

University of Wisconsin-Milwaukee  
Policy Advisory Committee  
Wednesday, January 11, 2023  
12:00 p.m.  
Location: Lubar N456 and Microsoft Teams  
Minutes

Present: K. Heath, T. Nation, B. Peters, J. Reisel, M. Schmit, K. Scholz, J. Urdan, C. Vang, D. Venugopalan

I. Meeting called to order at 12:01 p.m.

II. Minutes of the November 30, 2022 meeting approved as distributed.

III. Business

a. SAAP 01-02 Accommodation of Religious Beliefs

D. Venugopalan presented the policy. UW System Administrative Policy (SYS) 165 directs campuses to have resource material available to students and employees on accommodations for religious observances. Instead, SAAP 01-02 currently restates Wisconsin Administrative Code UWS 22.

The committee agreed that the policy should address the mandate of SYS 165. In addition, the policy needs to be either: 1) split into two policies, one for students to be housed under Section 1: Academic Policies and Procedures and the other for employees to be housed under Section 7: Faculty, Academic Staff, University Staff, and Teaching Assistants, or, 2) stay combined but move to Section 5: Discrimination Prohibited. Legal Affairs will work with Human Resources and Academic Affairs to find which approach makes the most sense.

b. SAAP 11-02 Information Security Policy

D. Venugopalan presented the policy. For Title IV purposes, the Department of Education and Higher Learning Committee need to verify that UWM protects information, especially student information, and has resources readily available to the campus community. The committee found that [UWM's Information Security website](#) covers that need.

MOTION: to eliminate SAAP 11-02. The motion was seconded and approved by voice vote. The policy will go to the Academic Staff Senate, Faculty Senate, and University Staff Senate as automatic consent.

IV. Other Business as needed

Editorial changes have been made to SAAP 04-02 UWM Policy on Sponsored Program Fixed Price Contract Close Out and SAAP 06-05 Facilities, Use of, Policies and Procedures.

V. The meeting adjourned at 12:23 p.m.