

University of Wisconsin-Milwaukee
Policy Advisory Committee
Thursday, August 31, 2023
2:00 p.m.
Location: Lubar N456 and Microsoft Teams
Minutes

Present: S. Boyd, K. Kirshner, A. Meddaugh, T. Nation, J. Reisel, K. Scholz, J. Urdan, C. Vang

Guests: Gretchen Miller, Senior Director of Gift Planning & Agreements, University Advancement
Robin Van Harpen, Vice Chancellor of Finance & Administrative Affairs
Stephen Schmid, Special Assistant to the Provost, Academic Affairs

I. Meeting called to order at 2:11 p.m.

II. Minutes of the April 26, 2023 meeting approved as distributed.

III. Review Committee Charter

Secretary Reisel presented the functions and responsibilities of the committee.

IV. Business

a. SAAP 9-1 Fundraising Activities

G. Miller presented the policy. Revisions include minor updates and notable new additions, primarily focusing on compliance-related issues.

MOTION: to approve SAAP 9-1. The motion was seconded and approved by voice vote. The policy will go to the Academic Staff Senate, Faculty Senate, and University Staff Senate as automatic consent.

b. SAAP 7-14 Summer Session Appointment Guidelines

The committee had questions regarding the insertion of the word “course” in terms of summer duties and the date at which minimum enrollment is set. These questions will be sent to the Responsible Party and someone will be asked to attend the next meeting to present the policy and answer questions.

c. SAAP 6-2 Building Chairperson Policy

J. Urdan presented the policy. The impetus for the revisions is based on a larger discussion about facilities use and access and clarifying the responsibilities for designating space. The revisions are a companion to the new Facility Access and Use Policy for Guests.

The committee suggested consistently providing links/contact information throughout the policy, adding a link to the building chairs list, and specifying that the letters referenced in section 7 are building ban letters.

MOTION: to approve SAAP 6-2 contingent on the suggested amendments. The motion was seconded and approved by voice vote.

d. SAAP 6-9 Facility Access and Use Policy for Guests

R. Van Harpen presented the policy. The policy was created in response to incidents involving non-affiliated individuals on campus and concerns about minors’ access.

The committee debated the appropriate age for unaccompanied minors and suggested a focus on training to handle situations involving minors while maintaining safety and a welcoming atmosphere to campus. The discussion will continue at the next meeting.

V. Other Business as needed – None.

VI. Meeting Schedule

The SecU Office will send a scheduling grid to create the committee schedule.

VII. The meeting adjourned at 3:04 p.m.