

UWM-University Staff Senate

August 17, 2021

VIA TEAMS

MINUTES

PRESENT: R. Badger, T. Cochrane, M. Cosgrove, K. Czerniakowski, A. Dempsey-Fischer, P. Dixon, J. Downey, G. Dukes, L. Eastman, P. Geraci, G. Henion, S. Kennedy, A. Kupiecki, C. Larson, A. McLimans, T. Nation, C. Parks, K. Premeau, P. Reilly, R. Sauers, C. Sekyi, A. Tarr, C. Warneke, S. Wirka, K. Valerius, R. Wahl, K. Waldoch, S. Yasaitis

ABSENT: J. Johnson, K. Miller-Kyles, L. Perryman Ramsey, M. Schreiber

- I. Call to Order-The meeting was called to order at 10:02 a.m.
- II. Approval of minutes for July 20, 2021-The minutes were approved as submitted via autoconsent.
- III. Selected Academic and Administrative Policies (SAAPs) for approval-The SAAPs were approved via AUTOCONSENT. One editorial suggestion was made has been sent to Secretary of the University's office for SAAP 10-4.
 - a. 1-5 Policy on Behavior Cases Impeding Learning Process
 - b. 1-13 Policy on Incomplete Grades
 - c. 10-4 Compliance with the Clery Act
- IV. Chancellor Update-M. Mone-The Chancellor was out of town and will update the committee at the next meeting.
- V. Chair Update-10:30 a.m.
 - a. Most staff have returned to UWM for the Fall Semester. Some workers have been able to continue to work remotely some or all of the time. Some workers are on campus full time.
 - b. The Senate discussed how to conduct their meetings for the FALL with the increase in COVID and a sensitivity to the needs of the Senators.

MOTION: The Senate passed a unanimous motion to have hybrid approach to meetings. The meetings will remain via TEAMS. L. Eastman will reserve a room (LUBAR N440) for those that need to attend in person.

- VI. Bylaws approvals for US Awards and US Codification-L. Eastman-There were no major changes to the bylaws. The bylaws were approved for 2021-2022 by the Senate via autoconsent.
- VII. US Policy 002 - R. Sauers-The US Codification committee passed US Policy 002 which was finalized recently. Work had begun on this last year but due to the pandemic stretched into this year.

MOTION: Approve US Policy 002-the motion passed unanimously

- VIII. Human Resources update-T. Danielson-Title changes will be going to effect in January. Staff should receive their new titles by the end of August and will have discussions with their supervisors. The appeal process should begin in November 2021. There will be a committee to review the appeals. T. Danielson, Director of Human Resources will be the final decision maker of the new title changes/appeals. The Human Resources website will be updated with more information as it becomes available.
- IX. Endorsement of Recommendation from US Codification-A. Tarr-The US Codification met and endorsed A. Tarr's recommendation to include information about remote work on job descriptions in

the future. Not only will this information be helpful for current candidates, but it will be attractive to potential job seekers. This is a recommendation that should be sent to Human Resources for all Staffing Availabilities.

X. Member Reports-

- a. K. Valerius-The US Climate and Information Committee will update the Senate at their next meeting.
- b. Grievance Committee met and will update the Senate as more information is available
- c. Search and Screen for Police Chief have met-They have discussed the timeline and will be reviewing candidates this fall. They hope to bring on a new Chief by January 2022.
- d. R. Badger-Be sure to check the IT checklist that has been circulated to make sure you are ready to have all your IT needs updated for your return.
- e. G. Henion-US Nominations continue to meet to send appointments as requests come in for various Faculty and Administrative committees on campus.

XI. New/Other Business-

- a. Travel Reimbursements have been revised.
- b. Ordering through the Shop at UW also has been revised/updated
- c. S. Yasaitis will give an updated on the US Staff Survey and campus response at the next Senate.

XII. Adjournment-The meeting adjourned at 12:19 p.m.