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University of Wisconsin-Milwaukee
Graduate Curriculum Committee (GCC)
Tracy Boyer, Chair

Thursday, April 6, 2023

MEETING MINUTES

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Members Present:	Tracy Ann Boyer, Paul Florsheim, Jennifer Gutzman, Teresa Johnson, Mohammad (Habib) Rahman, Sara Vanderhaagen
Absent:	Alessandra Gillen (Graduate School), Marcus Britton, Bonita Tasman-Klein (Graduate School)
Guests:	John Roberts (College of Letters and Science); DeAnn Huinker (School of Education); Susan Hersh (School of Information Studies); Vytaras Brazauskas (College of Letters and Science); Phyllis King (Office of Academic Affairs); Lisa Moline (Peck School of the Arts); Laura Pedrick (Office of Academic Affairs); Kathleen Olewinski (College of Health Sciences); Kerry Korinek (School of Education); Kristin Sziarto (College of Letters & Science); Tiffany Nation (Graduate School); Joan Hayes (Grad Ed); Victoria Moerchen (Graduate School)

I.   Call to Order
  Meeting called to order at 12:32 p.m.

II.   Announcements
  Automatic consent item GEO SCI 827 (737) has been corrected to GEOG 827 (737).

III.   Automatic Consent
  The following meeting minutes, program changes, and course actions were approved.

  A. Approval of Meeting Minutes from March 2, 2022

  B. Course Action Requests (See accompanying chart in *SharePoint*:
  https://panthers.sharepoint.com/sites/GSOR/GCC/GCCDocuments/Forms/GCC%20Docs%20%20All%20%20By%20AY.aspx

Course	Action	Type of Change
GEO SCI 400	Change	Description, Course Rules, Prerequisite
GEOG 827 (737)	Change	Catalog Number, Course Rules, Prerequisite
GERMAN 415	Change	Prerequisite
HCA 541	Change	Prerequisite
HIST 376	Change	Title, Description, Prerequisite
HIST 700	Change	Title, Description, Prerequisite
HIST 701	Change	Title, Description, Course Rules, Prerequisite
KIN 570	Change	Prerequisite
LINGUIS 789 (869)	Change	Catalog Number, Course Rules, Prerequisite
MUSIC 420	Change	Title, Re-Takeable for Credit, Grading Options, Description, Course Rules, Prerequisite
SPANISH 506	Change	Course Rules, Prerequisite
SPANISH 541	Change	Prerequisite
SPANISH 545	Change	Course Rules, Prerequisite

  C. Program Changes

  1.   Adult/University Level Teaching English to Speakers of Other Languages, Graduate Certificate   GCC Doc. No. 2066
  2.   Anthropology, MS   GCC Doc. No. 2067
  3.   Anthropology, PhD   GCC Doc. No. 2068

IV. New Business

A. New/Substantially Revised Courses

SOCIOL 925

This is a request for the approval of a new course due that this course has been repeatedly taught under a "topics" number (927). Sex and Gender is a foundational elective course in our curriculum, so the faculty have decided to move this course to its own number with its own description.

GCC Feedback: Required: The Following Information is Required for All Classes:
(1) Attendance requirements: not discussed explicitly. (2) For your university policies, please update with the following: https://uwm.edu/secu/wp-content/uploads/sites/122/2016/12/Syllabus-Links.pdf. (3) There are some duplication in the "course policies" and syllabus links/university policies at the end of the syllabus. (4) Specify required readings versus option. Is "further reading" required? These lists are a bit overwhelming. (5) Learning outcomes are quite broad; revise to identify more specific and concrete objectives. (6) Instructors' and Teaching Assistants' names: OK however if a TA is involved, please add TA's name; otherwise, OK. (7) Short description of course objectives that may include the catalog description; Missing however, a paragraph on the Course Overview and Objectives is given. (8) The statement on page 9, section does not clearly state the disability must be documented with ARC and then reasonable accommodations are made. Please refer students to ARC first and then state you will work with them to make the accommodations they need.

GCC Feedback: Recommended: The Following Information is Required for All Classes:
(1) Discrepancy in due date for prospectus--description says "first third" of course and schedule says by Week 8. Clarify which is correct.

GCC Feedback: Suggestions:
(1) Recommendation: Move the weekly schedule towards the beginning of the document to give students an immediate understanding of what will be covered. Move policies to the end. Simplify, then include details later. (2) It is much easier for faculty and students to review the syllabus when it is in the format as recommended above using either numbers or outlines for the many points. For example, the objectives of the course are the very last item in the course overview and objectives after 3 very dense paragraphs. (3) The syllabus has many additional readings. While it is recognized that this demonstrates passion from the professor, it is also overwhelming for many students to have that many additional readings. Would those be better placed in files on Canvas, rather than with each weeks' readings. (4) Recommended: At 26 pages, this syllabus is very long. Strongly recommend condensing it to less than 15 pages. Detailed assignment descriptions/rubrics could be moved to Canvas. Consider condensing "further reading" or moving some to Canvas.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

TCH LRN 520

This is a request for the approval of a new course due to the fact that the regular and special early childhood education programs are merging to form the Inclusive Early Childhood Teacher Education program (proposal underway). Courses will be proposed under the newly created TCH LRN curricular code that bring together elements of existing CURRINS and EXCEDUC courses, but with changes in credits, titles, descriptions, etc. TCH LRN 520 incorporates portions of CURRINS 520.

