

**University of Wisconsin-Milwaukee  
Graduate Program Review Committee (GPRC)**

**Monday, November 8, 2021**

**12:30 p.m. – 2:00 p.m.**

**MEETING MINUTES**

**Present:**

*(Committee Members):* Alexander Arnold, Suzanne Boyd, Benjamin Campbell, Winson Chu, Jeanne Erickson, Gillian Rodger, Erin Ruppel, Valerie Sibilkov, Katie Vater, Bo Zhang

*(Non-Committee Members):* Tiffany Nation (Graduate Programs Coordinator); Jason Puskar (Ex-Officio); Bonita Klein-Tasman (Ex-Officio)

**Absent:** Alessandra Gillen (Graduate School); Stuart Moulthrop

**Guests:** None

**I. Call to Order**

Called to order at 12:31 a.m.

**II. Announcements**

Tiffany Nation, Graduate Programs Coordinator, updated the committee on the confirmed dates for the virtual program review site visits of Dance, MFA (Accreditation – November 17 – 19, 2021 and Biological Sciences, MS/PhD December 8 – 9, 2022.

There were no additional announcements.

**III. Approve Minutes from the **October 11, 2021 Meeting****

The minutes were approved, motioned, and passed unanimously.

**IV. GFC Doc. No. 951 (Faculty Doc. No. 3197) Procedures for Qualitative Reviews of Graduate Programs**

Committee discussions continued per the track changes of the 951 policy. The GPRC Chair walked the committee through each page of the policy and gave a brief summary of the previous track changes.

Per the committee's discussion, Jason Puskar will make the following revision to the policy:

Summary of changes:

- Page 2: add one substantive passage, concerning aligning program reviews with accreditation reviews. Suggesting that the committee put some guard rails up for programs whom try to delay program reviews repeatedly well beyond the 10 year limit in order to align with accreditation cycles.
- Page 3: VI.A change “selected by the Associate Dean of the Graduate School” to “selected by the Dean.” The Dean can delegate as needed, but no reason here to compel the Dean NOT to do it. It's just over-specified.
- Page 14: change “Electronic Course Management System” to “curriculum management system” after consulting with staff experts.
- Presented the Summary of Data Tables Supplied by the Grad School as Appendix B; changed existing Appendix B to Appendix C.
- Update all cross references to Appendices B and C in the document
- Make minor adjustments to the new Appendix B based on Shane Dunlap's advice

- Verify that all tables specified in the new Appendix B are called out for insertion in the previous document; updated names of tables in previous document where needed.
- Remove all pre-existing highlighting and shaded text
- Update the years in sample tables from 2001-2010 to 2011-2021 (as on p. 14)
- Fix margins, justification, centering, where needed
- Fix strange ultra-bold underlining throughout
- Fix typos, duplicate words, missing words, hyphenation, capitalization, etc., throughout.

The revised policy was approved, motioned, and passed unanimously. The policy has been forwarded on the Graduate Faculty Committee (GFC) for approval.

#### **V. Other Business**

There was no other business.

#### **VI. Adjournment**

The meeting was adjourned at 12:54 p.m.