

University of Wisconsin-Milwaukee

Academic Staff Senate

Tuesday, September 12, 2023

2:30 pm

MS Teams

MINUTES

Present: M. Archer, A. Conrardy, N. Chin, T. Crary, K. Faust, L. Fleck, C. Fleider, S. Hayes, J. Herriges, K. Jahnke, K. Koch, E. Kuhnen, B. Lord, D. Lorge, P. Lucey, L. Meng, M. Murphy-Lee, K. O'Connell Valuch, J. Reindl, J. Rotier, A. Sandoval, S. Silet, A. Singer, S. Stalewski, J. Steinheiser, D. Van Kerkvoorde, H. Vara

Absent: K. Huettl

Guests: Andrew Daire, John Reisel

I. *Call to Order.* S. Stalewski called the meeting to order at 2:30 pm.

II. *Automatic Consent.*

- A. Agenda was approved as presented.
- B. Minutes of the July 11, 2023 meeting were approved as presented.
- C. AS Committee Annual Reports – 2022-23 approved by consensus.

III. *Chair's Report.* S. Stalewski reported the ASC has been working on developing Standard Operating Rules and reviewing committee bylaws. The documents will be shared with the Senate for the October meeting. The ASC will propose adjusting the AS Committee's terms of office from September 1-August 31 to the first day of fall contract through the end of summer contract. Reminded about the September 14th Chancellor's plenary. She meets with Chancellor Mone each month. S. Stalewski encouraged Senators to share observations about building a respectful working environment, workload concerns, academic staff contracts or other matters affecting their employment.

IV. *Guests.*

- A. Provost A. Daire updated on enrollment and the moral obligation to student success. He will share the full data with S. Stalewski so she can distribute to the Senate. A discussion about improving retention rates occurred. A. Daire provided an update on the recruitment for Dean of Zilber College of Public Health. A search firm has been hired and the plan is to advertise the position within the next four weeks. Other recruitments expected to be launched in fall include Dean of College of the Arts and Architecture and the Vice Provost for Research and Dean of the Graduate School, Vice Provost for Faculty Affairs and Vice Provost for Academic Affairs, Director of Center for International Education and Executive Director for the Center for Excellence in Teaching and Learning.
- B. Secretary of the University J. Reisel recognized the tireless efforts of the academic staff. He provided an overview of the role of the office. Secretary Reisel is available for questions about policies and noted that academic staff policies and procedures are well written.

- V. *Unfinished Business.* None.
- VI. *New Business.*
- A. AS Doc 140 – Revisions to Academic Staff Hearing & Appeals Committee Bylaws – D. Van Kerkvoorde moved to approve the AS Doc 140 and presented the changes to the bylaws in the absence section. M. Murphy-Lee seconded the motion and it was approved unanimously.
 - B. AS Doc 141 – Revisions to Non-Teaching Academic Staff Review Committee Bylaws – NTASRC chair Ann Hanlon presented AS Doc 141 and the revisions to the bylaws. M. Murphy-Lee moved and T. Crary seconded approving the document. Motion passed unanimously.
 - C. New Senator Orientation was presented by S. Stalewski and K. Koch. The PPT is posted on the main AS Senate webpage.
- VII. *Committee Reports.*
- A. Standing Committees – None.
 - B. Subcommittees – Sarah MacDonald, co-chair of AS Communications Subcommittee, reported the Fall 2023 AS Newsletter will be distributed soon in a new format (MS Sway).
- VIII. *General Good and Welfare.* S. Stalewski thanked Senators for their service.
- IX. The meeting was adjourned at 3:52 pm.