

Academic Staff Codification Committee

Minutes

January 12, 2023

MS Teams

11 am

Present: A. Azarian, K. Esguerra, E. Dietenberger, T. Howard (x-o), R. Trumbull Holper

Absent: J. Budny, J. Ebert

- I. *Call to Order.* K. Esguerra called the meeting to order at 11:03 am.
- II. *Automatic Consent.*
 - A. Agenda was approved as presented.
 - B. Approval of December 8, 2022, meeting minutes- Approved as presented.
- III. *Unfinished Business.*
 - A. Academic Staff Codification Committee Bylaws- K. Esguerra presented language to be added to the bylaws Section 4 about leaves of absence. A. Azarian moved and E. Dietenberger seconded approving as presented. Motion carried with unanimous vote. K. Esguerra will prepare a rationale with the proposed addition and submit to ASC for review.
- IV. *New Business.*
 - A. Revisions – Chapter 101 Academic Staff Personnel Policies & Procedures (ASPPP) – R. Trumbull Holper moved and A. Azarian seconded approving with recommendation to include definition of school. Motion carried with unanimous vote.
 - B. Revisions – AS Senate Bylaws – R. Trumbull Holper moved and E. Dietenberger seconded approving as presented. Motion carried with unanimous vote. K. Esguerra will forward note about Committee’s concerns about grouping employees who are not within a college nor division under the division of DEI. Motion carried with a unanimous vote.
- V. The meeting was adjourned at 11:51 am.