

University Staff Codification Committee

November 22, 2022

Via TEAMS

MINUTES

Present: J. Azinger, T. Nation, K. Premeau, R. Sauers, L. Wiczorek

Absent: P. Smith, C. Warneke

- I. Call to Order-The meeting was called to order at 10:00 a.m.
- II. Approval of Minutes from September 27, 2022-The minutes were approved as submitted via autoconsent.
- III. Grievance Committee Bylaws-The bylaws were approved as submitted and will move on to the USC and US Senate for approval.
- IV. Document Policies/Procedures-L. Eastman asked the committee to review policies/procedures for updating for Spring 2023. She went over the history of the documents. Co-Chair Sauers asked the committee to review the documents and asked the committee to bring comments and ideas back to the January meeting.
- V. New/Other Business-The committee will not meet in December to the winter break. The committee will re-convene in January. There was no other new or other business.
- VI. Adjournment-The meeting was adjourned at 10:27 a.m.