

University of Wisconsin-Milwaukee  
Policy Advisory Committee  
Thursday, October 21, 2021  
11:30 a.m.  
Held virtually on Microsoft Teams  
Minutes

Present: C. Daly, M. Harris, K. Heath, J. Reisel, R. Sauers, M. Schmit, J. Snethen, J. Urdan, D. Venugopalan

Guests: Kristian O'Connor, Associate Vice Provost for Research  
Kate Mollen, Office of Sponsored Programs Director  
Zachary Steuerwald, Associate Director of University Safety & Assurances

I. Meeting called to order at 11:30 a.m.

II. Minutes of the April 21, 2021 meeting approved as distributed.

III. Purpose of the Policy Advisory Committee  
Secretary Reisel presented the functions and responsibilities of the committee.

IV. Business

- a. UWM Conflict of Interest Policy for Individuals Engaged in Research and Other Sponsored Programs. K. O'Connor and K. Mollen presented the policy. The policy originated as a Faculty Document. Because the policy affects Academic Staff, it makes more sense as a SAAP. A separate guidance document will outline the procedure portion and will be kept up to date as requirements change.

MOTION: to approve the policy. The motion was seconded and approved by voice vote. The policy will go to the Academic Staff Senate and Faculty Senate for approval and University Staff Senate as automatic consent.

- b. SAAP 10-10 University Workplace Safety  
Z. Steuerwald presented the policy. The UWM Police Department was added to the section on preparing for common emergencies with training and drills. As an outcome of the Title & Total Compensation project, performance and accountability standards will no longer be included in position descriptions.

The committee suggested that changes to position descriptions be clearly communicated and that the University Safety & Assurances website be updated to match the policy.

MOTION: to approve the revisions to SAAP 10-10. The motion was seconded and approved by voice vote. The policy will go to the Academic Staff Senate, Faculty Senate, and University Staff Senate as automatic consent.

V. Other Business as needed  
The SecU office went over the current SAAP review status.

VI. Meeting Schedule  
The committee will hold hybrid meetings on Thursdays at 11:30am. The SecU office will send out a proposed schedule.

VII. The meeting adjourned at 11:59 a.m.