

2020-21 Annual Report
Non-Teaching Academic Staff Review Committee (NTASRC)

Members:

Cheryl Andres, Academic Affairs
Tamara Badura, School of Education
Eric Dietenberger, Finance & Administrative Affairs
Kate Ganski, UWM Libraries (**Chair**)
Randall Trumbull-Holper, Peck School of the Arts
Aggie Northrup, College of Health Sciences
Jen Steinheiser, Enrollment Management

Charter:

The purpose of the Non-Teaching Academic Staff Review Committee is to review non-teaching academic staff members who are recommended for indefinite status by their supervisors and to make a recommendation to the appropriate dean/division head.

Meetings:

25 meetings were scheduled from September 2020 through August 2021.
15 meetings were held during that time period for the purpose of reviewing files for indefinite status, planning for two workshops and reviewing the committee's bylaws and operating policies and procedures and recommended changes to ASPP 104.

Major Accomplishments/Actions:

- 13 files were reviewed, and recommendations made to appropriate deans/division heads.
- The committee reviewed the NTASRC Bylaws and Operating Policies and Procedures. All pronouns were changed to be gender-neutral this academic year.
- The committee reviewed and approved, with minimal revisions plus the elimination of the quarterly roll-back to employee start date, the *Preparing Your File for Indefinite Review Workshop* PowerPoint slides.
- The committee prepared and facilitated two *Preparing Your File for Indefinite Review* workshops during the 2020-21 academic year. The Fall 2020 workshop was held virtually on October 22; and the Spring 2021 workshop was held virtually on February 18, 2021. Over 110 academic staff members and supervisors attended the workshops (68 in Fall and 43 in Spring).