

**University of Wisconsin-Milwaukee**  
**Graduate Curriculum Committee (GCC)**

*Tracy Boyer, Chair*

**Thursday, October 6, 2022**

**MEETING MINUTES**

- Members Present:** Tracy Ann Boyer, Paul Florsheim, Jennifer Gutzman, Teresa Johnson, Sara VanderHaagen, Anika Wilson
- Absent:** Marcus Britton, Alessandra Gillen (Graduate School); Bonita Tasman-Klein (Graduate School)
- Guests:** Anjana Mudami (College of Letters and Science); Michael Newman (College of Letters and Science); Victoria Mccoy (College of Letters and Science); Rhianna Miles (College of Letters and Science); Jake Luo (College of Health Sciences); Min Wu (College of Health Sciences); Nora Miller (College of Health Sciences); Jocelyn Szczepaniak-Gillece (College of Letters and Science); Mahsa Dabagh (College of Engineering & Applied Science); Kristin Sziarto (College of Letters & Science); Tiffany Nation (Graduate School); Victoria Moerchen (Graduate School); Joan Hayes (Grad Ed)

**I. Call to Order**

Meeting called to order at 12:30 p.m.

**II. Announcements**

There were no additional announcements.

**III. Automatic Consent**

The following meeting minutes and course action requests were approved.

A. Approval of Meeting Minutes from **September 1, 2022** and **September 8, 2022**

B. Course Action Requests (See accompanying chart in **SharePoint**:

<https://panthers.sharepoint.com/sites/GSOR/GCC/GCCDocuments/Forms/GCC%20Docs%20All%20By%20AY.aspx>)

Course	Action	Type of Change
CIV ENG 490	Change	Prerequisite

**IV. New Business**

**A. New/Substantially Revised Courses**

**COMMUN 852**

This request is for the approval of a new course. Graduate courses focusing on intercultural communication within the Communication Department at UWM have thus far been largely situated within the social scientific paradigm emphasizing cross-cultural comparisons across nation-states. However, the field of intercultural communication has developed significantly towards a critical paradigm that understands culture as more heterogeneous, dynamic, and influenced by relations of power. This course will help fill this existing gap in the existing graduate curriculum by introducing students to contemporary approaches to and literature for understanding issues of culture and communication from this perspective.

**GCC Feedback: Required: The Following Information is Required for All Classes:**

(1) No syllabus links. Please add syllabus link <http://uwm.edu/secu/syllabus-links/>. (2) No grading policy. Please add grading policy,

**GCC Feedback: Recommended:**

(1) Missing a grading scale? There are points, but how will those break down on a letter scale.

**GCC Feedback: Suggested:**

(1) Disclaimer - This is excessive. While we want to create a student centric environment, this document about expecting changes goes beyond what is necessary at 2 1/2 yrs. into the pandemic.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

**ENGLISH 747**

This request for a new course. Plan H proposes this one-credit proseminar to be taught each fall semester. The program anticipates changing the program requirements to require all Plan H students to take this course twice (two times for MA students; two times for PhD students). Students who continue from the MA to the PhD will be welcome to take the course up to 4 times for graduate credit. The program sees the course as an opportunity to build community within the plan and to orient new students both to graduate education and to the field. In addition, the course will assist students' professionalization by guiding them through practices such as conference and journal submissions and general publication opportunities, as well as potential career paths. The program intends to have returning students serve as mentors to the new students each semester. This will give the returning students an opportunity to share their experiences and to have an audience for their own work. The course will also help encourage students to participate in on-campus talks and events. The program expects that the Plan coordinator will teach this course three times over three years.

**GCC Feedback: Required: The Following information is Required for All Classes:**

(1) How will attendance at the campus events be measured? (2) Syllabus needs more information about how many outside events students will be required to attend over the course of the semester. (3) Is this a pure attendance grade or is there an assignment? Please clarify. (4) Syllabus link did not work for me. Please update link. (5) Can more information/examples be added into the weekly topic information? (6) If the text required for new students is not required for returning students, (7) what text/readings will be substituted? (8) Clarify the policy on retaking the course as an M.A. vs Ph.D. student (this is addressed in the CIM form but not explained on p. 1 of the syllabus, which states "This course may be taken up to 4 times.")

