enrollment level set by the dean (based upon recommendation by the faculty and academic staff) of each school or college for three-credits (or equivalent unit) of summer instruction.

Minimum course enrollment levels, set by the dean of each school or college, shall be based on balancing demonstrated budgetary constraints with the need to advance educational opportunities, interests, and curricular requirements of UWM students. Changes in minimum course enrollment levels shall be implemented by the dean only after full consideration of recommendations from the faculty and academic staff of each school or college.

Contractual arrangements for other instructional activities shall be negotiated individually.