

University of Wisconsin-Milwaukee
Graduate Curriculum Committee (GCC)

Tracy Boyer, Chair

NOTE: Jennifer Gutzman served as GCC Chair in Boyer's absence.

Thursday, December 1, 2022

MEETING MINUTES

- Members Present:** Marcus Britton, Paul Florsheim, Jennifer Gutzman, Teresa Johnson, Sara VanderHaagen, Anika Wilson
- Absent:** Tracy Ann Boyer, Alessandra Gillen (Graduate School), Bonita Tasman-Klein (Graduate School)
- Guests:** Marie Sandy (School of Education); Alison Donnelly (College of Letters & Science); Jeffrey Hawkins (School of Education); Habib Rahman (College of Engineering & Applied Science); Deyang Qu (College of Engineering & Applied Science); Shane Haensgen (Graduate School); Kate Negri (Graduate School); Susan Stalewski (College of Health Sciences); Nolan Kopkin (College of Letters & Science); Jake Luo (College of Health Sciences); Kerry Korinek (School of Education); John Boyland (College of Engineering & Applied Science); Junjie Niu (College of Engineering & Applied Science); Dietmar Wolfram (School of Information Studies); Han Joo Lee (College of Letters & Science); Adam Hawk (Peck School of the Arts); Lisa Moline (Peck School of the Arts); Natalie Chin (Registrar's Office); Kristin Sziarto (College of Letters & Science); Tiffany Nation (Graduate School); Victoria Moerchen (Graduate School); Joan Hayes (Grad Ed)

I. Call to Order

Meeting called to order at 12:30 p.m.

II. Announcements

GCC committee member Jennifer Gutzman will serve as GCC Chair in the absence of GCC Chair Tracy Boyer. There were no additional announcements.

III. Automatic Consent

With the typo correction of PHYSIC 611 to PSYCH 611, the following meeting minutes, program changes, and course actions with the exception of PSYCH 611 which was pull from Automatic Consent per the program's request were approved.

A. Approval of Meeting Minutes from **November 3, 2022**

B. Course Action Requests (See accompanying chart in **SharePoint**:

<https://panthers.sharepoint.com/sites/GSOR/GCC/GCCDocuments/Forms/GCC%20Docs%20%20All%20By%20AY.aspx>)

Course	Action	Type of Change
BMS 717	Change	Prerequisite
CIV ENG 466	Change	Title, Description, Prerequisite
COUNS 800	Changes	Prerequisite
HCA 700	Change	Subject Code, Grading Options, Course Rules, Prerequisite
HCA 721	Change	Subject Code, Course Rules, Prerequisite
HCA 722	Change	Subject Code, Course Rules, Prerequisite
HCA 723	Change	Subject Code, Course Rules, Prerequisite
HCA 740	Change	Subject Code, Course Rules, Prerequisite
HCA 741	Change	Subject Code, Course Rules, Prerequisite
HCA 742	Change	Subject Code, Course Rules, Prerequisite
HCA 743	Change	Subject Code, Course Rules, Prerequisite

HCA 744	Change	Subject Code, Course Rules, Prerequisite
HCA 745	Change	Subject Code, Course Rules, Prerequisite
HCA 760	Change	Subject Code, Course Rules, Prerequisite
HCA 766	Change	Subject Code, Course Rules, Prerequisite
HCA 789	Change	Subject Code, Course Rules, Prerequisite
HCA 890	Change	Subject Code, Course Rules, Prerequisite
HCA 891	Change	Subject Code, Course Rules, Prerequisite
NUTR 430	Change	Grading Options, Prerequisite
NUTR 555G	Change	Catalog Number, Grading Options, Course Rules, Prerequisite
PHYSICS 420	Change	Course Rules, Prerequisite
PHYSICS 441	Change	Prerequisite
PHYSICS 611	Change	Course Credits, Course Rules, Prerequisite
PT 709	Change	Research Practicum

C. Program Changes

1. Geography Master's Admission Requirements

Program change is requesting to change the "statement of interest" to "reason statement" to align with the Graduate School's wording of permanently removing to the requirement of GRE.

2. Geography, PhD

Program change is requesting to change the "statement of interest" to "reason statement" to align with the Graduate School's wording of permanently removing to the requirement of GRE.

3. Information Studies, PhD

The program change is requesting to make GRE scores optional as part of the application process instead of required.

IV. New Business

A. New/Substantially Revised Courses

ART 373

This is a request for the approval of a new course for Blacksmithing which has been offered as a workshop for several years and will be a regular offering in the Art and Design curriculum. A granting agency will be funding the development of this particular medium and has allowed Art and Design to build out this particular new requested course.

