

Academic Staff Awards Committee  
Meeting Minutes  
June 2, 2022

Attendance: Leah Stoiber, Emily Kuhnen, Rosemary M. Stelzer, Jessica Schuld (guest)

1. Call meeting to order
  - a. Call to order at Leah (10:03 a.m.)
2. Introduce new members for next year
  - a. Jessica Schuld
3. Approve meeting minutes from 5/19/2022
  - a. Minutes document reviewed.
    - i. Motion to approve – Emily (10:09 a.m.)
    - ii. Second – Rosemary (10:09 a.m.)
    - iii. Unanimous approval (10:09 a.m.)
4. 2022-23 ASAC Year in Review (for final report)
  - a. Meetings
    - i. 9/17/2021: Introduced members, reviewed committee bylaws, reviewed award applications, scheduled future meetings.
    - ii. 11/11/2021: Regents' Teaching Excellence Award – MEETING CANCELED (no submissions)
    - iii. 1/19/2022: Met to review proposal to have the Advisors & Counselors Network (ACN): Advisor of the Year Award be recognized at the Annual Fall Awards Ceremony; recommended approval.
    - iv. 2/8/2022: Met for Regents' Academic Staff Excellence Awards submission
    - v. 4/28/2022: Met to review UWM Academic Staff Outstanding Teaching and Performance & Service Awards.
    - vi. 5/19/2022: Met to review the UWM Academic Staff Group and Individual Professional Development Awards; determined recipients and award amounts for professional development awards, and finalized recipients of Outstanding awards.
    - vii. 6/2/2022: Met to draft committee wrap-up notes, discuss potential changes to future processes; vote for chair and secretary for upcoming term.
  - b. Award Nominations
    - i. No Regents' Teaching Excellence Award
    - ii. 1 Regents' Academic Staff Excellence Award, 1 moved forward
    - iii. 5 UWM Outstanding Teaching, selected 2 recipients

- iv. 10 UWM Outstanding Performance & Service, selected 3 recipients
- v. 11 Individual Professional Development applications, selected 7 for funding
- vi. 7 Group Professional Development application, selected 5 for funding

5. Recommend changes to processes?

- a. Regents' Awards
- b. UWM Outstanding Teaching and Outstanding Performance & Service Awards
  - i. Noted that many nominees are unaware that they have been nominated for an outstanding award. In the fall, the committee will consider updating the call for proposals to indicate that nominators should let the nominees know. Additionally, it may be helpful to add a process to notify nominees that they have been nominated, perhaps shortly after the nominations have been submitted.
- c. Professional Development Applications
  - i. Noted that combined amounts for outstanding and professional development awards have been limited in recent years, making it very challenging to select recipients. The combined budget of \$30,000 provided more flexibility and sense of fairness in selecting award recipients, since many of the proposals were strong.

6. Vote for ASAC leadership for 2022-23

- a. Chair – Emily expressed interest.
  - i. Motion to approve Emily Kuhnen as Chair - Leah (10:32 am)
  - ii. Second - Rosemary
  - iii. Unanimous approval
- b. Secretary
  - i. Motion to table vote for Secretary until the first ASAC meeting of the 2022-23 academic year, because the current Secretary was unable to attend, and new members will be joining in fall – Leah (10:33 am)
    - 1. Jessica expressed interest in this role.
  - ii. Second - Rosemary
  - iii. Unanimous approval

7. Motion to adjourn – Leah (10:36 am)

- a. Second – Rosemary
- b. Unanimous approval