Thursday, September 8, 2022

MEETING MINUTES

Members Present:	Tracy Ann Boyer, Paul Florsheim, Jennifer Gutzman, Teresa Johnson, Sara VanderHaagen, Anika Wilson
Absent:	Marcus Britton, Alessandra Gillen (Graduate School); Joan Hayes (Grad Ed); Bonita Tasman-Klein (Graduate School)
Guests:	Ahna Wilson (Lubar School of Business); Timothy Haas (Lubar School of Business); Christopher Pahl (Lubar School of Business); Elana Levine (College of Letters & Science); Bill Wood (College of Letters & Science); Lorena Terando (College of Letters & Science); Nigel Rothfels (College of Letters & Science); Junjie Niu (College of Engineering & Applied Science); Lisa Moline (Peck School of the Arts); Tian Zhao (College of Engineering & Applied Science); Atisha Sinha (Lubar School of Business); Jacqueline Bradway (College of Letters & Science); Mark Srite (Lubar School of Business); Matthew Friedel (School of Information Studies); Mahsa Dabagh (College of Engineering & Applied Science); Nicholas Silvaggi (College of Letters & Science); Natasha Borges Sugiyama (College of Letters & Science); Ethan Munson (College of Engineering & Applied Science); Susan Hersh (School of Information Studies); Dietmar Wolfram (School of Information Studies); Jeb Willenbring (College of Letters & Science); Natalie Chin (Registrar's Office); Susan Wolff (College of Nursing); Kristie Hamilton (College of Letters & Science); Kristin Sziarto (College of Letters & Science); Tiffany Nation (Graduate School); Victoria Moerchen (Graduate School)

I.   **Call to Order**
  Meeting called to order at 12:31 p.m.

II. **Announcements**
  There were no additional announcements.

III. **2021 – 2022 Graduate Curriculum Committee (GCC) Annual Report**
  A motion was made and seconded to approve the 2021 – 2022 annual report. Motion passed unanimously.

IV. **Automatic Consent**
  The following meeting minutes, course action requests, and program changes were approved with the exception of HIST 985 which was pulled from the agenda per the program's request by the GCC Chair.

  A. Approval of Meeting Minutes from April 28, 2022 and May 12, 2022

  B. Course Action Requests (See accompanying chart in *SharePoint*:
      https://panthers.sharepoint.com/sites/GSOR/GCC/GCCDocuments/Forms/GCC%20Docs%20%20All%20%20By%20AY.aspx)

Course	Action	Type of Change
ART 313	Change	Title, Jointly Offered, Re-Takeable for Credits, Grading Options, Description, Course Rules, Prerequisite
ART 316	Change	Title, Jointly Offered, Grading Options, Description, Prerequisite
ART 317	Change	Title, Grading Options, Description, Prerequisite

ART 318	Change	Title, Course Level, Grading Options, Prerequisite
ART 412	Change	Title, Re-Takeable for Credit, Grading Options, Description, Course Rules, Prerequisite
BUS ADM 738	Change	Prerequisite
BUS ADM 825	Change	Inactivation
BUS ADM 847	Change	Inactivation
BUSMGMT 723	Change	Title, Description, Prerequisite
ENGLISH 611	Change	Inactivation
ENGLISH 634	Change	Inactivation
ENGLISH 742	Change	Title, Description, Course Rules, Prerequisite
ENGLISH 743	Change	Title, Description, Course Rules, Prerequisite
ENGLISH 876	Change	Title, Description
ENGLISH 877	Change	Title, Description
ENGLISH 887	Change	Title, Re-Takeable for Credit, Description, Course Rules, Prerequisite
HIST 985	Change	Title, Description, Prerequisite
INFOST 695	Change	Prerequisite
INFOST 771	Change	Prerequisite
JAM 505	Change	Description, Prerequisite
MATH 768 (783)	Change	Title, Catalog Number, Description, Course Rules, Prerequisite
NURS 475	Change	Inactivation
SOCIOL 704	Change	Inactivation

C. Program Changes

1. Computer Science, MS   GCC Doc. No. 1982
2. Kinesiology, PhD   GCC Doc. No. 1983

V.   New Business

A. New/Substantially Revised Courses

COMPSCI 715

This request is to propose to develop a new graduate course as part of a graduate certificate for machine learning. This course is an introduction of programming for machine learning applications using. Python.

