

University of Wisconsin-Milwaukee

**Academic Staff Committee**

Monday, September 18, 2023

9 am

Lubar N440 and Teams Meeting

**MINUTES**

Present: J. Herriges, K. Jahnke, K. Koch, P. Lucey, L. Meng, M. Murphy-Lee, S. Stalewski, J. Steinheiser, D. Van Kerkvoorde

Guests: Andrew Daire

- I. *Call to Order.* S. Stalewski called the meeting to order at 9:02 am.
- II. *Automatic Consent.*
  - A. Agenda was approved as amended to add the nominations for search and screen committees.
  - B. Minutes of September 11, 2023 meeting were approved as presented.
- III. *Persons Who Wish to be Heard.* None.
- IV. *Chair's Report.* S. Stalewski reported she will attend the Chancellor's Cabinet today and has met with Chancellor Mone once since the last ASC meeting. S. Stalewski will report to the University Committee and the Faculty Senate. ASC agreed to send congratulations letters to academic staff who are granted emerit status. The ASC will report AS hires and AS retirements at a Senate meeting.
- V. *Guest<sup>a</sup>:*
  - A. Provost A. Daire confirmed the request for nominations for search and screen committees is official and noted the highest priority is the College of The Arts and Architecture. He provided an enrollment update and discussed retention rates. Discussion about culture and climate and student success and what are the policies that need to change to increase equity and inclusion. Provost Daire wants to work with ASC to identify how to advance student success. He encouraged the ASC work with the University Committee and students to improve student success.
- VI. *Unfinished Business.*
  - A. Pay Progression within Range – The draft report is still with HR.
  - B. Orientation Committee Bylaws – Deferred until the ASC completes review of the AS Operating Rules. K. Koch suggested creating a workgroup to consider the work of the Orientation Committee.
  - C. AS Statistics – HR Reports – Will follow up on request M. Priem sent to M. Fessahaye.
  - D. AS Operating Rules – K. Koch presented revised Rules. After review, K. Koch moved and D. Van Kerkvoorde seconded approving as presented. Motion passed unanimously. T. Howard will forward the AS Operating Rules to AS Codification for review.

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<sup>a</sup>Committee may go into closed session to discuss personnel matters per Wisc. Stats. 19.85(1)(c) or 19.85(1)(f)

VII. *New Business.*

- A. Campus Space Planning Committee ASC Rep for 2023-24 – K. Surerus sent a request to S. Stalewski for an ASC representative. S. Stalewski moved and L. Meng seconded to elect M. Murphy-Lee to serve as the ASC representative on the Campus Space Planning Committee. Motion passed unanimously.
- B. UWS Shared Governance Council Rep for 2023-24 – K. Koch described the work of the Council. S. Stalewski moved and J. Herriges seconded approving K. Koch to continue as the UWS Shared Governance Council representative for 2023-24. Motion passed unanimously.
- C. AS Senate Bylaws Revisions – After review, D. Van Kervoerde moved and K. Koch seconded approving the updated AS Senate Bylaws. Motion passed unanimously. T. Howard will forward it to the AS Codification Committee for review.
- D. Chapter 101 Revisions – After review, J. Herriges moved and M. Murphy-Lee seconded approving the Chapter 101 Revisions as presented. Motion passed unanimously. T. Howard will forward it to the AS Codification Committee for review.
- E. ASC Bylaws – Review – K. Koch presented preliminary revisions related to the process for nominations. The revised Bylaws will be distributed to the ASC for review at the October 2<sup>nd</sup> meeting.
- F. AS Standing Committees Bylaws – Review K. Koch presented preliminary revisions related to the process for nominations. The revised Bylaws will be distributed to the ASC for review at the October 2<sup>nd</sup> meeting.
- G. Nominations for Search and Screen Committees – A special meeting will be held on Teams this week to approve the nominations.

VIII. *Reports.*

- A. Campus Committee Reports – P. Lucey reported on the Senate Subcommittee for the Evaluation of Administrators (SSEA) saying they met once and will meet again next week.

IX. *Closed session for Personnel Matters.* None.

- X. *General Good and Welfare.* M. Murphy-Lee raised concerns about instructional academic staff not having contracts prior to the semester start. ASC will invite Craig Wesley to a future meeting to explain process for issuing contracts in College of Letters and Science.

XI. The meeting was adjourned at 11:27 am.