GCC Feedback: Required: The Following Information is Required for All Classes:

(1) ART 373 and 573 appear to be identical courses; (2) Can the distinctions be clarified in the syllabi? (3) Class times (4) and/or meeting pattern should appear on first page. (5) Verbs in course objectives could be more precise and substantive ("foster" and "develop" are fairly general). (6) Required and recommended readings, with full citations (7) Full citation are needed for primer; (8) Please list the other readings that will be provided in canvas with citations (9) and weekly due dates. (10) Grading policies, including the weight given to each graded component; (11) The grading scheme for Graduate students should be out of 100% otherwise the grades don't make sense. (12) Is the verbal part the rubric for each assignment. Not sure how the verbal part relates to the percentage part. (13) A chronology of topics, including approximate due dates and exam dates, (14) including the final examination date and time; (15) Extra readings and regular readings are not in the chronology. (16) Assignment policies (late penalties, scope, size, etc.). The instructor must think the policies are necessary, but they seem daunting. (17) Is the workload statement the same for grad and undergraduates? It is not clear until late in the syllabus that this is a graduate course too. (18) Coursework assigned exclusively to graduate students must account for at least a third of their grade. This can be reflected in different qualitative expectations in completing assignments that are similar to those given to

undergraduates, and/or through additional graduate-only assignments. The specific expectations must be stated in the syllabus. (19) The syllabus should include the course number for both graduate and undergraduate students. (20) Syllabus links are missing and links need to be updated. University Policies. Each syllabus will provide the following link to the Secretary of the University Web site that contains the following University policies: <http://uwm.edu/secu/syllabus-links/> (21) Plagiarism links are outdated. (22) Prerequisites; Are there any? (23) Special skills required of students beyond the formal prerequisites; (24) Are there any physical limitations; (25) Not sure what a "visa" application is, is this the ARC disability accommodation?

GCC Feedback: Recommended: The Following Information is Recommended for All Classes:

(1) The grading scale doesn't make sense with Grads doing 133%, they can do 100 points more work, but the grade should be assigned on a 100% scale as indicated later in the syllabus. (2) Strongly recommend that the instructor include specific due dates for the several projects over the course of the semester. (3) The syllabus is very detailed and covers almost everything necessary but the schedule of class activities should be more complete; (4) For example, on what weeks are readings assigned? (5) Projects due? (6) Can more the info about "project 1-6" be included/put together with the course timeline weekly content info found on the last few pages?

GCC Feedback: Suggestions:

(1) This syllabus seems quite long. I think some of the specific absence/attendance policies could be streamlined and some of the supporting information about lab policies and specific letter grade explanations could be shifted to Canvas.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

ART 573

This is a request for the approval of a new course for Blacksmithing which has been offered as a workshop for several years and will be a regular offering in the Art and Design curriculum. A granting agency will be funding the development of this particular medium and has allowed Art and Design to build out this particular new requested course.

GCC Feedback: Required: The Following Information is Required for All Classes:

(1) ART 373 and 573 appear to be identical courses. (2) Can the distinctions be clarified in the syllabi? (3) Not sure how this is different from Art 373. Art 373 is not listed as a prerequisite; (4) There are no new readings listed, but the objectives do say advanced, as opposed to introductory. (5) Required and recommended readings, with full citations; (6) Full citations are needed for primer, (7) Please list the other readings that will be provided in canvas with citations and weekly due dates. (8) Grading policies, including the weight given to each graded component; (9) The grading scheme for Graduate students should be out of 100% otherwise the grades don't make sense. (10) Not sure how the verbal part relates to the percentage part. (11) Is the verbal part the rubric for each assignment? (12) A chronology of topics, including approximate due dates and exam dates, (13) including the final examination date and time. (14) Extra readings and regular readings are not in the chronology. (15) Assignment policies (late penalties, scope, size, etc.), The instructor must think the policies are necessary, but they seem daunting. (16) Prerequisites; (17) Are there any? (18) Special skills required of students beyond the formal prerequisites; (19) Are there any physical limitations? (20) Not sure what a "visa" application is, (21) Is this the ARC disability accommodation? (22) Syllabus links are missing and need to be updated. University Policies. Each syllabus will provide the following link to the Secretary of the University Web site that contains the following University policies: <http://uwm.edu/secu/syllabus-links/> (23) Plagiarism links are outdated. (24) What is risk management? As a student, just a website is cryptic. (25) Disability statement seems to refer to another universities acronyms and policies, the ARC will craft a plan with a student where possible, the description of challenges is not necessary. (26) A statement of "IF you need special accommodations, you should seek guidance through the ARC center and they

will work with the instructor. This should be done as soon as possible, including in advance of the course if possible. Link to discriminatory conduct outdated. (27) Is the workload statement the same for grad and undergraduates?