GCC Feedback: Required: The Following Information is Required for All Classes:

(1) Instructors' and Teaching Assistants' names: Missing. Recommend the program assigns a placeholder. (2) Instructors' and Teaching Assistants' e-mail addresses and/or phone numbers: Missing. (3) Specific information on the investment of time by the average student necessary to achieve the learning goals of the course in accordance with the campus credit hour policy. (4) The disability statement should state clearly, they must

document and seek disability accommodations through ARC first. It's a good idea for the instructor to solicit them speaking to them, but if ARC is the first step otherwise, accommodations can be inherently unequal.

GCC Feedback: Recommended: The Following Information is Required for All Classes:
(1) What are the guidelines/policies for child interviewing? (2) Are all students required to complete the mandatory reporter training? (3) More clarity on the graduate student project would be helpful. Is this just the literature review, or the other types of assignments alluded to in the first two sentences of that syllabus section? (4) Last objective is the highest-level objective. All of the others are low level.

GCC Feedback: Suggestions:
Recommended: Course objectives could be streamlined--they seem rather long.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

B.   **Program Changes**
   1. **Library and Information Science, MLIS: School Librarianship**
      The program change is requesting the following due to the program's MLIS degree is completely separate from our school library certification and by changing our requirements for the school library concentration to align with our other MLIS concentrations, instead of the certification, we will meet the needs of our out-of-state students and more accurately track completion of the degree vs. completion of the certification. Now our concentration will look like this: School Librarianship Concentration Students pursuing the School Librarianship Concentration must take 15 credits of coursework from the list of qualifying courses as electives within the overall MLIS program. To pursue the School Librarianship Concentration, students must be admitted into the MLIS program and must submit the School Librarianship Concentration Declaration of Intent form (see SOIS website for details). This will allow the program coordinator to track progress and communicate about each students' specific progress towards the degree and certification.

      A motion was made and seconded to approve this program change. Motion passed unanimously.

   2. **Mathematics, MS: Actuarial**
      The program change is requesting changes due to changing the program slightly in response to Society of Actuaries rearranging some of the professional exams. The number of credits are not changing.

      A motion was made and seconded to approve this program change. Motion passed unanimously.

C. **Curricular Code**
   1. (FINEART)

      Curricular Actions: Terminate Existing Curricular Area

      Reason for Change:

         Discontinue the no-longer-relevant FINEARTS designation in the Department of Art and Design/Peck School of the Arts.

      A motion was made and seconded to approve this curricular area change. Motion passed unanimously.

V.   **Other Business**
   Policy Revisions
   1. Faculty Doc. No. 3393 (Microcredential Policy)

Phyllis King and Laura Pedrick of the Office of Academic Affairs reported that there were two categories of changes that needed to be made to the policy. Revisions were made to the section under E. Articulations between Microcredentials and other Programs and a new section of F. Articulation between Microcredentials and Multi-Institutional Collaborative Offering was added.

Revisions to the policy are as follows:

Microcredential clusters can be combined ~~in an unlimited way~~ with degree or certificate programs, and with majors and minors. ~~For example, a 30-credit master's degree might include three different 9-credit clusters.~~ For graduate degrees, credits taken via microcredentials should not contribute more than 90% of the total credits for the degree (eg., a 30-credit master's degree might include three different 9-credit clusters, subject to the degree program approval).

Microcredential clusters can double-count credit with other clusters without limit, as long as each cluster differs from another. I~~t is desirable that distinct microcredentials be clearly distinct in content (generally should differ by at least 50%)~~ Credits taken toward a microcredential can be used for multiple microcredential clusters, as long as the overlap of courses between microcredentials does not exceed 50%.

~~Unlike courses counted toward completed degrees, courses counted toward completed microcredential clusters remain eligible to be counted toward a later certificate or degree. All other restrictions on transfer of credit between degrees or between certificates and degrees apply.~~

A course that is already being double counted between a certificate and a master's degree, a bachelor's and a master's degree, or between two certificates, can also be counted toward a microcredential cluster

F. Articulations between Microcredentials and Multi-institutional Collaborative Offerings

Microcredential clusters can be combined with multi-institutional collaborative offerings for graduate certificates or graduate degrees. A UWM department or program must be designated as the microcredential administrative or governance home. For conferral of a UWM Microcredential that is part of a multi-institutional offering, at least 50% of credits have to be taken at UWM.

There was additional discussion and there were no requested additional revisions to the policy from the committee.

2. Graduate Certificate Policy (GFC Doc. No. 1357 and GFC Doc. No. 1360 (Faculty Doc. No. 3206R2)

Victoria Moerchen, Associate Dean of the Graduate School and Ex-Officio of the GPRC reported that at the request of Dean Mark Harris of the Graduate School to consider an approach of a pathway to having multi institutional certificates due to a current request from MCW to develop such a certificate with our program and that is where the revisions to the policy started.

There were 15 major and 5 minor changes/edits to the policy with the major revisions including the combining of Faculty Doc. No. 3207R2 and Faculty Doc. 3206R2, the title of the combined policy was revised to include the certificate program reviews, the language throughout the document of double counting of credits has been revised to the language of "credit sharing" and the full policy was reorganized (text moved) to allow for insertion of multi-institutional certificates (including requiring that >50% of credits have to be taken at UWM; identifying that a lead UWM school or college has to be identified; allowing for transfer credits up to 50%; requiring a list of faculty from the partnering institution).
GCC Chair Tracy Boyer requested the following revisions to the policy.

Or, if admitted to a Program with all with specific alternative admission requirements, additional admission requirements which would meet that Business School.

There was no additional discussion.

VI.   Adjournment

The meeting adjourned at 1:10 p.m.