

Academic Staff Codification Committee

**Minutes**

February 9, 2023

MS Teams

11 am

Present: A. Azarian, J. Budny, K. Esguerra, E. Dietenberger, T. Howard (x-o), R. Trumbull  
Holper

Absent: J. Ebert (on leave)

- I. *Call to Order.* K. Esguerra called the meeting to order at 11:03 am. K. Esguerra provided update on the AS Codification revised leave policy that she presented to the ASC on February 6<sup>th</sup>. ASC was supportive of the change and indicated they will encourage all standing committees to consider adding the same language to their bylaws.
- II. *Automatic Consent.*
  - A. Agenda was approved as presented.
  - B. Approval of January 12, 2023, meeting minutes- Approved as presented.
- III. *New Business.*
  - A. Revisions – Chapter 106 Academic Staff Personnel Policies & Procedures (ASPPP) – J. Budny moved and E. Dietenberger seconded approving the revised document. A. Azarian noted that due to the restructuring of the schools/colleges, requiring the impartial reviewer be outside the non-renewed employee’s college or division may make it difficult to find someone to meet the criteria. The motion passed with a vote of 4-1-0. K. Esguerra will share the concern with ASC.
- IV. The meeting was adjourned at 11:20 am.