

University Staff Codification Committee

August 4, 2022

VIA TEAMS

MINUTES

Present: T. Nation, K. Premeau, C. Warneke, A. Williams

Absent: R. Sauers, P. Smith

- I. Call to Order-The meeting was called to order at 10:02 a.m.
- II. Approval of Minutes from August 2021-The minutes were approved via autoconsent.
- III. Introduction of new members-The members introduced themselves.
- IV. Election of Chair/Co-chair 2022-2023-The election of chairs/co-chairs was tabled until the next meeting.
- V. Schedule for 2022-2023-The committee was in favor of a standing meeting via TEAMS that will be discussed at the next meeting for final confirmation.
- VI. US Policies 001, 002, 003-webpage update-L. Eastman updated the committee on the policies. The webpage has been updated with the policies. Policy 003 has been incorporated into the SAAP on EMERIT Status.
- VII. Review of US Codification Bylaws-The discuss on the bylaws tabled until the next meeting.
- VIII. Review of USC Bylaws-The committee tabled this discussion until the next meeting.
- IX. Review of Grievance Bylaws in relations to Layoff Committee and Bylaws-L. Eastman has not received updated bylaws from these committees. However, as Layoff committee deals with layoffs, the wording could be edited to reflect the committee's role. The Codification committee will review at a future meeting.

- X. Review of US Senate Bylaws-The committee did discuss the size of the Senate in relation to current size of University Staff body. They also reviewed data from Human Resources. The changes would not go into effect until 2023 (one year after implementation).
 - a. Review of PDC categories-The categories were set originally by the OCER determination, should they still be standard for UWM's University Staff?
 - b. Discussion of Membership/Size of Senate-This has been discussed at the Senate and the Codification Committee has been asked to review. K. Premeau suggested 8 each per distribution category with 3 ANY category allowing for a more flexible structure and for any changes for the future. Would this be sustainable? Would 10 each per PDC and 3 ANY be better?
 - c. Review of Future size adjustments-An adjustment now would be sustainable, but a permanent size should be considered so that future changes do not need to be made. The committee will review and discuss at the next meeting.
- XI. New/Other Business-There was no new or other business.
- XII. Adjournment-The meeting was adjourned at 11:03 a.m.