

**University of Wisconsin–Milwaukee
FACULTY SENATE RULES COMMITTEE
2021-2022 Annual Report**

Members:

Name	Rank	Department	Div	E/A	Term Ends
Suzanne Boyd	FAC	Mathematical Sciences	NS	E	2022
Benjamin Campbell	FAC	Anthropology	SS	E	2022
Ron Gulotta	FAC	Social Sciences & Business	GS	E	2022
Victoria Moerchen ** Chair	FAC	Rehabilitation Sciences & Technology	PR	E	2022
Michael Newman	FAC	English	AH	E	2022
Erica Young	FAC	Biological Sciences	NS	E	2022
John Reisel	FAC	Secretary of the University (Chancellor Rep)	-	o	2022

** President pro tem of the Faculty Senate

Charter:

Functions/ Responsibilities:

A3.0 Faculty Senate Rules Committee

- (1) Membership. Seven members as follows: six members of the Senate elected annually by the Senate, at least one member shall be from each faculty division; and the Chancellor, ex-officio. The chairperson is elected from among the members of the committee by majority vote of the Senate and becomes President pro tem of the Senate, who also serves as a member of the University Committee. Any given school or college may not be represented in consecutive years in the chair of the Rules Committee; further, membership composition restrictions of the University Committee with respect to school/college and departmental affiliation of its members shall also be followed when electing the chairperson.

(Document 3215, 11/15/18; UWM Administration approval, 11/21/18)

- (2) Functions
 - a) Sets the schedule and prepared calendars for Senate and University Faculty meetings.
 - b) Recommends procedures to ensure that individual Senators and Faculty members-at-large may initiate items for deliberation by the Senate and/or Faculty in conjunction with or independent of proposals from faculty standing committees or special committees.
 - c) Resolves questions of committee jurisdiction.
 - d) Coordinates committee relationships with the Senate.
 - e) Designates Senators to serve in a liaison capacity with those faculty standing committees which do not have a Senator as a member.

(3) Procedures. Any member of the University Faculty as defined in 1.01(1) may propose a matter for consideration by the UWM Faculty Senate by submitting it in proper form (1.04(4)(b) to the Faculty Senate Rules Committee through the Secretary of the University, according to the following procedures:

- a) Proposals are normally referred by the Rules Committee for review and recommendation to the appropriate faculty standing committee, which will make its recommendation within 4 weeks.

(Document 2363, 11/21/02; UWM Administration approval, 11/27/02)

- b) If a faculty member believes that consideration of a proposal is being unreasonably delayed by any faculty standing committee, they may appeal to the Faculty Senate Rules Committee for intervention and decision.

- c) Emergency proposals, which should be considered by the Senate without delay, may be placed on the calendar of a Senate meeting by the Rules Committee without the customary referral to a faculty standing committee.

- d) Proposals submitted by non-Senate members of the Faculty and which appear on calendars of Senate meetings are placed before the body on motion of the appropriate standing committee or the Faculty Senate Rules Committee, if that Committee has assumed original jurisdiction as in (c) above.

(Document 1065, 2/2/78; UWM Administration approval, 2/7/78)

(Document 1146, 5/3/79; UWM Administration approval, 5/8/79)

(Document 1172, 11/15/79; UWM Administration approval, 11/23/79)

(Document 1378, 9/15/83; UWM Administration approval, 9/27/83)

(Document 2477, 3/17/05; UWM Administration Approval, 08/16/05)

Meetings:

The Faculty Senate Rules Committee met 9 times during the 2021-22 Academic Year:

- In fall semester 2021: September 9, October 7, November 4, and December 2, 2021.
- In spring semester 2022: January 13, February 3, March 3, April 7, and April 28, 2022.

At each of the meetings and/or across the year, the following were discussed and/or approved:

- Agendas for the Faculty and Senate meetings were set.
- Discussions to identify committee reports or speakers for the Senate meetings.
 - Special emphasis on 2030 Action Teams.
- Calendars for the 2022 - 2023 Faculty and Senate meetings were set.

Other:

The Rules Committee implemented a new reporting format for faculty senate meetings to facilitate more discussion and less reporting. This new format included:

- a. Asking the presenter to send a detailed report or presentation to the senate ahead of the meeting.
- b. Scheduling a five-minute time slot on the senate agenda for only the highlights of the report.
- c. Scheduling a (immediately subsequent) separate five-minute time slot for questions and discussion.