GCC Feedback: Recommended: The Following Information is Recommended for All Classes:

(1) The grading scale doesn't make sense with Grads doing 133%, they can do 100 points more work, but the grade should be assigned on a 100% scale as indicated later in the syllabus. (2) Coursework assigned exclusively to graduate students must account for at least a third of their grade. (This can be reflected in different qualitative expectations in completing assignments that are similar to those given to undergraduates, and/or through additional graduate-only assignments. The specific expectations must be stated in the syllabus.). (3) Can more the info about "project 1-6" be included/put together with the course timeline weekly content info found on the last few pages?

GCC Feedback: Suggestions:

(1) An 18-page syllabus is a lot. (2) Can this be grad level as a 300?

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

MATLENG 783

This new course proposal request is to offer a new graduate course in the area of energy storage.

GCC Feedback: Required: The Following information is Required for All Classes:

(1) The syllabus looks much better but readings should be linked to the class schedule. Readings need to be added play by play into the schedule. Syllabus still needs to identify specific readings in advance of the semester. The revised syllabus doesn't really explain why it is pedagogically necessary or advantageous to leave the readings almost complete undefined. From the students' perspective, there could be confusing not knowing what to read from week to week. Reading assignments are not clearly specified. Text book is optional but no other readings are indicated. Textbook chapters are not linked to topics. Term paper and presentations assignments are described on canvas but it would be useful to include that in the syllabus because we do not have access to the canvas site.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

B. Program Changes

1. Administrative Leadership, MS: Educational Administration and Supervision

The program change is requesting to move AD LDSP 861 from licensure-specific course to required core course for all educational administration licenses (except superintendent certificate). This will enable programs to meet DPI statutory requirements around equity and ensure robust equity principles across all programs. Credits for the degree remain at 33.

A motion was made and seconded to approve this program change. Motion passed unanimously.

2. African and African Diaspora Studies, MA

The program change is requesting to suspend admission to the program.

A motion was made and seconded to approve this program change. Motion passed unanimously.

3. African and African Diaspora Studies, PhD

The program change is requesting to suspend admission to the program.

A motion was made and seconded to approve this program change. Motion passed unanimously.

4. Computer Sciences, MS

The program change is requesting to remove COMPSCI 315 from the regular track requirements, replace COMPSCI 704 requirement in the regular track with other 700-level courses, remove the restriction on use of undergraduate requirements in the non-thesis regular track, and replace 990 Master Thesis with 999 Independent study for internship credit.

A motion was made and seconded to approve this program change. Motion passed unanimously.

5. Geography, MA

The program change is requesting to add language to the Additional Requirement clarifying that the majority of the advisory committee must be graduate faculty in UWM Geography.

A motion was made and seconded to approve this program change. Motion passed unanimously.

6. Geography, MS

The program change is requesting to add language to the Additional Requirement clarifying that the majority of the advisory committee must be graduate faculty in UWM Geography.

A motion was made and seconded to approve this program change. Motion passed unanimously.

7. Health Care Informatics, MS

The program change is requesting that due to the MS in Health Care Informatics program will be moved to the Zilber School of Public Health in 2023, to meet the public health accreditation requirements the program needs to add a core course that will satisfy all the accreditation needs. The course to be added is the PH 801 course (3 credits) Seminar in Public health Research. Because of this change, the total needed credits will be updated as well.

A motion was made and seconded to approve this program change. Motion passed unanimously.

8. Kinesiology, MS

The program change is requesting to add PH 801 to the Kinesiology, MS program as a required course. The MS in Kinesiology as part of the Kinesiology department will be joining the Zilber College of Public Health effective Fall 2023. To conform to the Council on Education for Public Health (CEPH) requirements for accredited schools of Public Health, all programs within the College must address 12 areas of foundational public health knowledge. PH 801 addresses the required 12 areas and will allow the MS Kinesiology programs to conform to the CEPH accreditation requirements for a non-public health degree within an accredited College of Public Health. The program is also requesting to delete the GRE requirement.

A motion was made and seconded to approve this program change. Motion passed unanimously.

9. Kinesiology, PhD

The program change is requesting to add PH 801 to the Kinesiology, PhD program as a required course. The PhD in Kinesiology as part of the Kinesiology department will be joining the Zilber College of Public Health effective Fall 2023. To conform to the Council on Education for Public Health (CEPH) requirements for accredited schools of Public Health, all programs within the College must address 12 areas of foundational

public health knowledge. PH 801 addresses the required 12 areas and will allow the PhD Kinesiology programs to conform to the CEPH accreditation requirements. The program is also requesting to delete the GRE requirement.

A motion was made and seconded to approve this program change. Motion passed unanimously.

10. Library and Information Science, MLIS / Women's and Gender Studies, MA

The program change is requesting to add WGS 740: Advanced Queer Theory to the core required classes for WGS MA portion of the coordinated degree, reducing the electives from 9 to 6 credits to keep that consistent with 24 WGS courses for the coordinated degree.

