

University of Wisconsin-Milwaukee  
**Academic Policy Committee**

October 4, 2021

1 pm

MS Teams

**MINUTES**

Present: W. Choi, K. Cosier, D. Romain Dagenhardt, T. Freiburger (x-o), M. Haigh (Chair), K. Hildebrandt, T. Howard (x-o), C. Law, P. Owens  
Guest: Dave Clark

I. *Call to Order.* Chair M. Haigh called the meeting to order at 1:01 pm

II. *Automatic Consent.*

- A. Agenda was approved as presented.
- B. Minutes of September 13, 2021 Meeting were approved as presented.

III. *Chair's Report.* M. Haigh reported that she gave APC report at the September Faculty Senate and noted that APC is not dissolving at this time.

IV. *Unfinished Business.*

- A. Academic Year Calendar 2023-2025- After review, W. Choi moved and C. Law seconded approving the calendar as amended. Motion passed unanimously.
- B. Questions about Incomplete Grades (SAAP 1-13) - K. Hildebrandt provided the following information: At the undergraduate level, the S/U grading basis has incomplete as an option so the change to allow it would only be at the graduate level. Many graduate courses use the S/U grading basis. At the undergraduate level, only 13 courses have used the S/U grading basis since 2017. If the Graduate School would like to add the incomplete option to the S/U grading basis, it could possibly set it up in PAWS similar to CR/NC, how they can get an Incomplete, when that lapses in to an @F that grade moves to NC (for this class it would turn into an 'U' grade). Extensive testing in PAWS would be required. M. Haigh moved and W. Choi seconded to add incomplete for graduate students. Motion passed with vote of 4-1-2. M. Haigh will follow up with Jason Puskar and Erin Fox in the Graduate School.
- C. Class Standing Policy – K. Hildebrandt presented new policy for class standing that was proposed by advising leadership and reviewed by deans to standardize class standings for undergraduate students. C. Law moved and D. Romain Dagenhardt seconded approving new policy to standardize class standings for all UG students. Motion passed unanimously.

V. *New Business.*

- A. Academic Forgiveness Policy – D. Clark explained he is seeking guidance from the APC on how to make the current policy more student-friendly and provide pathways to help students with degree completion. P. Owens asked about the objective of the policy and D. Clark stated it is to provide other avenues for student success. D. Clark will return in November with an edited policy for the APC's consideration.

- B. Uniform Syllabus Policy (textbook info) – D. Clark proposed a new policy that requires instructors provide information to students about the selection of textbooks. He will share details at the November meeting.
- C. Other- Meetings were scheduled for November 1 and December 6 at 1 pm.

VI. The meeting was adjourned at 2:02 pm