GCC Feedback: Required: The Following Information is Required for All Classes:
(1) Link for canvas site doesn't work. Should be revised to www.uwm.edu\canvas. (2) Date and time of class is not included. Class meeting times and location(s) missing. Please put placeholder in syllabus. (3) Instructors' and Teaching Assistants' e-mail addresses and/or phone numbers. Suggest moving this information up to top of the first page of syllabus rather than burying the information on the 2nd page. (4) Short description of course objectives that may include the catalog description. Suggest rephrasing objectives as Fink's Taxonomy of what students will be able to do, Not "learn, ie., use, demonstrate proficiency in X by… (5) It is not clear if this is an in-person or synchronous online class. Please clarify. (6) List of required readings (chapters from Textbook) are not provided. (7) Not clear if this is a 1 time per week or 2 times per week course. Is it in class on week 14. The semester runs 15 – 16 weeks, stipulate if it is a Take Home or In class. If Take Home, when it will approximately be due. Specific information on the investment of time by the average student necessary to achieve the learning goals of the course in accordance with the campus credit hour policy, Faculty Document #2838.

GCC Feedback: Recommended: (1) Homework assignments are not listed or explained. (2) Term project is mentioned but not described. (3) A chronology of topics, including approximate due dates and exam dates, including the final examination date and time; Missing Due dates. Missing due dates approximate. Readings that match weeks missing.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

EXCEDUC 722

This request for a new course proposal was pulled from the agenda per the program's request by the GCC Chair.

INFOST 671

This request for a new course that builds on an existing special topics course for students in the BSIST and MSIST programs. The course prepares the student to employ the theoretical and conceptual underpinnings of Web 3.o including Artificial Intelligence AI, Blockchain and other Disruptive Technologies. The focus of the class is practical application development and project work. Students will learn the basics of AI and Blockchain Development, study use cases, and learn solution architecture for these technologies. Students will gain understanding of current tools, methods, and languages used in creating AI and Blockchain applications.

GCC Feedback: Required: The Following information is Required for All Classes: (1) MSIS objective 3 is empty link to Uniform Syllabus policy. The link is outdated. Please update with this link http://uwm.edu/secu/syllabus-links/ . (2) Please include full citation for web articles. (3) Grading policies: recommend stipulating rounding up check your community health standards, unvaccinated students may not be required to get tested anymore on a weekly basis. (4) Clarify whether the "relevant weekly articles" are required or recommended. (5) There is some required interaction between students (response to discussion posts) but more explanation of interaction between instructor and students and among students (group project) would clarify the interactive component of this online course. **Missing:** Minimum technical requirements, e.g., computer configuration, any necessary hardware or software. 5. Description of the necessary computer skills for success in the course. 6. Contact information for technical help: UWM Help Desk: 229-4040 help@uwm.edu GetTechHelp.uwm.edu. (6) I am not sure about this but the instructor's statement that they can refuse any request for any accommodation may not be consistent with University policy. Please clarify. (7) The instructions for the group project could be more clear. (8) Level of instruction (lectures) is not clear. Engagement of instructor is not clear. For example, will lecture be posted online? Are students required to listen to lectures? Please clarify.

GCC Feedback: Recommended: (1) Recommendation: Clarify the course schedule by writing "week" followed by the number. A little confusing to follow.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

MATLENG 783

This request is for a new course offering in the area of energy storage.

GCC Feedback: Required: The Following information is Required for All Classes: (1) Time investment should be 144 (48 per credit) and higher, please change to 144-180. If it is really near 180, consider making it at 4 hour class with 192 hours. Specific information on the investment of time by the average student necessary to achieve the learning goals of the course in accordance with the campus credit hour policy, Faculty Document #2838. (2) Reading assignments are not clearly specified. (3) Clarify the status of the readings, both on the first page and the course schedule. I found it confusing to see a textbook listed with a note that no readings were required. Please clarify and specify reading assignments. (4) Textbook is optional but no other readings are indicated. Please clarify and list other readings. (5) Textbook chapters are not linked to topics. Please clarify and link chapters to topics. (6) Are "Homework" and "assignments" the same thing? Please clarify.

GCC Feedback: Recommended:

(1) Term paper and presentations assignments are described on canvas but it would be useful to include that in the syllabus because we do not have access to the canvas site.

GCC Feedback: Suggested:
(1) Check your word length on the catalog description. Extra length may be ok for the syllabus, but length is capped in the catalog (25 words?). (2) Recommendation: Move the course schedule earlier in the syllabus.

A motion was made and seconded to not approve the course. Motion passed unanimously.

B. Program Changes

1. Executive, MBA

The program change is requesting to provide evidence of admissibility based on alternative testing, pursuant to UWM Graduate School Admission item 3.D.: Scores on tests developed by the proposed graduate program that demonstrates potential for success in that program. These scores must be submitted prior to admission. EMBA has been running these tests for evidence of admissibility since 2014 with success. The Graduate School has asked us to provide evidence to codify this policy.

A motion was made and seconded to approve this program change. Motion passed unanimously.