A motion was made and seconded to approve this program change. Motion passed unanimously.

11. Psychology, PhD

The program change is requesting that in the clinical concentration, the program is seeking permission for graduate students to take practicum courses after achieving dissertator status, specifically PSYCH 811 and PSYCH 842. These would constitute exceptions to the UW system policy regarding dissertators taking coursework, but because these are practicum courses, it often makes the most sense for students to take them after becoming dissertators.

A motion was made and seconded to approve this program change. Motion passed unanimously.

12. Urban Education, PhD

The Urban Education program change is requesting the removal of the language about the ACHEL minor requirement from shared content and to add it to the ACHEL specialization content only. Only the ACHEL specialization requires a minor. The program is also requesting to add residency information to shared content for the Urban Education PhD page (and removing it from specialization pages). The program is updating the residency information to reflect the language in the Graduate School policies.

A motion was made and seconded to approve this program change. Motion passed unanimously.

13. Urban Education, PhD: Adult, Continuing, and Higher Education Leadership (ACHEL)

The program change is requesting to add the minor requirement for the ACHEL specialization from the Urban Education shared content page. ACHEL is the only specialization that requires a minor (it will be removed from shared content). The program is also requesting the removal of the language about the residency requirement from the specialization page. This has been added to the Urban Education shared content and updated to reflect the language in the Graduate School policies.

A motion was made and seconded to approve this program change. Motion passed unanimously.

14. Urban Education, PhD: Curriculum and Instruction

The program change is requesting the removal of the language about the residency requirement from the specialization page. This has been added to the Urban Education shared content and updated to reflect the language in the Graduate School policies.

A motion was made and seconded to approve this program change. Motion passed unanimously.

15. Urban Education, PhD: Educational Administration

The program change is requesting the removal of the language about the residency requirement from the specialization page. This has been added to the Urban Education shared content and updated to reflect the language in the Graduate School policies. A motion was made and seconded to approve this program change. Motion passed unanimously.

16. Urban Education, PhD: Exceptional Education

The program change is requesting the removal of the language about the residency requirement from the specialization page. This has been added to the Urban Education shared content and updated to reflect the language in the Graduate School policies. A motion was made and seconded to approve this program change. Motion passed unanimously.

17. Urban Education, PhD: Mathematics Education

The program change is requesting the removal of the language about the residency requirement from the specialization page. This has been added to the Urban Education shared content and updated to reflect the language in the Graduate School policies. A motion was made and seconded to approve this program change. Motion passed unanimously.

18. Urban Education, PhD: Social Foundations of Education

The program change is requesting the removal of the language about the residency requirement from the specialization page. This has been added to the Urban Education shared content and updated to reflect the language in the Graduate School policies.

The program is also requesting to add ED POL 610 back to the elective options. Jointly offered SOCIOL 610 had been made inactive however ED POL 610 is dissolving the joint offer and will remain active.

A motion was made and seconded to approve this program change. Motion passed unanimously.

C. New Degree, Certificate, or Concentration

1. Authorization to Implement Mechanical Engineering, PhD

The proposal is requesting that due to mechanical engineering has been a track within a college-wide PhD in Engineering over the years that track has had consistent enrollment. The current request is to elevate the track to a stand-alone degree that is more descriptive of the program of study. With this new program, graduates will benefit from a more recognizable credential making them more competitive in the job market. The proposed program will be more attractive to prospective students and will enhance graduate placement in positions that require a doctorate in the specific discipline of Mechanical Engineering.

A motion was made and seconded to approve this new program. Motion passed unanimously.

D. Policy Revisions

1. Recommendation of the Subcommittee on Graduate Course and Curriculum and the Academic Program and Curriculum Committee to Establish Policies and Procedures for the Establishment and Review of Accelerated Master's Degree

This policy revision per the Academic Matrix is for information only for the GCC. This is a modification to the previous policy for accelerated masters degrees to allow for accelerated doctoral degrees and primarily clinical doctoral degrees.

There are five revisions:

1. The title of the policy is being revised from Accelerated Master's Degrees to Accelerated Graduate Degrees for economy of language.

2. To encompass doctorates as well as master's degrees with language added to be clear that this is for non-research doctoral degrees.
3. Changing the language from double counting of credits to sharing credits to be more transparent.
4. Limit on the number of backward counted or backward shared to credits to 30.
5. Added the use of the graduate transfer credit eval form for both backward and forward.

The governance process or the review process of these accelerated programs has been modified so that GFC, GCC, and APCC can review new program proposals in parallel or in either order.

V. Other Business

There was no other business.

VI. Adjournment

The meeting adjourned at 1:26 p.m.