

University Staff Codification Committee

August 23, 2022

Via TEAMS

MINUTES

Present: J. Azinger, T. Nation, K. Premeau, R. Sauers, C. Warneke, A.J. Williams

Absent: P. Smith

- I. Call to Order-The meeting was called to order at 1:31 p.m.
- II. Approval of Minutes from August 4, 2022-The minutes were approved via autoconsent.
- III. Introduction of new members-New members were welcomed and introduced.
- IV. Election of Chair/Co-chair 2022-2023-T. Nation and R. Sauers were elected as Co-Chairs for 2022-2023.
- V. Schedule for 2022-2023-The committee agreed a standing meeting via TEAMS would work well for the work they will need to do. L. Eastman will set up the meetings and send out the e-vites.
- VI. Review of US Codification Bylaws-The committee reviewed the bylaws and made no changes.
- VII. Review of USC Bylaws-The committee reviewed the bylaws and made no changes.
- VIII. Review of Grievance Bylaws in relations to Layoff Committee and Bylaws-The committee reviewed the proposed change to bylaws of Grievance Committee bylaws and will make the changes and forward to the Grievance Committee.
- IX. Review of US Senate Bylaws-The University Staff Senate asked the Codification Committee to review the bylaws to make sure they agreed with the current make up and requirements needed for the Senate. After all final changes are made they will be sent to the University Staff Committee and University Staff Senate for approval.
 - a. Review of PDC categories-The committee reviewed the Proportional Distribution Categories (PDCs) that were originally set up by the University Staff Council in 2010. The categories have shifted in size but still make up the categories University Staff Positions across all campuses. The largest changes have been within the Finance and Administrative Affairs (FAA) category as the Shared Services Hubs have moved and positions have moved. Many of the changes to positions can be attributed to budget cuts and downsizing due to budget planning. After discussion the committee felt that keeping the categories the same with the same percentage would be fair and equal.
 - b. Discussion of Membership/Size of Senate-While membership on the Senate has been a subject of much debate it is not clear what direction the Senate wants to

move forward to the future. The US Nominations committee will defer to the Codification committee's recommendation.

MOTION: The committee voted to change the language of the bylaws to read: Expanding the original membership of University Staff representation at UWM, the University Staff Senate will consist of 27 members (Senators). Senators are elected as nine (9) members of the University Staff Committee (three each in the Proportional Distribution Categories) with eighteen (18) additional members (Senators) with five (5) from each of the three Proportional Distribution Category (15 members) and three (3) from any Proportional Distribution Category to form the full Senate.

The motion passed with 4 yay votes, 1 abstention and 1 nay vote

- c. Review of Future size adjustments-After conferring with the Secretary of the University's office the recommendation is that the changes in size should be made once to allow for flexibility in any future growth or size for the Future of the University Staff Senate.
- d. MOTION: The committee discussed clarification of the staggered terms. K. Premeau proposed new language. L. Eastman will incorporate the changes and bring all of the changes back to the committee for the next meeting before the final document is prepared for the Senate.
- X. New/Other Business-There was no new or other business.
- XI. Adjournment-The committee adjourned at 2:31 p.m.