**GCC Feedback: Recommended:**

(1) Suggest you say that you will round up grade to nearest percentage point.

**GCC Feedback: Suggested:**

(1) This syllabus is for an ongoing 1-credit professional development class that will vary from semester to semester. The instructor describes the general topics but did not provide a fully "built out" syllabus as an example. Nonetheless, I think they provide sufficient information for approval. The final paper instructions are not included. This is not a syllabus requirement but it would be a useful addition. (2) What types of faculty members? (3) What does a "visit from faculty member" mean? (4) What types of campus speakers are included? It is appreciated that these topics will change each semester, but can an example template be provided? (5) I have a general question about Plan H: How does this program of study relate to the currently-suspended M.A. in Media Studies? (6) Is there potential duplication here?

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

**GEO SCI 721**

This request is proposing a new course.

**GCC Feedback: Required: The Following information is Required for All Classes:**

(1) Should the course description be written in academic wording? The course objectives are all written with "understand" as the verb. This is a graduate class; shouldn't these be higher level?? (2) I assume this is a three credit class but that is not stated in the syllabus. (3) The assignment structure seems low for graduate level work. (4) The reading load for this course seems extremely low for graduate-level work (i.e. one journal article every other week). (5) Please address the reading load which seems light for a graduate course (7 papers, many lectures with no assigned prep) and discussion papers due well after the actual discussion occurred. The later point is just an observation, the first point is of concern. Students will not have feedback on any discussion questions for improvement until they are all submitted at the end (if they procrastinate). There are only 7 required readings for this graduate course?? This does not seem sufficient for a graduate course. (6) Why would you allow all of the discussion pages to be due the last date for class. You definitely need time for feedback from the professor. (7) Also, are the "homework assignments" referenced in the workload paragraph the same as the "discussion questions"? This could be clarified. (8) Is there an A+ available for grades?? (9) Is this course repeatable 4x with different content or as is? (10) The breakdown of hours spent on the various components of the course did not convince me that a sufficient amount of work is required to fill the time allocated. For example, the instructor assigns 7 articles to be read for the entire semester and expects students will need 50 hours to read those articles. I would recommend tripling the amount of work. Specific information on the investment of time by the average student necessary to achieve the learning goals of the course in accordance with the campus credit hour policy, Faculty Document #2838. (11) For the attendance policy, it states, not required but recommended, "except for exams". (12) What is the policy if someone misses an exam?

**GCC Feedback: Suggested:**

(1) The syllabus states that all discussion questions will be due at the end of the semester. This isn't a requirement, but I would recommend that the instructor reconsider that choice so that students can get feedback throughout the semester. (2) On the CIM form the instructor says that this 700-level graduate course will be taught together with an undergraduate 400-level course. Why wasn't this proposed as a 400/600 course instead if the instructor wanted to teach both graduate and undergraduate students? Teaching across the range from upper division undergraduates to advanced PhD students seems potentially quite challenging and not beneficial to students.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

**GEO SCI 722**

This request is proposing a new course.

**GCC Feedback: Required: The Following information is Required for All Classes:**

(1) The way the topics are written, the syllabus does not give a good example of the depth of content of this course. (2) Course objectives should reflect what you want the students to accomplish and be appropriate for a graduate level course. Again, there are only 6 papers in the required reading for this class. (3) Assignment load seems low for graduate-level work. (4) Reading load extremely low for graduate-level work. (5) Similar to my concern about 721, I think 722 does not have enough reading and writing assignments to justify 145 hours of time/work. For example, the instructor assigns 6 articles (some quite short) but allocates 80 hours of time to reading and preparing for discussion. Again I recommend tripling the amount of reading and/or assignments if this course is a 3-credit class. Specific information on the investment of time by the average student necessary to achieve the learning goals of the course in accordance with the campus credit hour policy, Faculty Document #2838.