2. French, BA / Translation and Interpreting Studies, MA

The program change is requesting to change the four year plan to address inactivation of some courses; add language clarifying advising in each part of the (accelerated master's degree) AMD, other standard AMD details.

A motion was made and seconded to approve this program change. Motion passed unanimously.

3. Library and Information Science, MLIS: School Librarianship

The program change is requesting to add additional text needed for outlining requirements by the Wisconsin Department of Public Instruction. The text outlining the need for a background check has been added, along with completion of an approved course or workshop on the history, culture, and sovereignty rights of Wisconsin Indians to fulfill the ACT 31 legislation requirement.

A motion was made and seconded to approve this program change. Motion passed unanimously.

4. Information Science and Technology, BS/Information Science and Technology, MS

The program change is requesting to add the newly proposed required course INFOST 290 to the plan of study.

A motion was made and seconded to approve this program change. Motion passed unanimously.

5. Management, MS: Taxation

The program change is requesting to remove the program from the catalog due to the MS Taxation program suspended admissions a few years ago to phase out the program. Enrollments had been declining and the corporate/academic landscape was changing. We incorporated tax elements into our MS-Professional Accounting and MS-Accounting programs as well as created a Taxation Graduate Certificate. All students in the MS Tax have now graduated and there are none currently enrolled.

A motion was made and seconded to approve this program change. Motion passed unanimously.

6. History, MA

The program change request was pulled from the agenda by the GCC Chair per the request of the program.

C. New Degree, Certificate, or Concentration

1. Digital Supply Chain Management, MS

The program change is proposing the Authorization to Plan for the MS in Digital Supply Chain Management

A motion was made and seconded to approve this new program. Motion passed unanimously.

D. Curricular Code

1. (LATINX) Latinx Studies

Curricular Action:
  Proposed New Curricular Area

Reason for change:
  Following the change of the Latino Studies program's name to Latinx Studies, this request is for a new curricular code to implement the name change throughout Courseleaf. Advisory committee minutes documenting this change are attached.

A motion was made and seconded to approve this curricular code change. Motion passed unanimously.

2. (LATINO) Latino Studies

Curricular Action:
  Terminate Existing Curricular Area

Reason for change:
  The program is changing its name from "Latino Studies" to "Latinx Studies" to follow theoretical changes in the field. This change calls for the creation of new curricular code LATINX and retirement of curricular code LATINO.

  Advisory committee minutes documenting this change are attached.

A motion was made and seconded to approve this curricular code change. Motion passed unanimously.

VI. Multidisciplinary Committee-Directed PhD Proposal

1. Proposal for a Multidisciplinary Committee-Direct PhD Program for Nicholas Miller, Doctoral Student, History and Anthropology Departments

A motion was made and seconded to approve the requested proposal and application of Nicholas Miller for the Multidisciplinary Committee-Directed PhD. Motion passed unanimously.

2. Proposal for a Multidisciplinary Committee-Direct PhD Program for Abed Al Fattah Shafie

A motion was made and seconded to not approved the requested proposal and application of Abed Al Fattah Shafie for the Multidisciplinary Committee-Directed PhD. Motion passed unanimously. The committee recommended either a title change or that additional courses be added to the plan of study.

VII. Information Only: GCC Chair Summer Approvals

Information only to inform the committee of GCC Chair approvals conducted over the summer. There were no questions.

Automatic Consent:

INFOST 670	Change	Course Rules, Prerequisite

Program Changes:
1. Fresh Sciences and Technology, MS Admission Requirements
2. Physical Therapy, DPT
3. Freshwater Sciences and Technology, MS (Thesis)

Curricular Codes:
1. **(AMLLC) Ancient and Modern Languages, Literature, and Cultures**

    Curricular Action:
    Proposed New Curricular Area

    Reason for change:
    Requesting new curricular code to align curricular code with changed department name: The Department of Foreign Languages and Literatures is changing its name to the Department of Ancient and Modern Languages, Literatures, and Cultures.

    This will affect UDDS codes:
    B483400 LETSCI/FLL/FLL
    B483410 LETSCI/FLL/FLL-CLASSICS
    B483420 LETSCI/FLL/FLL-GERMAN
    B483430 LETSCI/FLL/FLL-HEBREW
    B483440 FLL - ARAB AND ASIAN
    B483450 LETSCI/FLL/FLL-SLAVIC

2. **(FLL) Foreign Language and Literature**

    Curricular Action:
    Terminate Existing Curricular Area

    Reason for change:
    End use of this this curricular code as it is replaced with AMLLC because the Department of Foreign Languages and Literatures is changing its name to the Department of Ancient and Modern Languages, Literatures, and Cultures

VIII. Other Business

There was no other business

IX. Adjournment

The meeting adjourned at 1:57 p.m.