

University of Wisconsin-Milwaukee  
**Academic Policy Committee**

January 31, 2022

12:30 pm

MS Teams

**MINUTES**

Present: W. Choi, B. Church, K. Cosier, D. Romain Dagenhardt, T. Freiburger (x-o), K. Hildebrandt,  
T. Howard (x-o), C. Law, D. Van Kerkvoorde

Guests: Dave Clark

I. *Call to Order.* C. Law called the meeting to order at 12:39 pm

II. *Automatic Consent.*

- A. Agenda approved as presented.
- B. Minutes of December 6, 2021 approved as presented.

III. *Unfinished Business.*

- A. Uniform Syllabus Policy (textbook info)- D. Clark asked that this item be removed from future APC agendas. He is taking a different approach to address this item. He reported that the Academic Renewal policy was approved by the Faculty Senate last week.

IV. *New Business.*

- A. Grade Appeal Policy- D. Clark presented a document that listed grade appeal policies by school/college. Currently there are differing policies which causes confusion for students and advisors (and some policies are not easily located on webpages). D. Clark asked the APC if there is value in his creating a single university policy with some exceptions to provide clarity for students and advisors. APC agreed and D. Clark will share a draft at the February meeting.
- B. Academic Year Calendar and Final Exam Period- K. Hildebrandt presented two matters for the APC's consideration: 1. Adding language to clarify online courses final exams and 2. Final exams are not held on Sundays primarily for religious reasons but why are Saturdays not included since religious observations can apply. K. Hildebrandt will draft language for the online final exams and will share research about Saturday/Sunday final exams and bring to the APC in February for consideration.

V. The meeting was adjourned at 12:52 pm.