**GCC Feedback: Recommended:**

(1) What about missing an exam? This is not covered in this syllabus as it was in the other for GEO SCI 721.

**GCC Feedback: Suggested:**

(1) Same question as with 721: The instructor proposes to teach this course "together" with UG 422. I think this proposal needs to be considered by the whole committee. Why not a 400/600?

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

## **B. Program Changes**

### **1. Geoscience, MS**

The program change is requesting removals on the limit on number of times students can enroll in 990 to align with actual program policy.

A motion was made and seconded to approve this program change. Motion passed unanimously.

### **2. Biological Sciences, MS**

The program change is requesting the removal of the BIO SCI 800 course as a capstone requirement and allowing students to take the course up to 6 credits of Independent Studies, rather than 4.

Justification for this change: The BIO SCI 800 course instructor has retired. Upon review, the program determined that students are getting the same takeaways from projects in required upper-level courses as they would get from enrolling in the BIO SCI 800 course. In addition, allowing students to enroll in additional credits of Independent Studies would be very beneficial for students interested in a PhD program or getting more experience in a lab setting.

A motion was made and seconded to approve this program change. Motion passed unanimously.

### **3. Health Care Informatics, MS**

The program change is requesting two changes to the program. The program total credit requirement to be changed from 32 credits to 33 credits for project track, and for the thesis track revise from 35 credits to 36 credits. The changes are due to the change of credits of HCA 700 from 2 credits to 3 credits.

Revise HCA 745 from elective to core course and revise HCA 760 from core course to elective. Requesting revisions due to HCA 760 cannot be consistently provided due to the ac-hoc instructor cannot teach in-person section.

A motion was made and seconded to approve this program change. Motion passed unanimously.

## **C. Curricular Code**

### **1. (FICL) French, Italian, and Comparative Literature**

#### **Curricular Actions: MOVE and TERMINATE**

Requesting 2 Actions:

1. Move curricular areas/plan codes FRENCH, ITALIAN, COMPLIT, and GLOBAL to under academic org GLOBAL2
2. Terminate academic org FICL

#### **Reason for change:**

The Department of French, Italian, and Comparative Literature has changed its name to the Department of Global Studies. The Global Studies programs (major, minor) have been moved into the Department of Global Studies. Last, the curricular code for COMPLIT was found to be under the academic org FLL, which was a mistake. It should have been with FICL, and now should be under GLOBAL2 (renamed Department of Global Studies).

***Attached find:***

1. Faculty Senate minutes (20220421\_FacSen-Minutes, see p. 2) showing approval of departmental name change from Department of French, Italian, and Comparative Literature has changed its name to the Department of Global Studies
2. UWM Faculty document (3888-FICL Name Change) explaining whole of FICL to Global Studies name change and administrative move of Global Studies programs into renamed Global Studies Department
3. UWM Faculty document 2043 showing movement of Comparative Literature program, etc. to merge with Department of French and Italian to form the Department of French, Italian, and Comparative Literature in 1996.

A motion was made and seconded to approve this curricular code change. Motion passed unanimously.

**2. (HI) Health Care Informatics**

**Curricular Action:**

Change Existing Curricular Area

**Description:**

This curricular code represents the curriculum (courses) for the Health Care Informatics MS

**Reason for change:**

The HIA department will be split and located in both the new CHPS (HCA) and Zilber Colleges (HI) after FY 2023, necessitating a new curricular code for Healthcare Informatics. This curricular code represents the curriculum (courses) for the Health Care Informatics MS

A motion was made and seconded to approve this curricular code change. Motion passed unanimously.

**V. Multidisciplinary Committee-Directed PhD Proposal**

1. Proposal for a Multidisciplinary Committee-Direct PhD Program for Abed Al Fattah Shafie

A motion was made and seconded to approve the requested proposal and application of Abed Al Fattah Shafie for the Multidisciplinary Committee-Directed PhD. Motion passed unanimously.

**VI. Other Business**

There was no other business

**VII. Adjournment**

The meeting adjourned at 1:22 p.m.