

## AGENDA

### University Staff Climate and Information Committee Meeting

Wednesday, October 12th @ 10:00am

Phone Conference ID: 861 678 932#

Teams Meeting ID: Meeting ID: 229 689 796 290

Passcode: rcAZ7w

Or call in (audio only)

[+1 414-253-8850,,861678932#](tel:+14142538850,861678932#) United States, Milwaukee

Phone Conference ID: 861 678 932#

**Start Time: 10:00am**

**Attendance:**

**Open Session:**

- Call to order
- Announcements and purpose of this meeting
- Buddy program status
  - a. Volunteer names, Dept, and years of service
  - b. Discuss how can we foster buy in?
  - c. Compose a purpose statement
  - d. Compose a letter to supervisors excusing University Staff for Senate commitments (reference policy in letter)
  - e. Discuss itinerary (lunch, tours, what kind of information we hope to provide to new US hires)
- Actionable next steps

**Closed Session time:** May not enter closed session **Motioned by:** **Moved by:**

**Adjourn meeting at:**

**Closed Meeting Script:**

“At this time, as we will be discussing [or contacting] individual applicants who have requested confidentiality, I will entertain a motion to convene in closed session pursuant to Wisconsin Statutes sec. 19.85(1)(c), which permits a closed session to consider employment of any public employee, and Wisconsin Statute sec. 19.85(1)(f), which permits a closed session to consider the social or personal histories of specific persons. Is there a motion?”

**a. A member of the committee should so move.**

“I move that the committee move into closed session pursuant to Wisconsin statutes section 19.85(1)(c) and (f).”

**b. There must be a second to the motion**

“This meeting is now closed in accordance with Wisconsin State Statutes.”